

FIRE CHIEF'S REPORT

October 2012

<u>Run Totals:</u>	Month	YTD
2012	327	3392
2011	370	3346

Fire Training Division

October Training Hours	398
YTD Training Hours	3701

Fire Prevention Division

Total Service Calls	156
Fire Investigations	2

EMS Division

October Training Hours	281
YTD Training Hours	2889

Public Education Division

October Events	24
YTD Events	298
YTD Contacts	17,770

With this month's board packet, I have included a graph that shows our monthly and year to date run totals for 2012 as compared to 2011. The category's on the left are 2012 and on the right are 2011.

This month has been a continuation of the work from last month.

Our new apparatus went to bid at the end of October and we have currently provided bid documents to approximately 7 fire apparatus manufacturers and 4 ambulance manufacturers. The bids are due to be returned on December 3, 2012 at which time we will have a formal bid opening at 3:00 p.m. At the time of bid opening, we will read the bids aloud and make notations on bidding sheets. After bids are opened, the bids will be returned to the engine and ambulance committees to review for completeness and compliance to the bid documents. After review of the bids, the committees will make a recommendation to me as to which vendor they wish to purchase the vehicle from. After receiving and reviewing their recommendation, I will confer with our lawyer to ensure that we are adhering to all laws and the winning bid will be executed. We expect delivery of the ambulance in 90-120 days and the engine in 120-180 days.

As part of our consideration of replacement of our engines and ambulances, a month or so ago I included in my board packet an updated capital plan. I have updated this plan and would like to have a discussion with the board about the plan. In addition, I have spoken with our financial consultant and Jeff has advised me that we might wish to consider financing the purchases. In an attempt to decrease the amount of time that we will need to take up during the board meeting, I decided I would provide you with some thoughts that might speed our discussion. The following is a list of items that have been purchased with Cum money this year.

<u>Item</u>	<u>Cost</u>	<u>Budgeted</u>	<u>Over(-)/Under</u>
1. New roof St. 141	\$35,117.60	\$30,000.00	-\$5,117.60
2. Power Load Systems	\$48,065.00	\$47,000.00	-\$1,065.00
3. New Squad Tahoe	\$14,727.75	\$26,000.00	\$11,272.25
4. WPE Equipment	\$13,928.80	\$15,000.00	\$1,071.20
5. Patient Reporting	\$28,812.80	0	\$28,812.80

The total spent so far this year in Cum money is \$140,651.95, and to date, we have not replaced the carpet or done the tile work at Station 141 and 142 which totals about \$7,800.00. The amount of money slated to be spent this year was \$350,800.00. So other than the patient care reporting system that was not budgeted, we are close to on track with projections. As you know, we will be opening bids on December 3 and will be looking at the replacement of the engine and ambulance. I do not expect to make any expenditures toward either truck until next year, but we may be able to realize some savings on the apparatus if we pay some money up front or take advantage of special purchases. These expenditures would not be made without board and Josie's approval, but we did plan to make down payments on both trucks in the amount of around \$225,000.00. Most likely these down payments would not be made until the trucks are delivered and would be part of a financing agreement. After talking with Jeff Peters, we discussed that it might be best to make a down payment on the trucks and finance the balance of the purchase on a two to four year payment. Jeff advised that money is fairly

inexpensive to borrow right now, and making payments would allow us additional cash on hand for other needs. With this in mind, I did a preliminary estimate of purchases for the engine at \$450,000, making a down payment of \$150,000 and financing the balance. If you refer to the amortization schedules, at a rate of 4.5% for 59 months, the payments would be \$5,677.46/month or \$68,129.52/yr. In addition, I did an estimate with the ambulance with a down payment of \$75,000 financing the balance for 36 months at 4.5% and the payments are \$2231.02/month or \$26,772.24/yr. Obviously, the rates may be different, the amortization schedule should give you a range of the payments. Pat asked earlier what the carry over debt would be for the township from year to year, and this could not be figured until we know when the trucks would be delivered and when payments would start. After we know the costs, rates and delivery schedules, we could make a more accurate schedule. Also, if you look at the 2012 capital plan, the ambulance and engine down payments and payments are reflected in the plan.

