

Washington Township / Avon Fire Department

311 Production Drive Avon, Indiana 46123
Phone: 317-272-2155 Fax: 317-272-2733 www.avonfd.org

Dan Smith
Fire Chief

Levi Carpenter
Fire Marshal

Jim Adams
Training Chief

Bob Wellington
Support Services

Jerome Bessler
EMS Chief

Fire Chief's Report

October 2013

<u>Run Totals:</u>	Monthly	2013	317
	YTD	2013	2996
<u>Public Education:</u>	Events	Monthly	30
		YTD Events	339
		Contacts YTD	11,408
<u>EMS Division:</u>	Monthly Training	354.5	man hours
	YTD	2822	man hours
<u>Fire Training Division:</u>	Monthly Training	163.5	man hours
	YTD	3,829.5	man hours
<u>Prevention/Investigation Division:</u>	Service Calls	158	
	Fire Investigations	0	

The month of October was very busy for the department. As you all know, we currently have a vacancy in our Public Education Directors position. In October, we advertised the position opening and have received approximately 17 resumes for the position. The deadline for application is Friday, November 15, 2013. I have solicited Chief Bessler and Jenny Zeunik to assist me in screening the applicants. On Monday, November 18, we will pick the top six to eight candidates from the applicants. On Wednesday, November 20, we will schedule the top candidates for interviews with Jerry, Jenny and I. Those interviews will be conducted on November 25 and 26. After those interviews, I will call the top two or three candidates in for a second interview during the first week of December. Our plan was to extend an offer of employment to the top candidate on December 3. The start date for the new candidate would most likely be January 6, 2014.

As you all know from your attendance, on November 2, we had 50th Celebration of the Washington Township Volunteer Fire Department. Much time and effort was expended in an attempt to provide an enjoyable and memorable occasion. Even though we did not have as good of a crowd as we would have preferred, the personnel that did attend have

given us a great deal of positive feedback about the event. We want to thank our many sponsors that helped to make the evening a success, because without their generous contributions, we could not have presented the Celebration. I again would like to thank Jenny Zeunik, Mark Miller, Bob Phipps, Kelly Mikesell, Joe Valorani and Rich Lau for helping with the planning and execution of the program and dinner.

Our new apparatus is almost ready to hit the road. Our new engine is scheduled to have the radios and computer installed in the next week and Chief Adams will be providing training on the truck in the next two weeks. We are still awaiting the arrival of the computer for the ambulance and the radio is already in and ready for installation. After we are able to have the new units on the road for a couple of months, we hope to finalize the purchase of the second new engine and ambulance. We had slated the second new engine for this year with the new medic to be ordered in 2014, but since our timing has been delayed on all of the units, we will be ordering them together in 2014.

In the coming week, the board will be meeting to consider an additional appropriation from the CUM fund. With the purchase of the monitors and some other issues that could not be planned for, we have been unable to complete some of the items of capital improvements that we had hoped. They include the installation of new doors at St. 142, the purchase of new mattresses for all three stations, the purchase of new physical fitness equipment and new SCBA bottles. This list does not include all of the items that we had scheduled for 2013, but we hope to complete the work in 2014 that was not completed this year.

Last week, our downspout and tile contractor began work at St. 143. Most of the tile work is completed, but the swale is still in need of completion. Today, I met with Triad Engineering who is the firm that we have contracted with to find a solution to our mold issues. Triad made some changes to the shop drawings that are needed to bid the work for the corrections of the current systems that we have. After making the changes that are needed to the drawing, Triad will be assisting us in creating bid documents and contracting firms to provide the needed repairs. My hope is that we can have this process completed by the end of the year if possible. Some of the CUM funds are also being earmarked for this project. Sometime in 2014, we will be re-insulating the attic area of the station and completing the installation of a new roof.

Our teams have begun meeting and are formulating ideas and choosing chairpersons for the committees. As part of the Strategic Planning Team, I have been researching some ideas on how to proceed with the planning process. I have accessed some information from the internet and will bring some suggestions to the team as we proceed. After speaking with the trustee, the park is also working toward the development of a strategic plan so we may work together to train our respective teams on the planning process. I also met with Dr. Hornaman this week to inquire about what process they went through to do their most recent plan. She gave me some good information and is forwarding my interest to a resource that she knows of.



