

WASHINGTON TOWNSHIP BOARD MEETING
NOVEMBER 18, 2015
TRUSTEE REPORT

1. Tonight we will be requesting that you approve a write off in the amount of \$50,606.91 in accordance to the EMS Write Off Policy adopted by the township Board in 2011
2. Tonight we are presenting for approval the 2016 Township Board Meeting Schedule. This schedule reflects the request by you that the monthly meetings be the second Tuesday of each month with the exception of October, which would be the last Tuesday. This is due to the school fall break schedule and the trustee (and maybe others) being gone during those two weeks. Also there is the state mandated reorganizational meeting of the first Tuesday after the first Monday of January for the purpose of electing the 2016 officers and other reorganization needs.
3. Tonight we are also presenting for approval recommendations for the 2016 Township Observed Holidays. I am recommending the one that Does Not Include Primary and General Election Days. My reason is in November we already have three other observed holidays where the Township and Park Offices will be closed.
4. Tonight we are presenting a request to approve a resolution to approve for 2016 a Tax Anticipation Warrant (TAW). This would be short term note with the Indiana Bond Bank against the first six months tax payments made in June 2016. This would allow us to be able to pay bills in the funds needing the warrant. Legal Counsel Tony Jost will lead you through the process and note.
5. Tonight the Township/Fire Headquarters Building Committee you appointed at your March 24, 2015 Special Board Meeting will be presenting their report. The committee is composed of Deputy Trustee Pat Laughlin, township Board Member Fred Palmer and Fire chief Dan Smith. I want to thank them very, very much for their hard work on this project. They have put in a lot of hours in meetings, individual work and intense research to get to the report we will hear tonight. A job well done gentlemen!!

6. Finally I would like to recognize a couple members of our staff:
 - a. First is Carolyn Hurst, our EMS Billing Coordinator. Carolyn has been with us for 10 years and 8 months. In that position she bills all EMS runs done by the dept. She also works hard to insure that department is HIPPA compliant and handles consumer questions in a professional manner. Besides doing the actual EMS billing, she has also handled the internal collection of past dues and worked diligently in keeping our collections above goal. This year the amount of EMS revenue budgeted by the Township was \$600,000. As of today November 9, 2015, our year to date is \$687,890.69. Thank you Carolyn for a job well done and being a valued employee.
 - b. The other staff member I would like to recognize for going above the "call for duty" is our Parks Director Lora Lacey. Although Lora came on board in July, besides doing a great job in the position, she volunteered to chair our township outreach coat drive project. It was Lora's idea; she organized it and spent extra time in trying something new to benefit the public. Thank you Lora for your efforts and your hard work!!