In addition to the apparatus, a second issue of concern is the replacement of our current heart monitors. These monitors were originally purchased in 2002 and have outlived their usefulness and we are currently having problems finding parts and servicing the units. In one of our last rounds of grants, we requested money for the replacement of an engine, ambulance and for the purchase of new monitors. It is my opinion that we will have the greatest amount of luck obtaining grant money for the monitors, but we are obviously not certain. In the event that we do not receive grant money, we will need to spend approximately \$242,000 to replace our current complement of units. We have solicited the Federal government of ask if we could still receive grant money for the monitors if we are currently leasing the monitors, but we have not received word back yet. If we are unsuccessful in grant funding, we will most likely need to replace the monitors during the first quarter of next year. I have included a schedule for a \$100,000 down payment on new monitors with financing for the balance of the cost. Again the capital plan reflects the down payment and lease/purchase payments.

If you will look forward to 2013 in the capital plan, since we will not be taking delivery of the new apparatus until mid-year, we will most likely not be required to make as large of a payment for the apparatus. In addition, since we will not take delivery of the first units until later in the year, we may not be taking delivery of the second engine and ambulance until sometime in 2014.

These are some topics that I would like to have some discussion with the board about. At that time, I will also go over some of the other expenditures that we will be projecting for 2013.

Last month we took delivery of our work performance evaluation equipment that we need to create our testing site. Chief Adams and Bob Wellington have spent a great deal of time laying out the course and constructing the equipment. At the current time, the course is almost complete, with the exception of ladder bracket that needed to be returned that did not function properly. Next month, Trustee Hodson has agreed to provide me with some time to present a short presentation about the process and how we got to where we currently are. With the

board's approval, we also plan to hold next month's board meeting at the government center so that we can show you the course and complete the presentation. Thanks to the board and trustee for supporting this project, and also to Chief Adams and Bob Wellington for all of the hard work on the course. I also want to thank those shift members who have functioned as representatives on the fitness committee to complete the tasks necessary to develop the program.

On December 3, our new probationary firefighter/paramedics, Alan Ramsey and Robbie Metcalfe will be beginning recruit class. The class will last for two weeks and then they will be assigned to their respective shifts. Included with your board packet is a calendar of the schedule for the recruit class and what will be covered during the two weeks.

Our electronic patient care reporting system is if full swing and training has been completed by personnel in preparation for the January 1, 2013 start date. A great deal of work has been done to complete this project in a short time span. Even though this project was not originally budgeted for this calendar year, we feel that doing it at this time is of great benefit to our patients, personnel and will improve our documentation as well as streamlining our billing process. Thanks again to Lieutenant East for all of his hard work. I will be bringing a tablet to our meeting this month for the board to view.

Our new Squad was put into service on November 9, 2012. I hope to be able to give a current status of the runs for the truck at our December meeting.

This week, a contractor for the Town of Avon began installation of the receivers for the Opticom system that we are partnering with the town to complete. Many of the intersections have the hardware installed and the connecting work should be completed by the end of next week. This week I also processed payment to the town for our portion of the project that totaled which totaled \$12,000.00. This amount is substantially less than the original estimate. Most of our apparatus already have the emitters that are needed for the system, so we can use it as soon as it is connected. We are in the process of securing an emitter for the new Squad, and the town believes that they can include this in what they have remaining for the project. That will save us approximately \$2000.00.