Division of Public Education
 October 2013
 Report by: Jenny Zeunik



Director of Public Education	Sept.	Oct.
Public Education	15	25
Public Relation	9	3
Fundraising	0	0
EMS coverage	2	2
Monthly Total	26	30

Crews/ HQ Staff	Sept.	Oct
Public Education	21	37
Public Relation	29	22
Fundraising	0	0
EMS coverage	4	4
Monthly Total	54	63

	Sept	Oct
Cancelled	0	0
Rescheduled	0	1
Refer/Deny	0	1

TOTAL EVENTS: 339
TOTAL CONTACTS: 11,408

- **Preschool Risk Watch Program**
 - 10 Daycares/Preschools
 - Lesson topic: Fire Safety
 - The programs were taught by either Mike Ray or Jenny Zeunik
- **Project Safety**
 - The safety trailer went to 4 different schools and focused mostly on Kitchen Safety
- **Fire Prevention Week**
 - From October 6-12 the department celebrated Fire Prevention week.
 - Focus was kitchen safety
 - Open house at all three stations to kick the week off
- **Other**
 - Provided EMS-C for the Avon High School Football games
 - Took part in Heritage Festival activities
- **Public Educator Hiring Process**
 - Employment ads were sent to Indy Star, Republican and Flyer. Ads were also placed on college websites, the department website, and Facebook.
 - Applications will be accepted until November 15, 2013.

Washington Township/ Avon Fire
 October 2013 Monthly EMS report

OCTOBER 2013 EMS RESPONSES

	BFT	DFD	PFT	WTFD	Other
Mutual Aid Received	6	4	8	5	0
Mutual Aid Given	5	10	21	10	1

Battalion 14	16
Ladder 141	6
Rescue 141	47
Engine 141	0
Engine 142	46
Engine 143	33
Medic 142	97
Medic 143	94
Medic 144	0
Squad 141	80

EMS TRAINING - Department Level

Subject	Type*	Date	Hours
OB/GYN with skills	L & P	14-Oct-13	36
OB/GYN with skills	L & P	16-Oct-13	32
OB/GYN with skills	L & P	18-Oct-13	30

EMS TRAINING - Company Level

Trauma Assessment and Skills	L & P	17-Oct-13	15
ESO trouble shooting	L & P	23-Oct-13	7.5
Bleeding Shock Management with skills	L & P	24-Oct-13	21
Patient Assessment Medical	L	24-Oct-13	6
Patient Assessment Trauma	L	24-Oct-13	6
Policy review documentation	L	27-Oct-13	5
Policy review documentation	L	30-Oct-13	2

EMS TRAINING - Outside

Advanced Life Support Audit and Review	L	15-Oct-13	12
HRH Paramedic Class	L&P	October	182

Monthly Total 354.5
 Year to Date Total 2822

* L = Lecture P = Practical L&P = Combination
 * I = Interactive Video training

Washington Twp. /Avon Fire Department
October 2013 Monthly Fire Training Report

Subject	Date	Hours
Co. Officer Development	Oct. 1, and 2, 2013	41.0
WPE Training	Oct. 12, 2013`	9.5
Buildings	OCT. 11, 2013	10.0
Apparatus	Oct. 12, 2013	9.5
Special Op's	Oct. 3, 9, 11, and 16, 2013	34.0
Fire Suppression	Oct. 7, 8, 9, 11, 19, 21, and 30, 2013	59.5
	Total Man-hours	163.5
	YTD	3,829.5

Note* October is a busy month with Fire Prevention, hose testing and the purchase of new fire apparatus.



Fire Inspection/Investigation Division
October 2013 Monthly Report

	October
Fire Inspections/Consultations	125
Plan Review	33
Site Review	0
Inspector Call Outs	0
Total Number	158
Fire Investigation Cases	
Undetermined	0
Accidental	0
Natural	0
Incendiary	0
Total Fire Investigation Cases	0

Division Notes:

- The division brought in \$11,530.70 in building and fire protection plan review fees.
- Levi attended a Fire Sprinkler Training sponsored by IDHS.

