

Washington Township Board Meeting  
Meeting November 8<sup>th</sup>, 2016 — 7:00 PM  
Held at: Washington Township Park Pavilion  
435 Whipple Lane Avon, IN 46123

**Call to Order and Pledge**

Board meeting was called to order at 7:00 PM and the pledge to the American flag was given.

**Quorum**

Quorum was established. Fred Palmer, Doug Elmore and Suzanne X Conger present. Also in attendance: Trustee Don Hodson, staff and public.

**Public Comment**

None

**Consent Agenda**

The minutes from the October 25, 2016 regular board meeting were presented along with the updated claims. Suzanne X Conger noted on Old Business for the Holiday Schedule Resolution 102516-01 and Board Meeting Resolution 102516-02 was added. Correction made to Old Business number two to say the Board Meeting was approved rather than holiday schedule. Motion Doug Elmore made a motion to approve the amended minutes. Seconded by Fred Palmer. **Motion carries 3-0.**

**Department Reports.** All department reports can be found on the township website.

1. **Fire Department.** Chief Dan Smith announced that an administrative assistant, Candyse Mays, was hired and has been with the department for two weeks. He recognized Rick Finchum, Jim Hieston, Lt Brent Shepard, Lt Jerry Bessler and Battalion Chief Jon Joseph for going to a two day Peer Counseling training and not receiving any pay to do so. They are also agreeing to be a part of the wellness initiative without receiving any compensation to do so.
2. **Public Assistance.** Don Hodson presented that in October \$8,083 was approved and \$7,276 was denied. 87 referrals have been made for the year. The total approved for the year is \$38,904 and \$57,444 has been denied. He noted that this is a quite a bit of a difference from the previous year. Doug Elmore requested that the math for the year to date approved be checked again as when adding \$8,083 to the previous month he got \$39,064. Josie Conrad added that Monica Bales wanted to add that Community Action of Great Indianapolis is now open and we have been referring people to go there first for assistance on utilities before coming to the trustee's office. Therefore, utility assistance should go down for the remainder of the year.
3. **Parks.** Lora Lacey announced that Trilby Berry-Tayman is starting her first day on Monday as the recreation coordinator. All allotted booth spaces have been sold for the Arts & Crafts festival and Holiday Bazaar. Installation of Christmas lights in the park will start soon and will also be put up in the Pavilion so that way it is more of a drive through the park rather than all of the lights being up front. Ghosts and Goblins was a huge success this year, most likely due to the weather, as there were around 3,000 people to attend and there were lines that went on for miles. Lora gave a huge thanks to Stephanie Massa for stepping in to help her take over the planning for the event in which was pulled off in three weeks. Two weeks ago there was a meeting with John Polson with Banning Engineering regarding the Pecar update. The Pecar update will be emailed in the morning. Feasibility studies will begin on November 9, 2016 in which they will take soil samples and there will also be a wetland

specialist that is coming out to ensure we are up to code on the wetland that we will have. The well and septic will also be being checked. A timeline will be sent out regarding when all of the studies will be taking place. The park has been working with art teachers in the Avon School Corporation to bring an art festival to the park and bringing all forms of art, vendors and entertainment to the park. This festival will be taking place in October. Also, we have been working with Rick Wagner who is in charge of the band department at the elementary and intermediate schools to bring a concert series to the park. Friday will be a Veterans Day program in which the veterans from the American Legion as well as several parents who are veterans will be attending. Jack's Donuts have donated donuts for the event. At the end of November there will be a Christmas concert with Cedar Elementary and there will be a few other concerts in January and February including some of the music teachers who have their own bands.

4. No legal or financial reports.

### **Trustee's Report**

Don Hodson presented the Trustee's Report which can be found on the Township website. The SBOA is finishing their audit for 2012-2015 and an exit interview can be expected on November 10, 2016. November 17, 2016 will be the Township/Parks pitch-in Thanksgiving lunch at the Pavilion. Don Hodson extended an invite to attend. December 19-21 will be the Shift Christmas Dinners at Charbonos, if board members would like to attend please let me know. December 16, 2016 will be the Christmas lunch and activity for the Township/Park. The location and time will be announced later. The Christmas tree lighting is December 3<sup>rd</sup> at 6:00 pm at the Townhall.