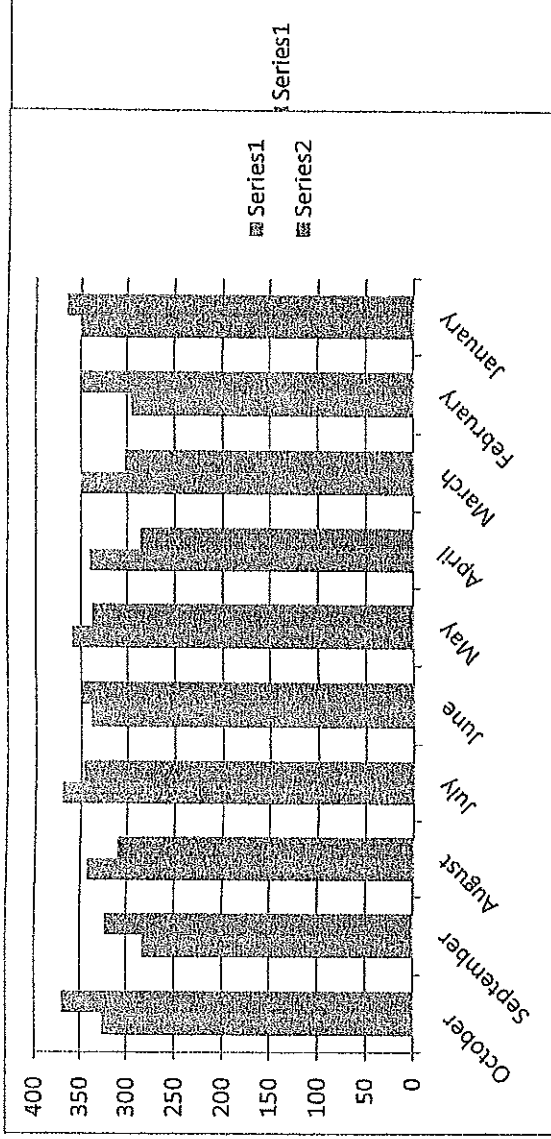
This week, Bill Webb, one of our personnel, stepped down as the program coordinator for Project Live Saver Hendricks County. Bill took the position in mid-year last year and decided earlier this year to step down. Since that time, the Hendricks County Fire Chief's Association has been seeking a replacement for him. Yesterday, Curtis Parrot, a Brownsburg firefighter, accepted the position and began his duties as the coordinator. I would like to recognize Bill for his dedication to the program and for his service to the community.

Today, I had a meeting with our Sprint representative to discuss the installation of air cards for our computers. As you all know, beginning January 1, 2013, the Communications Center will not be supporting our current connections between dispatch and our apparatus. Consequently,

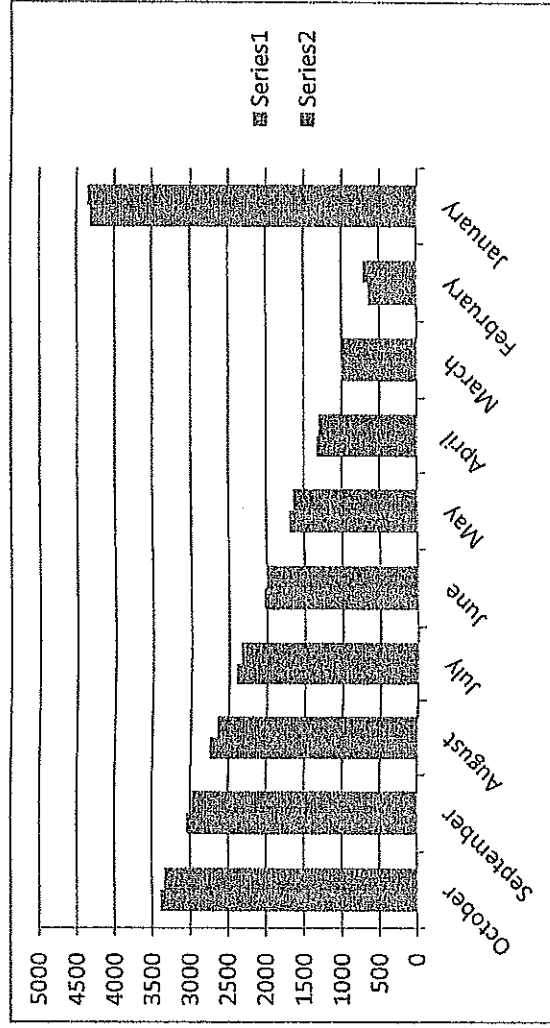
we will be installing air cards in all of our apparatus so that they will receive runs and other information. In addition, to facilitate the use of the patient care reporting system, we will be installing Wifi in our ambulances so that they will be able to communicate with the reporting company and the hospitals. These items were not included in next year's budget and we will have to find areas in the budget that we can draw from to cover these expenses.

In closing, last week I had a great opportunity to share with some 7th grade students at the Tri-West Middle school about my career and what it means to me. It was great to have an energetic and enthusiastic crowd to talk with.

