



Parks Department Board Report

October 24, 2017 (reporting on September)

Administrative Update

- Stephani and I had the opportunity to attend the 2017 Leadership Retreat in northern Indiana. This was a two day course where professionals from all over the state were invited to listen to the associates from Frost Brown and Todd. They spoke about law in regards to local government and parks departments. The associates were able to give us real life examples of situations they have encountered in the public and how they solved issues within the community. With the Pecar Park being built next year it was great to have an open dialogue.
- This month we ran into some trouble with our Aeon heating system. There was a small crack in the seal that was leaking freon into the Pavilion Center. With several weddings and corporate events, we made the decision to get the system fixed. Fitzgerald and North services came out to make repairs.
- This month we attended two separate meetings with the Town for Pecar Park. The park was approved for both the drainage board and the TAC meeting. The Bid documents were created by Tom Walter and sent out. We will review the documents at a special board meeting.
- Last month and this month we have been working hard on our annual Ghosts and Goblins event. The maintenance staff has been busy creating our Spooky Slide. Trilby has been working hard at getting sponsorship for this event. With her hard work we were able to receive over 50% in sponsorship. With this money we are able to provide an even bigger free event for the community.
- This month our Fall Camp filled up three weeks after we opened it. We are only able to accept 25 kids at a time to ensure that we are in ratio. The camp counselors have already begun planning for the camp.

Upcoming Programming:

Gamer Night – 10/11

Wine Tasting – 10/12

Ghosts and Goblins – 10/28

Nerf Wars – 11/4

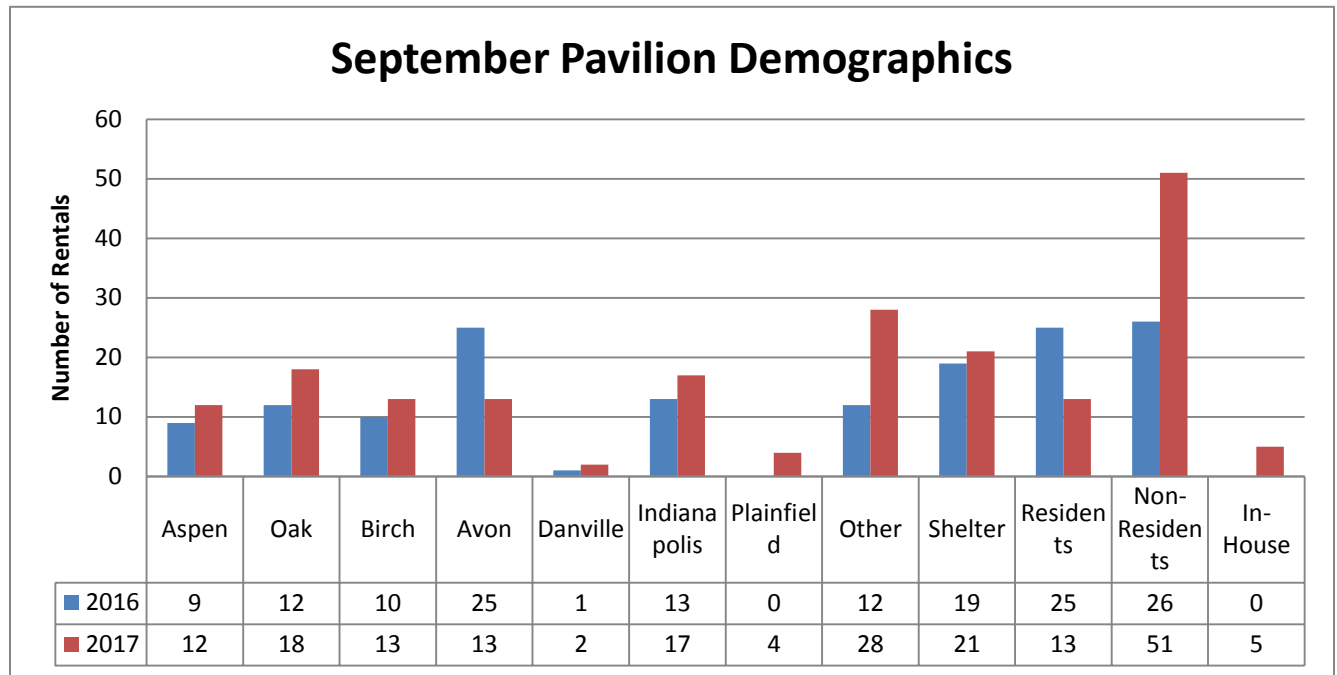
Murder Mystery Dinner – 11/9

Arts & Crafts – 11/18

Christmas Grams with Buddy the Elf – 12/9

Gamer Night – 12/13

Pavilion Center Update



Maintenance Update

- Weeding and spraying the flower beds.
- Mulch in the lower park.
- Clearing the trails.
- Noxious Weds
- Fixing some of the trails by adding gravel
- Mowing the park and cemeteries
- Deep cleaning at the Pavilion Center
- Change overs in the Pavilion Center.
- Deep cleaning of the vehicles.
- Power wash all sidewalks
- Cleaning debris from Whipple Ln.
- Weed eating around the park.
- Assist office staff with preparations for Ghosts and Goblins
- Assist with programming set up.
- Fix the Aeon system

