

WASHINGTON TOWNSHIP TRUSTEE

TRUSTEE
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TOWNSHIP BOARD
Suzanne X. Conger
Doug Elmore
Michael J. Lynch

Washington Township Board Meeting Minutes
Meeting November 20, 2013 — 7:00 PM
Held at: Pavilion Center, 435 Whipple Lane, Avon, IN 46123

Call to Order and Pledge

Board meeting was called to order at 7:00 PM.

Quorum

Quorum was established Doug Elmore, Michael J. Lynch and Suzanne X. Conger present. Also in attendance: Trustee Don Hodson, attorney Tony Jost, staff and members of the public.

Consent Agenda

Michael Lynch mentioned mentioned a typo that needed to be changed on the October 16th minutes. Don Hodson also mentioned that Doug Elmore will be meeting with WCCD as well and needs to be changed in the October 16th minutes. The claims were reviewed by the board. Suzanne Conger made a motion to approve with the amendments and Michael Lynch seconded the motion. **Motion carries 3-0.**

Department Reports

1. Chief Dan Smith presented the monthly fire report. Chief Smith mentioned that the department is currently interviewing for the Public Educator position. The position will be extended to the chosen candidate at the beginning of December in hopes that they will be able to start on January 6th, 2014. The new engine will hopefully be on the road by the first of December. The department is still waiting on a few parts for the new medic before in will be placed in service as well. The downspout and tile contractor began work on Station 143. There are still a few things that need to be done before completion. Chief Smith has extended an offer to Chief Gerald George of Pike Township Fire Department for deputy chief of the fire department. He will be starting January 6, 2014.
2. Jennifer Thornell presented the monthly township assistance report. The requests for assistance are trending up currently. The CAP office to open for energy assistance for the winter, but the government has revamped that program so it is more difficult to obtain assistance from there.
3. Nikki Montembeault presented the monthly Parks Department report. Nikki met with the Director of Marketing and Community Outreach for the IU Hospital West in regards to adding a day of service which is dedicated to trails. Grant money will be used to put a fitness station in the park. Nikki will be taking over the web design for the parks department. Nikki met with Visit Hendricks County about entering the conference venue market for week day rentals and getting the name of the park out there. In order to increase revenue, the park is looking to up the 2015 rental for wedding day packages by \$500. There are a few job positions that have opened within the park recently including event staff, maintenance part-time, and administrative assistant. The way maintenance will be tracked is changing. This will include checklists and compiling accurate and updated lists of assets in the Park.

4. Trustee Don Hodson presented the monthly Trustee report. Don asked for the approval of the 2014 Township Observed Holidays, the 2014 Township Board Regularly Scheduled Meetings, and the 2014 Tax Anticipation Warrant (TAW). There will be a special board meeting on December 4th at 7PM for the purpose of approving Additional Appropriations. A bid was not received in regards to the Pecar Park lease. Don asked that it be approved to advertise for the farm lease.

Old Business

1. Don Hodson, Pat Laughlin and Doug Elmore met with WCCD in regards to the lease update and expansions that WCCD will be doing that goes across Whipple Bridge within the park. The current lease agreement is invalid and has been challenged by the board. WCCD is interested in pursuing the corrective methods currently.
2. Josie submitted three HazMat training props (A, B, and C) to be added to the surplus list. These items were purchased through a grant. These need to be added to surplus in order to sell them to District 5 for HazMat training. Michael Lynch made a motion to approve the list. Suzanne seconded the motion. **Motion carries 3-0.**