Monthly	2011	2012
October	370	327
September	324	283
August	310	343
July	347	371
June	351	340
May	338	360
April	286	341
March	303	350
February	351	296
January	366	349

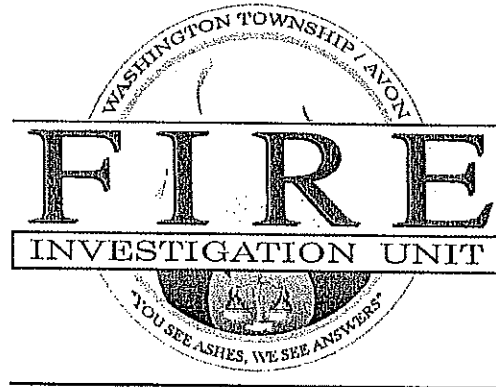


Year to Date	2011	2012
October	3346	3392
September	2976	3044
August	2652	2753
July	2342	2410
June	1995	2039
May	1644	1699
April	1306	1336
March	1020	995
February	717	645
January	4354	4319



Washington Twp. /Avon Fire Department
October 2012 Monthly Fire Training Report

Subject	Date	Hours
EVOC	Oct. 9, 16, And 26, 2012	112.0
CSX Safety Train	Oct. 4, 5, and 6, 2012	120.0
New Equipment	Oct. 2, 2012	16.0
Auto Extrication	Oct. 13, 2012	12.0
Pre Plans	Oct. 18, 2012	2.5
Air Consumption	Oct. 11, 25, 2012	62.0
Guardian Tracking	Oct. 29, 30, and 31, 2012	73.5
	Total Man-hours	398.0
	YTD	3701.0



Fire Inspection/Investigation Division
October Monthly Report

	October
Fire Inspections/Consultations	145
Plan Review	8
Site Review	3
Inspector Call Outs	0
Total Number	156
Fire Investigation Cases	
Undetermined	1
Accidental	1
Natural	0
Incendiary	0
Total Fire Investigation Cases	2

Division Notes:

- The division brought in \$427.08 in building and fire protection plan review fees..
- Plan Review completed on the following projects:
 - Xtreme Laser Tag
 - Heartland Vision
 - McNamara Flower
 - Main Street Skilled Care
 - Kroger Fuel Center

Washington Township / Avon Fire Department
 Monthly EMS Report

EMS RESPONSES

	BFT	DFD	PFT	WTFD	Other
Mutual Aid Received	8	9	9	2	0
Mutual Aid Given	2	10	15	16	1

Battalion 14	38
Ladder 141	14
Rescue 141	28
Engine 142	46
Engine 143	33
Medic 142	107
Medic 143	97
Medic 144	
Squad 141	162

EMS TRAINING - Department Level

Subject	Type*	Date	Hours
BLS Audit and Review	L	3-Oct-12	34
BLS Audit and Review	L	8-Oct-12	34
BLS Audit and Review	L	10-Oct-12	22
ESO SET UP	P	22-Oct-12	17
ESO SET UP	P	23-Oct-12	17
ESO SET UP	P	24-Oct-12	17

EMS TRAINING - Company Level

Patient Lifting and Handling	P	2-Oct-12	4
------------------------------	---	----------	---

EMS TRAINING - Outside

Advanced Life Support Audit and Review	L	8-Oct-12	14
HRH Paramedic Class	L&P	October	122

Monthly Total 281

Year to Date Total 2889

* L = Lecture P = Practical L&P = Combination

* I = Interactive Video training



Division of Public Education
 October 2012
 Report by: Jerry Bessler



Events per Lesson Type:

2012	OCT.	YTD
Preschool Visits	2	104
Project SAFETY VISITS	2	31
Safety Trailer Events	3	7
Basic Aid	0	24
Station Tours	4	15
Car seats	3	9
Misc. Events	10	108
Total Public Education Events	24	298

Cancelled: 1

Referred: 0

Contacts for the Year: 17770

October Updated numbers:

- The Fire Department attended a PR event at Sarkine Park for CSX family day.
- The Fire Department attended 1 Avon High School Football games that accounted for 1 PR events
- The Fire Department Open House was on October 7th.
- The Safety Trailer was utilized at River Birch Elem. and at Our Shepherd Lutheran school, teaching to kindergarten and 1st grade classes
- Multiple Daycare requests for fire apparatus display and talks were completed

Preschool Risk Watch:

- 7 Preschools have scheduled for the January-May program.