2017 Washington Township Park Revenue

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD (2017)	YTD (2016)	Total (2016)
61,63 Pavilion Center Rental Revenue	\$7,864.36	\$18,931.91	\$12,585.15	\$11,986.41	\$12,812.54	\$12,831.31	\$14,187.17	\$13,913.13	\$5,349.13	\$0.00	\$0.00	\$0.00	\$110,461.11	\$104,187.74	\$125,914.97
53 Shelter Rental	\$425.63	\$950.00	\$900.00	\$2,250.00	\$2,420.00	\$2,725.00	\$2,060.00	\$1,150.00	\$800.00	\$0.00	\$0.00	\$0.00	\$13,680.63	\$14,355.00	\$14,955.00
42 Paw Park Membership	\$430.00	\$1,230.00	\$1,215.00	\$1,400.00	\$1,235.00	\$1,462.50	\$1,050.00	\$1,575.00	\$1,145.00	\$0.00	\$0.00	\$0.00	\$10,742.50	\$9,400.00	\$11,125.00
47 Camp Registration Revenue	\$0.00	\$1,125.00	\$2,620.00	\$2,065.00	\$17,200.00	\$16,802.50	\$8,405.00	\$3,191.00	\$3,182.50	\$0.00	\$0.00	\$0.00	\$54,591.00	\$36,631.80	\$39,406.80
59 Catering Revenue	\$1,000.99	\$190.65	\$171.00	\$2,071.72	\$2,060.08	\$932.95	\$1,462.28	\$1,418.15	\$1,111.97	\$0.00	\$0.00	\$0.00	\$10,419.79	\$9,981.61	\$14,446.25
68 Cleaning Contract	\$200.00	\$200.00	\$1,000.00	\$1,000.00	\$600.00	\$800.00	\$200.00	\$1,400.00	\$800.00	\$0.00	\$0.00	\$0.00	\$6,200.00	\$5,125.00	\$7,125.00
65 Linen Rental Revenue	\$300.00	\$638.00	\$1,337.50	\$1,510.00	\$952.50	\$1,563.50	\$527.50	\$2,593.50	\$775.00	\$0.00	\$0.00	\$0.00	\$10,197.50	\$8,606.32	\$9,170.32
46 Park Event Fees	\$740.00	\$1,411.00	\$835.00	\$240.00	\$370.00	\$575.00	\$90.00	\$275.00	\$800.00	\$0.00	\$0.00	\$0.00	\$5,336.00	\$2,201.50	\$2,741.50
60 Craft Fair Booth Rental Revenue	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$1,765.00	\$2,375.00
49 Public Education Course Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62 Pavilion Center Revenue	\$77.00	\$900.00	\$957.50	\$2,465.00	\$1,322.75	\$1,662.00	\$1,232.50	\$4,082.50	\$1,747.50	\$0.00	\$0.00	\$0.00	\$14,446.75	\$11,372.50	\$12,728.75
67 Event Concessions Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	\$300.00
58 Vending Machine Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$468.00	\$262.34	\$435.40	\$240.85	\$422.10	\$0.00	\$0.00	\$0.00	\$1,828.69	\$1,381.10	\$1,514.85
89 Miscellaneous Receipts Revenue															
Damage Expense/Refund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$835.84	\$835.84
Property Rental Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,050.00	\$24,300.00
Restitution/Vandalism	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00
28 Parks & Recreation Donations/Sponsorships	\$0.00	\$800.00	\$260.07	\$450.00	\$125.00	\$0.00	\$100.00	\$1,370.00	\$850.00	\$0.00	\$0.00	\$0.00	\$3,955.07	\$2,317.49	\$3,042.49
32 Federal & State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$11,037.98	\$26,376.56	\$21,891.22	\$25,438.13	\$39,715.87	\$39,917.10	\$29,749.85	\$31,209.13	\$16,983.20	\$0.00	\$0.00	\$0.00	\$242,319.04	\$221,510.90	\$269,981.77

*Goal \$202,000.00

R411 Parks & Recreation Receipts

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Projected %	8.3%	16.6%	25.0%	33.3%	41.6%	50.0%	58.3%	66.7%	75.0%	83.3%	91.7%	100.0%
Actual %	5.5%	18.5%	29.4%	42.0%	61.6%	81.4%	96.1%	111.6%	120.0%	0.0%	0.0%	0.0%