Oct 2013

Credit Summary

Summary By Credit Code
payments rec'd

<u>ID</u>	<u>Description</u>	<u>Credits</u>	<u>QTY %</u>	<u>Amount</u>	<u>Amount %</u>
CCP	Credit Card Payment	31	11.74	7040.59	9.20
PAIN	Payment-Insurance-Auto	11	4.17	9146.80	11.95
PMCB	Payment-Medicare-Part B	79	29.92	24899.21	32.54
PMCD	Payment-Medicaid	16	6.06	2900.55	3.79
PPCA	Payment-Private-Cash	1	0.38	25.00	0.03
PPCH	Payment-Private-Check	55	20.83	10988.10	14.36
PPIN	Payment-Insurance-Primary	42	15.91	19109.74	24.97
PRRM	Payment Railroad Medicare	1	0.38	279.49	0.37
PSIN	Payment-Insurance-Secondary	28	10.61	2128.73	2.78
Totals For All		264		76518.21	



Call Volume Report



Date Range MM/DD/YYYY

Starting: 10/01/2013

Ending: 10/31/2013

Standard Parameters

Personnel: <-- ALL -->

Unit: <-- ALL -->

Shift: <-- ALL -->

Zone: <-- ALL -->

[Generate Report]

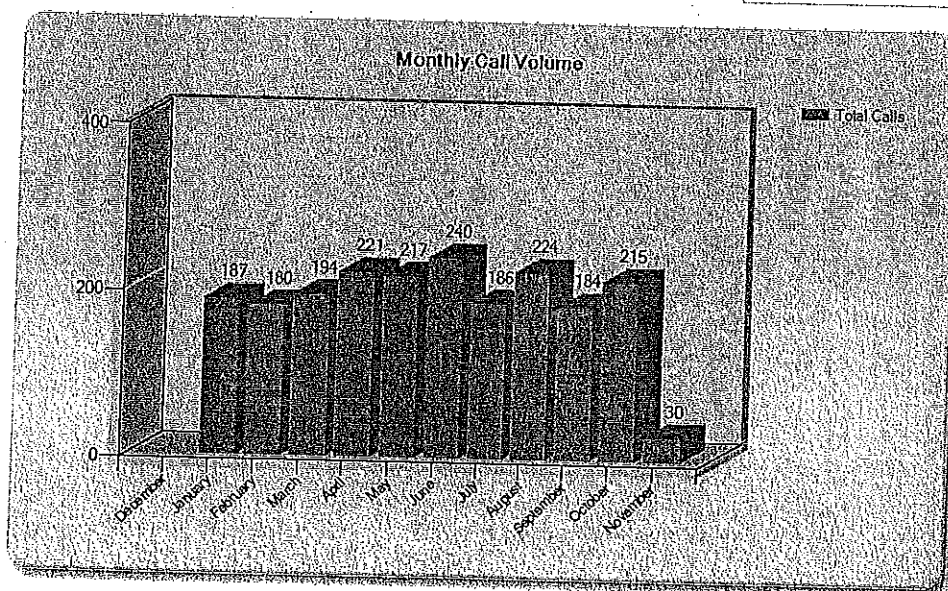
Call Volume Report

From: 10/1/2013 To: 10/31/2013

10/1/2013 To 10/31/2013
215

Current Month
30

Year-to-Date
2078



Washington Township/Avon Fire Department

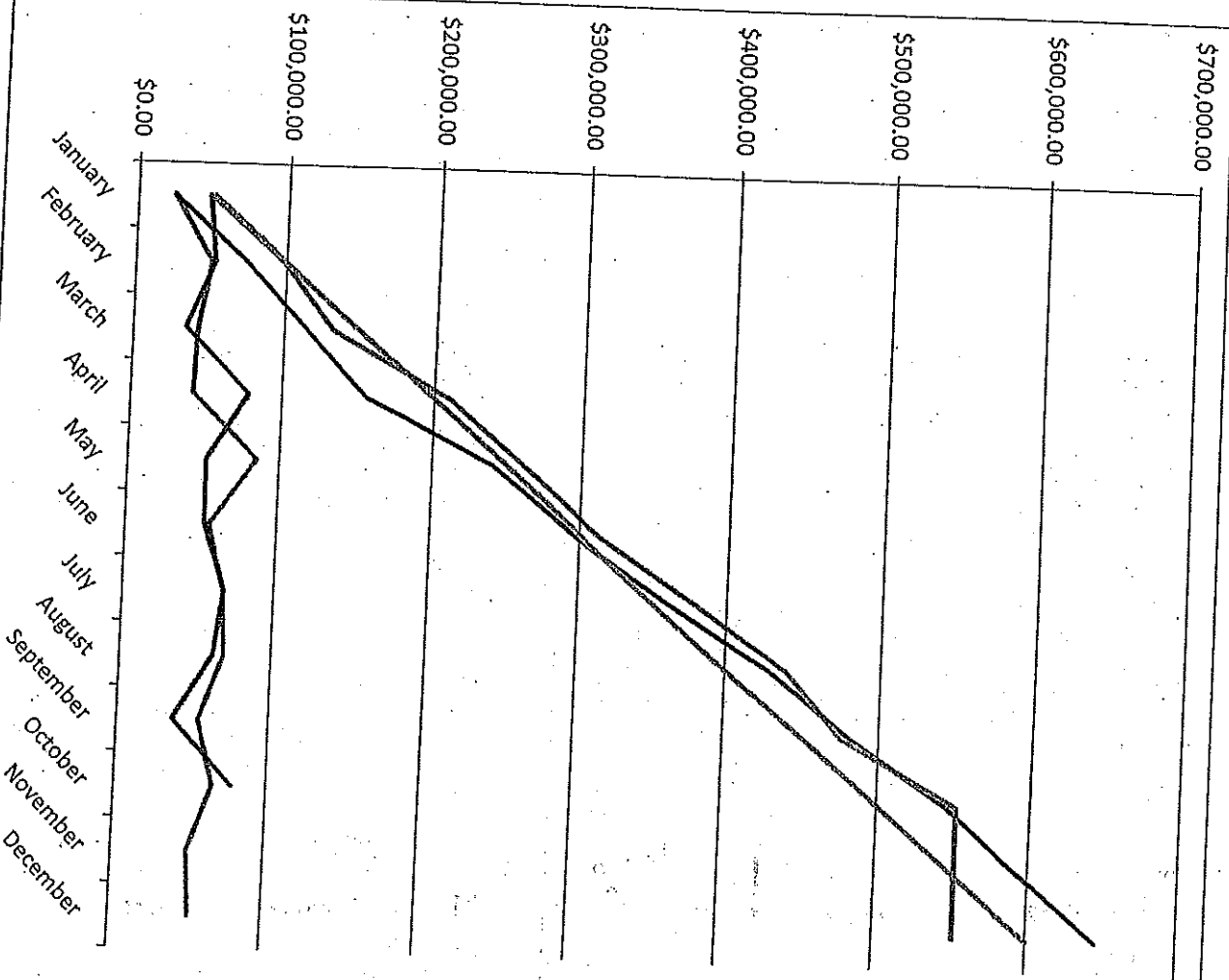
Incident Zip Code Breakdown

10/1/2013 to 10/31/2013

Incident Zip Code Summary		
<u>Zip</u>	<u>Calls</u>	<u>Pct</u>