Adopt a Crew (Formerly Project SAFETY)

- Cedar has adopted A Shift, Station 141.

Miscellaneous:

- Crews attended 2 Halloween activities

Grants:

Preliminary Calendar for Recruit Class

Two week training period:

Recruit work schedule Monday thru Friday 0800 hours to 1630 hours.

Day one: Dec. 3, 2012

Orientation with Josie and Trustee Don Hodson 0800 hrs. To 0900 hrs.

Chief Smith 0900 hrs. To 1000 hrs.

EMS Lt. East 1000 hrs. to 1100 hrs.

Fire DC Jim Adams 1100 hrs. to 1200 hrs.

Lunch 1200 hrs. to 1300 hrs.

Support Service Bob Wellington 1300 hrs. to 1630 hrs.

Day two: Dec. 4, 2012

EMS Lt. East 0800 hrs. to 1630 hrs.

Day three: Dec. 5, 2012

EMS Lt. East 0800 hrs. to 1630 hrs.

Day four: Dec. 6, 2012

EMS Lt. East 0800 hrs. to 1630 hrs.

Day five: Dec. 7, 2012

Fire DC Jim Adams 0800 to 1630 hrs. Fit testing/SCBA/ Search and rescue

Day six: Dec. 10, 2012

Basic fire tactics: hose advancement, ladders, obstacle course, hose loads

Day seven: Dec. 11, 2012

Fire DC Jim Adams LKQ/ finish up any needed items

Days eight, nine and ten: Dec. 12, 13, and 14, 2012

Ride out with crews on Station 141, 142, 143, and Squad 141

Oct. 2012

Total Page : 1 of 3

Page : 1 of 1

Date : 11/07/2012

Time : 09:15:23

History ID : 800978

Call Summary
EMS Calls Per Month
Group By Level of Care

<u>Code ID</u>	<u>Description</u>	<u>Calls</u>	<u>Charges</u>	<u>Credits</u>	<u>Balance</u>
A	ALS	75	58657.70	8250.37	50407.33
B	BLS	67	44715.50	3340.33	41375.17
Total for All		142	103373.20	11590.70	91782.50

