

Washington Township Board Meeting  
Meeting August 8<sup>th</sup>, 2017 — 7:00 PM  
Held at: Washington Township Government Center  
311 Production Drive, Avon, Indiana 46123

**Call to Order and Pledge**

Board meeting was called to order at 7:20 PM, directly after the Budget Workshop.

**Quorum**

Quorum was established. Fred Palmer, Doug Elmore and Suzanne X Conger present. Also in attendance: Trustee Don Hodson, staff and public.

**Public Comment**

None.

**Consent Agenda**

The minutes from the July 11, 2017, 2018 budget workshop, the regular board meeting and the claims were presented. Fred Palmer moved to approve the minutes and accept the claims. Seconded by Doug Elmore. **Motion carries 3-0.**

**Department Reports.** All department reports can be found on the township website.

1. **Fire.** Fire Chief Dan Smith presented the fire report as attached. Chief Smith made a special presentation. He explained that the department was heavily involved with Project Lifesaver and that they recently had an incident on August 5, 2017 of a missing child at the Township Park. The fire department responded to another EMS run at the park of a domestic dispute where they were advised by a citizen that a child was missing and that the child was a Project Lifesaver client. The shift and officers present were able to successfully find the child. Chief Smith wanted to make a special recognition to those involved: Terry Presslor, Bill Webb, Brandon Funk, Eric Reece, Brian Dilley, Anthony Cranfill, Christopher Lewis, Alan Perry, Steven Preston, Jon Joseph, and Mike Smith. The township board thanked those involved for their service and success. In Chief Smith's report, he stated the reserve quint has been experiencing maintenance issues and that he will be bringing forward proposed solutions. For his monthly recognition, he wanted to recognize the Explorer program, which is hosted by the department. He stated that the young adults in the program are a great group and have been of great assistance at events. He also wanted to recognize Doug Phillips and Bobby Reffett who are the advisors of the program.
2. **Parks.** Park Director Lora Lacey presented the parks report as attached. Lora Lacey told the board that the volleyball renovation was completed and has been well received. Our parks programmer had been approached by Gen Con with a free booth at their upcoming National Convention and that the Park will be staffing the booth at the event. She also advised that during the last creek flood there had been damage on the creek bank by the pond. Ryan Cannon with the Town of Avon had been out to review the damage and stated that he was going to give the information to the Army Corps of Engineers about their ability to provide the funds to repair the creek bank. She advised that fencing has been placed to ensure that the public could not approach the area and potentially get injured.
3. **Public Assistance.** Trustee Hodson presented the public assistance report as attached.
4. **Financial Advisor.** None.
5. **Legal.** None.

## **Trustee's Report**

Please see the attached report.

### **Old Business**

1. **Building Update.** Trustee Hodson reviewed the attached financial report with the board. He stated that we were almost completed and that we would be completing the project under budget. Dana Burns with McDougall Pierce Construction asked the board when they would like to do an Open House. After further discussion Dana and Don would get together to finalize a date. Dana stated that he has enjoyed working with the Township and LINK Management.
2. **Health Insurance Update.** Please see the attached memo provided to the board by Trustee Hodson. Trustee Hodson reviewed the memo with the board and advised the board that there would be employee meetings August 9<sup>th</sup> through 11<sup>th</sup> regarding the plan and clinic. Representatives from both the insurance provider and the clinic would be present to go over the process with employees and to go over any questions.
3. **Pecar Update.** Park Director Lora Lacey updated the board, please see the attached report. Trustee Hodson presented a proposed Pecar Project budget. that will be revised, reviewed and available for approval at the next meeting so that the project can move forward. Joe Miller from Banning and Tom Walters from LINK Management were present to answer any questions.

### **New Business**

1. **Proposed Pecar Park Budget.** After some discussion and a request by Tom Walters the board agreed to allow the Trustee to bring a resolution to the September 12<sup>th</sup> meeting authorizing a bid to be placed with the project once the Town of Avon approval was secured.
2. **Transfer Funds – Rainy Day Funds.** Township Administrator Josie Conrad presented resolution 080817-01 authorizing the transfer of unencumbered funds to the “rainy day” fund in the amount of \$1,240,864 from the 2017 general fund budget. Doug Elmore moved to approve resolution 080817-01. Seconded by Fred Palmer. **Motion carries 3-0.**
3. **North Lawn Cemetery.** Township Administrator Josie Conrad discussed a few quotes that were received for ground penetrating radar (GPR) services at North Lawn cemetery. The Town of Avon told her that there were no road changes to the corner of 100 S and Avon Avenue at this time so the cemetery located at that corner won't need to be moved in near future. She explained that one quote was less than another due it being a smaller section that was quoted. The board members wanted to go with the larger quote if it would be covered by the budget. The board also requested that a section of North Lawn not included in the original quote be included if it could be covered by the budget.

### **Public Comment**

None.

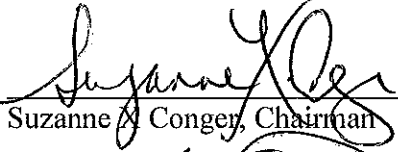
### **Wishes to be Heard**

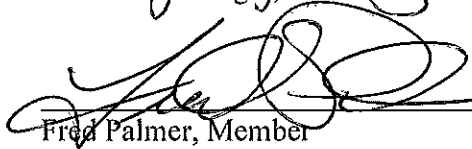
Fred Palmer stated that he would like to still see a policy developed regarding the things he outlined in the Special Workshop.


**Adjournment**

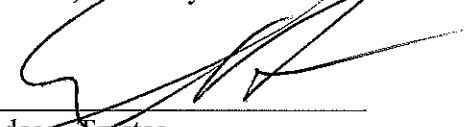
Fred Palmer moved to adjourn the meeting and Doug Elmore seconded the motion. **Motion carries 3-0.** Meeting adjourned at 8:49 PM. The next Budget Workshop and Public Hearing meeting will be September 12<sup>th</sup>, 2017 at 6:00 PM. The next regularly scheduled board meeting will be September 12<sup>th</sup>, 2017 at 7 PM directly after the Budget Workshop. All meetings are to be held at Washington Township Government Center, 311 Production Drive.

Minutes Approved September 12, 2017:

  
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Suzanne Conger, Chairman

  
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Fred Palmer, Member

  
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Doug Elmore, Secretary

Attest:   
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Don Hodson, Trustee