<u>46122</u>	9	4%
<u>46123</u>	164	76%
<u>46168</u>	14	7%
<u>46214</u>	4	2%
<u>46231</u>	10	5%
<u>46234</u>	13	6%
<u>46241</u>	1	0%
Total	215	100%

EMS Revenue

	2012	2012 Month	2013	2013 Month	2013 Goal
	Revenue	to year	Revenue	to year	
January	\$23,500.10	\$23,500.10	\$47,004.72	\$47,004.72	\$50,000.00
February	\$49,610.82	\$73,110.92	\$51,723.73	\$98,728.45	\$100,000.00
March	\$42,158.46	\$115,269.38	\$34,094.68	\$132,823.13	\$150,000.00
April	\$40,513.42	\$155,782.80	\$77,463.02	\$210,286.15	\$200,000.00
May	\$84,702.66	\$240,485.46	\$50,991.04	\$261,277.19	\$250,000.00
June	\$54,492.07	\$294,977.53	\$51,369.93	\$312,647.12	\$300,000.00
July	\$65,644.01	\$360,621.54	\$66,153.90	\$378,801.02	\$350,000.00
August	\$67,900.26	\$428,521.80	\$60,770.50	\$439,571.52	\$400,000.00
September	\$52,794.46	\$481,316.26	\$35,985.38	\$475,556.90	\$450,000.00
October	\$63,816.44	\$545,132.70	\$76,518.21	\$552,075.11	\$500,000.00
November	\$48,886.05	\$594,018.75		\$552,075.11	\$550,000.00
December	\$51,505.60	\$645,524.35		\$552,075.11	\$600,000.00



— EMS Revenue 2012 Revenue
 — EMS Revenue 2012 Month to year
 — EMS Revenue 2013 Revenue
 — EMS Revenue 2013 Month to year
 — EMS Revenue 2013 Goal