Call Schedule/Event Summary

EMS Calls Per Month

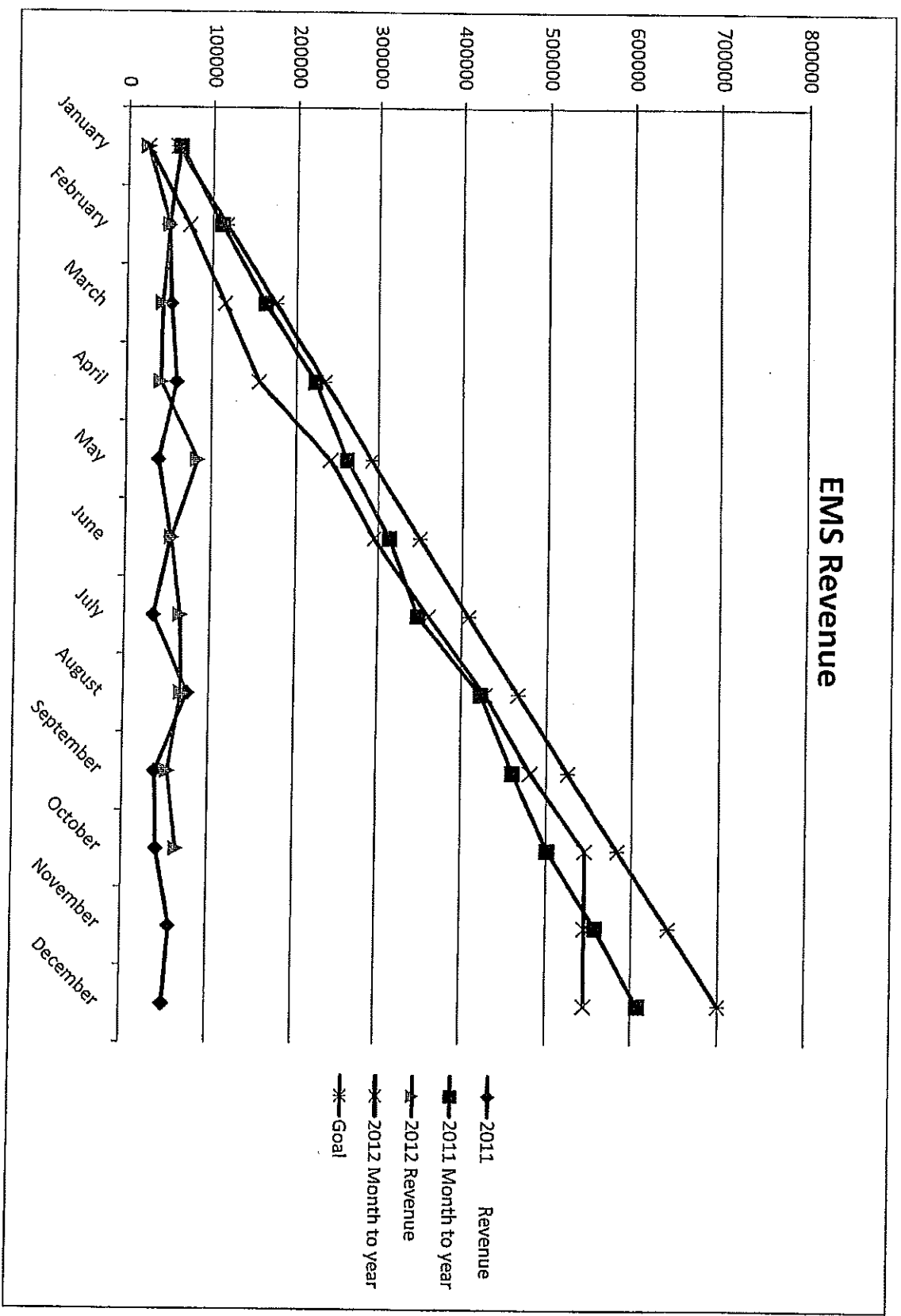
<u>Event ID</u>	<u>Description</u>	<u>Calls</u>	<u>Charges</u>	<u>Credits</u>	<u>Balance</u>
Schedule: 5010	5010 WPS Medicare				
NONE	NONE NO BILL SENT YET	5	2751.40	0.00	2751.40
5010	5010 Medicare Claim Sent	16	9711.70	0.00	9711.70
		<u>21</u>	<u>12463.10</u>	<u>0.00</u>	<u>12463.10</u>
Schedule: 5010A	5010 Insurance				
NONE	NONE NO BILL SENT YET	6	4194.50	2263.73	1930.77
5010A	5010 Anthem Claim Sent	16	10825.70	1284.77	9540.93
BARR	REVIEW STATUS W/ BCBS	3	2228.70	0.00	2228.70
		<u>25</u>	<u>17248.90</u>	<u>3548.50</u>	<u>13700.40</u>
Schedule: 5010CAID	5010 MEDICAID				
NONE	NONE NO BILL SENT YET	1	580.20	497.61	82.59
5010CAID	5010 MEDICAID CLAIM SENT	4	3164.70	535.58	2629.12
		<u>5</u>	<u>3744.90</u>	<u>1033.19</u>	<u>2711.71</u>
Schedule: ANTHEM	ANTHEM PRIVATE PAY				
NONE	NONE NO BILL SENT YET	17	12732.90	3052.90	9680.00
1ST	INITIAL BILL 0-30 DAYS	4	3207.20	0.00	3207.20
		<u>21</u>	<u>15940.10</u>	<u>3052.90</u>	<u>12887.20</u>
Schedule: CAREP	MEDICARE PAPER				
NONE	NONE NO BILL SENT YET	1	588.30	0.00	588.30
		<u>1</u>	<u>588.30</u>	<u>0.00</u>	<u>588.30</u>
Schedule: INSU	PRIMARY INSURANCE SCHEDULE				
NONE	NONE NO BILL SENT YET	13	9808.70	0.00	9808.70
INSC	INSURANCE PAPER CLAIM SENT	6	3800.00	0.00	3800.00
		<u>19</u>	<u>13608.70</u>	<u>0.00</u>	<u>13608.70</u>
Schedule: MVA	MOTOR VEHICLE ACCIDENT				
NONE	NONE NO BILL SENT YET	9	7850.90	0.00	7850.90
1ST	INITIAL BILL 0-30 DAYS	7	5944.90	0.00	5944.90
		<u>16</u>	<u>13795.80</u>	<u>0.00</u>	<u>13795.80</u>
Schedule: PCAID	MEDICAID PAPER SCHEDULE				
NONE	NONE NO BILL SENT YET	4	3450.40	0.00	3450.40
		<u>4</u>	<u>3450.40</u>	<u>0.00</u>	<u>3450.40</u>
Schedule: PRIV	PRIVATE PAY NO INSURANCE				
NONE	NONE NO BILL SENT YET	16	12205.30	1472.26	10733.04
1ST	INITIAL BILL 0-30 DAYS	8	6505.20	0.00	6505.20