### **Old Business**

1. Retention Policy Resolution was presented by Don Hodson last meeting. A list for records retention was sent to the county which was approved. Once the audit is published the records from the audit can be destroyed. Don Hodson is requesting approval of the Records Retention Policy. Doug Elmore made a motion to approve the Document Retention Policy Resolution 110816-01. Seconded by Fred Palmer. **Motion carries 3-0.**
2. Chief Dan Smith presented that it was initially thought that for Fireman to be added to the 77 Fund that all of the paperwork had to be done and everyone approved before the program could be started. December 1, 2016 is the effective date for the 77 Fund. Don Hodson made note that not all Firemen have been approved and we are waiting on the 77 Fund's approval. The only change regarding the 77 Fund Resolution is the date being reset to December 1, 2016. Doug Elmore made a motion to approve the 77 Fund Resolution 110816-02. Seconded by Fred Palmer. **Motion carries 3-0.**
3. Chief Dan Smith indicated that The Flyer did not get the bid ad included in the paper on time and dates had to be moved forward for the financing of the Ladder Lease. Community Leasing's final payment price is almost \$904 thousand and going to be a documentation fee. North Salem's final payment price was \$877,500. Since we have other leases with them it is believed they do not require a documentation fee. The final cost of the Ladder will not be known for atleast two weeks. Discuss took place regarding the bid proposals. Doug Elmore made a motion to approve the Ladder Lease at a rate of 2.25% or less with no documentation fees and the amount of the lease to be North Salem Bank at the time of closing. Seconded by Fred Palmer. **Motion carries 3-0.**
4. A time schedule will be sent via email from Lora Lacey regarding the Pecar Update.
5. Last Wednesday there was a construction meeting and it was said that the walls will be going up sometime this week. The construction is currently ahead of schedule.

**New Business**

1. Each year any unpaid EMS accounts that are past the six years of the Indiana State of Statue limit from in which the account becomes due or last paid on should be wrote-off. The amount of \$189,153.93 is the unpaid ambulance bills amount with no activity since August 31, 2010.. Doug Elmore made a motion to approve the EMS Write-off of \$189,153.93. Seconded by Fred Palmer. **Motion carries 3-0.**

**Public Comment**

None

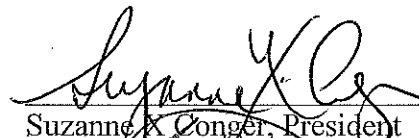
**Wishes to be Heard**

Don Hodson presented a draft of a letter from the various taxing entities directed to the Hendricks County Council. The board members viewed the letter and agreed to sign it at the December meeting.

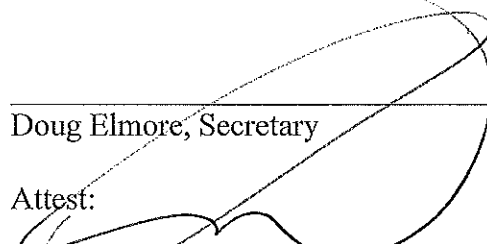
**Adjournment**

Doug Elmore moved to adjourn the meeting and Fred Palmer seconded the motion. **3-0 motion carries.** Meeting adjourned at 7:38 PM. The next regularly scheduled board meeting will be December 13<sup>th</sup>, 2016 at 7 PM. All meetings to be held at Washington Township Pavillion, 435 Whipple Lane, in event of flooding meeting will be held at Washington Township Government Center, 311 Production Drive.

Minutes Approved December 13, 2016:

  
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Suzanne K Conger, President

  
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Fred Palmer, Member

  
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Doug Elmore, Secretary

Attest:

  
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Don Hodson, Trustee