

# WASHINGTON TOWNSHIP TRUSTEE

TRUSTEE  
Don Hodson

HENDRICKS COUNTY  
311 PRODUCTION DRIVE  
AVON, INDIANA 46123  
PHONE: (317) 272-1835

TOWNSHIP BOARD  
Suzanne X. Conger  
Doug Elmore  
Michael J. Lynch

Washington Township Board Meeting Minutes  
Meeting November 28, 2012--7:00 PM  
Held at: Washington Township Park Pavilion, 435 Whipple Lane, Avon, IN, 46123

## **Call to Order**

The meeting was called to order at 7:00 PM. The Pledge of Allegiance was recited and a quorum was established. Michael Lynch, Suzanne Conger, and Doug Elmore were present. Also present was Trustee Don Hodson, Pat Laughlin, Legal Consultant Tony Jost, staff, and public.

**Public comment** - None

## **Consent Agenda**

Minutes for the October 10, 2012 board meeting and claims list were presented. Michael Lynch made a motion to approve the minutes and claims as presented. Suzanne Conger seconds the motion. **Motion carriers 3-0.**

## **Fire Department**

The attached report was presented by Fire Chief Dan Smith. Discussion on report including year to date numbers on runs and training hours, engine and ambulance bid update, heart monitor purchase planned for next year, work performance evaluation, new hires, and ePCR update.

## **Parks Department**

Trustee Don Hodson presented the attached report. Discussion on the attached report including Ghost and Goblin event recap, upcoming events, and revenue report.

## **Township Assistance**

Jennifer Thornell presented the attached report. Discussion on the attached report about requests, amounts granted and denied, and what we are expecting for November and December assistance requests.

**Legal & Financial – none**

## **Trustee Report**

Trustee Don Hodson presented the attached report. Discussion on the attached report including a reminder about the January board meetings, reminder about the December 11<sup>th</sup> Reorganization meeting at the Town Hall, insurance renewal rates, and update on the hiring process for the Parks Director position.

## **Old Business**

### **2012 Salary Resolution Amendment**

2012 Amended Salary Resolution was presented. The request for the amendment was to add two recruit and two probationary positions to the Salary Resolution for the Fire Department. Suzanne Conger made a motion to approve Resolution 112812-01 and Michael Lynch seconded. **Motion carries 3-0.**

## **New Business**

### **2013 Tax Anticipation Warrant**

The 2013 Tax Anticipation Warrant paperwork was presented to the board. There was discussing about Tax Anticipation Warrant sizing. It was stated that the paperwork is completed and sent back to the Warrant attorney's before sizing on the Tax Warrants would arrive. Michael Lynch made a motion approve Resolution 112512-02 Authorizing the issuance of 2013 Tax Anticipation Warrants. Suzanne Conger seconds the motion. **Motion carries 3-0.**

### **2013 Salary Resolution, 2013 Board Meeting Schedule, 2013 Holiday Schedule, Credit Card Resolution, and Public Record Resolution**

The 2013 Salary Resolution, 2013 Board Meeting Schedule, 2013 Holiday Schedule, Credit Card Resolution, and Public Record Resolution were presented and the board discussed the possibility of a motion approving all at once. Discussion determined that it was possible and Michael Lynch made a motion to approve Resolution 112812-03 2013 Salary Resolution, Resolution 112812-04 2013 Board Meeting Schedule, Resolution 112812-05 2013 Holiday Schedule, Resolution 112812-06 Credit Card Resolution, and Resolution 112812-07 Public Record Resolution. Suzanne Conger seconds the motion. **Motion carries 3-0.**

### **Township Assistance Guidelines**

Updated Township Assistance Guidelines presented by Jennifer Thornell. The guidelines are reviewed every year and updated if needed. After attending Indiana Township Association Conference in September we learned about a change that needed to made in our guidelines as well as learning whom our local mentor was. We requested a copy of our mentors guidelines and have had discussion with them about possible changes to our before we made them. Discussion about the changes made to the guidelines. Suzanne Conger made a motion to approve the guidelines as presented and Michael Lynch seconded. **Motion carries 3-0.**

### **Engine/Ambulance Funding**

Fire Chief Dan Smith presented estimated amortization schedules for the Engine and Ambulance purchases. Discussion about the possibility of funding the purchases with short term leases. Consensus of board to proceed looking into leasing as a funding option for this with no motions made.

### **Non-Profit Rental Rates**

Trustee Don Hodson presented the attached Non-Profit Addendum to the Price Schedule for rentals. Discussion on bullet point 1 about the definition of a non-profit group and if they should have 501c status or if they should fall underneath Indiana's definitions for a non-profit group. Citizen Melissa Aonkeny with Boy Scout Pack 324 was present to see if the non-profit rates would be approved and asked the board to consider adding on a waiver for extra expenses. Discussion on this revealed that

extra expenses include microphones, screen, projector, and sound system. All of those add up quickly and it would be beneficial to the non-profit if the fees for those unit were waived. Board determined that the non-profit price addendum needed to be redrafted and present at the next board meeting. This topic is continued until the next board meeting.

**401A Plan Resolution**

The 401A Plan Resolution and Plan Document was presented by Don Hodson. A change on the classification numbers was made in the plan document and there was discussion about the plan and different retirement classifications. The board asked to be presented an amended Salary resolution for 2013 with the retirement classifications next to each job title for the next board meeting. Suzanne Conger made a motion to approved Resolution 112812-09 Adoption of 401(a) Retirement Plan and Termination of Existing SEP/IRA Retirement Plan with the correction made to retirement classification number. Michael Lynch seconded the motion. **Motion carries 3-0.**

**Public comment**

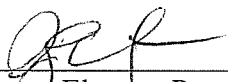
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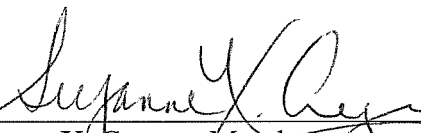
**Wishes to be heard**

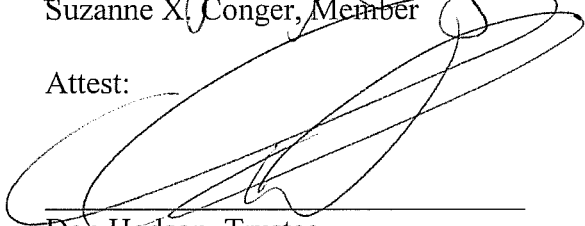
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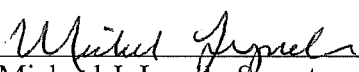
Michael Lynch made a motion for adjournment and Suzanne Conger seconds. **3-0 motion carries.** Meeting adjourned at 9:20 PM. Next regularly scheduled board meeting on December 19, 2012 at 7:00 PM held at Washington Township Pavilion Center, 435 Whipple Lane, Avon, IN 46123. In the event of flooding the meeting will be held at Washington Township Government Center, 311 Production Drive, Avon, IN 46123.

Minutes Approved December 19, 2012:

  
\_\_\_\_\_  
Doug Elmore, President

  
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Suzanne X. Conger, Member

Attest:  
  
\_\_\_\_\_  
Don-Hodson, Trustee

  
\_\_\_\_\_  
Michael J. Lynch, Secretary