Call Schedule/Event Summary

EMS Calls Per Month

<u>Event ID</u>	<u>Description</u>	<u>Calls</u>	<u>Charges</u>	<u>Credits</u>	<u>Balance</u>
2ND	SECOND BILL 30-60 DAYS	2	991.00	0.00	991.00
		<u>26</u>	<u>19701.50</u>	<u>1472.26</u>	<u>18229.24</u>
Schedule: SINS	SECONDARY INSURANCE				
SINS	INSURANCE AFTER PRIMARY	4	2831.50	2483.85	347.65
		<u>4</u>	<u>2831.50</u>	<u>2483.85</u>	<u>347.65</u>
Total for All		<u>142</u>	<u>103373.20</u>	<u>11590.70</u>	<u>91782.50</u>

07.2012



Oct. 2012

Credit Summary

Summary By Credit Code
payments rec'd

<u>ID</u>	<u>Description</u>	<u>Credits</u>	<u>QTY %</u>	<u>Amount</u>	<u>Amount %</u>
CCP	Credit Card Payment	30	11.24	5285.01	8.28
PAIN	Payment-Insurance-Auto	10	3.75	5218.44	8.18
PMCB	Payment-Medicare-Part B	62	23.22	20000.70	31.34
PMCD	Payment-Medicaid	9	3.37	1362.37	2.13
PPCA	Payment-Private-Cash	1	0.37	25.00	0.04
PPCH	Payment-Private-Check	69	25.84	9218.01	14.44
PPIN	Payment-Insurance-Primary	31	11.61	17147.73	26.87
PRRM	Payment Railroad Medicare	4	1.50	1479.20	2.32
PSIN	Payment-Insurance-Secondary	48	17.98	4016.16	6.29
PSPE	Payment-Special Source	3	1.12	63.82	0.10
Totals For All		267		63816.44	

Credit Schedule/Event Summary

payments rec'd

<u>Schedule</u>	<u>Event ID</u>	<u>Description</u>	<u>Calls</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
5010		5010 WPS Medicare				
	5010	5010 Medicare Claim Sent	1	50.00	831.68	73.91
	CARR	REVIEW STATUS WITH MEDICARE	1	50.00	293.60	26.09
			2		1125.28	
5010A		5010 Insurance				
	5010A	5010Anthem Claim Sent	10	100.00	3157.18	100.00
			10		3157.18	
5010CAID		5010 MEDICAID				
	5010CAID	5010 MEDICAID CLAIM SENT	4	100.00	1186.38	100.00
			4		1186.38	
ANTHEM		ANTHEM PRIVATE PAY				
	NONE	NONE NO BILL SENT YET	15	88.24	4645.63	97.38
	1ST	INITIAL BILL 0-30 DAYS	1	5.88	75.00	1.57
	2ND	SECOND BILL 30-60 DAYS	1	5.88	50.00	1.05
			17		4770.63	
COLL		COLLECTION AGENCY ACCOUNTS				
	COL1	REFERRED TO COLLECTION AGENCY	16	100.00	1404.37	100.00
			16		1404.37	
COUPON		TIME PAY COUPON BOOK				
	Coupon	Sent Coupon Book	24	100.00	1460.00	100.00
			24		1460.00	
INSU		PRIMARY INSURANCE SCHEDULE				
	NONE	NONE NO BILL SENT YET	1	50.00	501.34	50.07
	INS2	INSURANCE SECOND NOTICE	1	50.00	500.00	49.93
			2		1001.34	
PCAI		MEDICAID PAPER SCHEDULE				
	CAID	MEDICAID PAPER CLAIM FILED	1	100.00	277.60	100.00
			1		277.60	
PRIV		PRIVATE PAY NO INSURANCE				
	NONE	NONE NO BILL SENT YET	15	53.57	6045.71	66.43
	1ST	INITIAL BILL 0-30 DAYS	10	35.71	2704.77	29.72
	2ND	SECOND BILL 30-60 DAYS	3	10.71	350.00	3.85
			28		9100.48	