New Business

1. The 2014 Board Meeting Dates were presented. Each regularly scheduled board meeting will be on the second Wednesday of the month in order to avoid school breaks. Suzanne Conger made a motion to approve. Michael Lynch seconded the motion. **Motion carries 3-0.**
2. The 2014 Observed Holiday Schedule was presented. Michael Lynch made a comment about the two election days on the schedule. He suggested that the building remain open and that employees who want to work the polls be given a paid day off and those who do not wish to would come in to work. Suzanne Conger made a motion to approve the schedule as written. Michael Lynch seconded the motion. **Motion carries 3-0.**
3. Tony Jost presented the 2014 Tax Anticipation Warrant (TAW). Through this the township will maintain short term funding until the township maintains the money from the state. Susanne Conger made a motion to approve the resolution. The resolution states "A resolution authorizing Washington Township of Hendricks County, Indiana, to make temporary loans to meet current running expenses for the use of the General Fund, the Township Assistance Fund, the Park and Service Debt Service Fund, the Park and Recreation fund, the Firefighting Fund, and the Fire Debt Fund of the Issuer, in anticipation of and not in excess of current taxes levied in the year 2013, and collectable in the year 2014; authorizing the issuance of t temporary loan tax anticipation warrant to evidence such loans and the sale of such warrants to the Indiana Bond Bank; and appropriating and pledging the taxes to be received in such funds to the punctual payment of such warrants including the interest thereon. Michael Lynch seconded the motion. **Motion carries 3-0.**
4. Chief Jerry Bessler presented the Township Drug Policy update. The department uses a web-based program through Hendricks Regional Health. Every month, the program randomly chooses employees in all departments (park, fire, and township) based on a spreadsheet that Chief Bessler created. Eight people are chosen with four being alternates. Employees are notified by 7:00 AM and they have until 10:00 to present themselves to Hendricks Occupational Health. Chief Bessler is notified of the results and if anyone violates the policy, immediate action is taken per the handbook policy.
5. Nikki Montenbeault presented the Park's five year master plan. Nikki mentioned speaking with Chief Smith about the department doing a strategic plan so she is looking into the difference

between the master plan and the strategic plan so that the work is not doubled because of overlapping.

6. Chief Smith presented the Cumulative Fund additional appropriations. Not all of the planned purchases were able to be made for 2013. A second new ambulance and engine were not purchased this year. There were some additional purchases that were not originally planned that were purchased with the CUM fund. The monitors that were purchased ended up being over the original budget. The new roof for Station 143 is being put off until the mold repairs are finished and aluminum doors for the garage were added. There were also several air bottles that needed replaced due to expiration dates. Those that were not foreseen were added to the re-appropriation.

Public Comment

Lori Howe presented an email in regards to the group health insurance. The current plan that the township is on can be kept and the 10% increase was misinformation. Lori stated that the increase would be 35%-40% and was stated as so back in July. She received calls today from employees who voiced concern about being forced into Obamacare which she says is not the case. The plan does not go through the Healthcare.gov website. The coverage needs to be Affordable Care Act (ACA) compliant and if it is not, then the plan is pushed into ACA compliance. This is why a lot of employers are going to partially self-funded plans because then they are able to design and keep their own plans. This was the track that the township's plan is on currently. The thought back in September was to be proactive because with Obamacare coming into action in January 2014, no one knew what was going to happen. Lori stated that during this time the township should shop around for policies just to be on the safe side. It was trustee Don Hodson's position to not do that at the current time but to wait until we received the renewal. MedBen did send out a letter in September stating the changes that were going to be made to split solution plans.

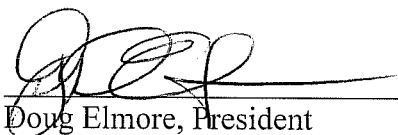
Wishes to be Heard

Don Hodson stated that the benefits committee needs to meet in regards to the changes presented by MedBen as soon as possible.

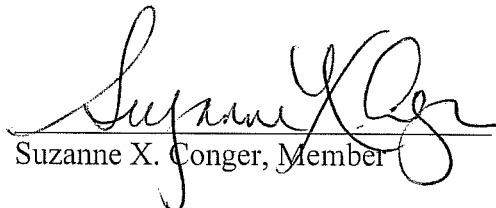
Adjournment

Michael Lynch motioned to adjourn the meeting and Suzanne X Conger seconded the motion. **3-0 motion carries.** Meeting adjourned at 8:23 PM. There will be a special meeting in regards to the re-appropriations on December 4th, 2013 at 7:00 PM. The meeting will be held at Washington Township Government Center, 311 Production Drive. There will be an executive session in regards to WCCD on December 5th at 6:00 PM. The meeting will be held at Washington Township Government Center, 311 Production Drive. Next regularly scheduled meeting is Wednesday, December 18, 2013 starting at 7:00 PM. Meeting to be held at Washington Township Pavilion, 435 Whipple Lane, in event of flooding meeting will be held at Washington Township Government Center, 311 Production Drive.

Minutes Approved December 4, 2013:




Doug Elmore, President



Suzanne X. Conger, Member

Attest:

Michael J. Lynch, Secretary



Don Hodson, Trustee