Credit Schedule/Event Summary
payments rec'd

<u>Schedule</u>	<u>Event ID</u>	<u>Description</u>	<u>Calls</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
SINS		SECONDARY INSURANCE				
	SINS	INSURANCE AFTER PRIMARY	4	80.00	1408.51	80.46
	INSC	INSURANCE PAPER CLAIM SENT	1	20.00	342.15	19.54
			-----		-----	
			5		1750.66	
ZERO		ZERO BALANCE CALLS				
	ZERO	ZERO BALANCE CALLS	120	100.00	38582.52	100.00
			-----		-----	
			120		38582.52	
			-----		-----	
Totals For All			229		63816.44	

Oct. 2012

Unit Analysis Report
Summary Report By Units
All Companies
ALS By Unit

Total Page : 1 of 2
Summary Page : 1 of 1
Date : 11/07/2012
Time : 09:16:29
History ID : 800979

<u>ID</u>	<u>Unit Description</u>	10/01/2012		To 10/31/2012	
		<u>Calls</u>	<u>Miles</u>	<u>Hours</u>	<u>Call Charges</u>
1440	2002 BRAUN AMBULANCE	38	267.1	0.00	28193.90
1441	2006 BRAUN AMBULANCE	2	15.0	0.00	2045.00
1442	2000 BRAUN AMBULANCE	35	288.2	0.00	28418.80
Total For All		75	570.3	0.00	58657.70
Average Time Per Unit:		0.00 Minutes			
Average Miles Per Unit:		7.60 Miles			

Unit Analysis Report
Summary Report All Units
All Companies
ALS By Unit

Total Page : 2 of 2
Summary Page : 1 of 1
Date : 11/07/2012
Time : 09:16:29
History ID : 800979

<u>ID</u>	<u>Caller Description</u>	10/01/2012		To 10/31/2012	
		<u>Calls</u>	<u>Miles</u>	<u>Hours</u>	<u>Call Charges</u>
1	Police/Fire/911	75	570.3	0.00	58657.70
Total For All		75	570.3	0.00	58657.70
Average Time Per Unit:				0.00	Minutes
Average Miles Per Unit:				7.60	Miles

Oct. 2012

Unit Analysis Report
Summary Report By Units
All Companies
BLS by Unit

Total Page : 1 of 2
Summary Page : 1 of 1
Date : 11/07/2012
Time : 09:17:10
History ID : 800980

<u>ID</u>	<u>Unit Description</u>	10/01/2012 To 10/31/2012			
		<u>Calls</u>	<u>Miles</u>	<u>Hours</u>	<u>Call Charges</u>
1440	2002 BRAUN AMBULANCE	33	215.1	0.00	20450.90
1441	2006 BRAUN AMBULANCE	1	4.4	0.00	494.60
1442	2000 BRAUN AMBULANCE	33	185.0	0.00	23770.00
Total For All		67	404.5	0.00	44715.50
Average Time Per Unit:				0.00	Minutes
Average Miles Per Unit:			6.04	Miles	

Unit Analysis Report
Summary Report All Units
All Companies
BLS by Unit

Total Page : 2 of 2
Summary Page : 1 of 1
Date : 11/07/2012
Time : 09:17:10
History ID : 800980

<u>ID</u>	<u>Caller Description</u>	10/01/2012	To	10/31/2012	
		<u>Calls</u>	<u>Miles</u>	<u>Hours</u>	<u>Call Charges</u>
1	Police/Fire/911	67	404.5	0.00	44715.50
Total For All		-----	-----	-----	-----
		67	404.5	0.00	44715.50
Average Time Per Unit:			0.00	Minutes	
Average Miles Per Unit:			6.04	Miles	