

Washington Township Board Meeting
Meeting November 14th, 2017 — 7:00 PM
Held at: Washington Township Government Center
311 Production Drive, Avon, Indiana 46123

Call to Order and Pledge

Board meeting was called to order at 7:00 PM and the pledge to the American flag was given.

Quorum

Quorum was established. Fred Palmer, Doug Elmore and Suzanne X Conger present. Also in attendance: Trustee Don Hodson, staff and public.

Public Comment

None.

Consent Agenda

The minutes from the October 24, 2017 regular board meeting, budget workshop and the claims were presented. Trustee Hodson indicated the need for a correction related to the Pecar Update under Old Business of the October 24, 2017 Board Minutes. The Minutes should state: "Town of Avon BZA approved the variances allowing some roads in the park to be gravel in lieu of asphalt up to "four" years". Fred Palmer moved to approve the minutes and accept the claims. Seconded by Doug Elmore. **Motion carries 3-0.**

Department Reports. Complete department reports are located on the Washington Township website.

1. **Fire.** Fire Chief Dan Smith advised the board that we anticipate having 5,000 runs for 2017. Chief Smith recognized Fire Marshall Levi Carpenter for the grant that he was awarded.
2. **Parks.** Parks Director Lora Lacey indicated that there was over 6,000 people who attended the Ghost and Goblins event and she shared details of an iceless skating rink being put at the park for the winter season.
3. **Public Assistance.** Trustee Hodson introduced the new Public Assistance Director, Kelsey Hambleton. Kelsey shared her monthly report and some outreach meetings that she has been having with other community groups.

Trustee's Report. The written report may be found on the Washington Township website.

Trustee Hodson shared the following calendar events for the Township Board's information; 9:00 a.m., November 15, 2017 Town of Avon ribbon cutting to open new Avon Avenue Bridge, 6:00-8:30 a.m., November 17, 2017 Town of Avon celebration of being the 17th best community in the nation to live in, 8:00 a.m., November 17, 2017 Town of Avon business retention meeting which will be attended by Fire Chief Smith and Township Park Director Lacy, 5:30 p.m., November 27, 2017 Avon School Board community input meeting regard Avon school's finances at the Avon middle School South, and 6:00-9:00 p.m., December 9, 2017 the Washington Township Christmas Party. RSVP to Karen Hendershot by December 4th if a Township Board member and quest which to attend the Christmas Party.

Old Business

1. **Pecar Park Update.** Director Lacy reminded the board of the public meeting being held on November 21, 2017 at 7 PM at the Park Pavilion.
2. **Reserve Apparatus.** Chief Smith reviewed the various options regarding a reserve apparatus. After discussion Fred Palmer said he would like to think about the proposal and asked that it come back to the December meeting.
3. **North Lawn Cemetery.** Township Administrator Josie Simison gave an update to the board about the North Lawn Cemetery. There are 250 apparent open burial sites within the cemetery. She and Trustee Hodson told the board that there are people interested in being buried there. Citizens Charles and Rose Muston were present sharing that Washington Township was their birth place and the wish to consider internment there. After further discussion the Township Administrator will provide proposals concerning how to govern potential burials if the board wishes to proceed in allowing burials at North Lawn.

New Business

1. **Part Time HR Employee.** Trustee Hodson shared how the Township dealt with human resource needs in the past. In the 2018 budget he proposed a part time HR employee which has been previously approved. The company "Purple Ink" conducted a candidate search for a part time position for the Township and a very acceptable candidate has been selected but, since the previous work had been contracted, the need for the Township Board to an amended 2017 Salary Resolution is required in order for the individual to start work immediately. The 2017 and 2018 financial budgets would not be negatively impacted. There were no questions by the board.
2. **Review of the Fire Department's Civilian Paramedic Program.** Chief Smith reviewed the Civilian Paramedic Program. The 2018 Fire Budget approved anticipated three additions to the department and Chief Smith advised the board that he could have there was the possibility in hiring some of the positions in 2017 if the board approved the positions and pay in the 2017 Salary Resolution. The 2017 and 2018 related financial budgets would not be negatively impacted.
3. **Update of the 2017 Salary Resolution.** Trustee Hodson advised the board that based on the previous two presentations that he was requesting that the 2017 Salary Resolution be amended. Doug Elmore made a motion to approve Resolution 111417-01 Amending the 2017 Salary Resolution Adding the Civilian Paramedic Positions and the Part-time Human Resource Employee. Seconded by Fred Palmer. **Motion carries 3-0.**
4. **2018 Township Salary Resolution.** Trustee Hodson presented the 2018 Township Salary Resolution 111417-02. Fred Palmer made a motion to approved the 2018 Township Salary Resolution 111417-02. Doug Elmore Seconded. **Motion carries 3-0.**
5. **2018 Township Board Meeting Agenda.** Trustee Hodson presented the 2018 Township Board Meeting Agenda Resolution 111417-03. Doug Elmore made the motion to approve the 2018 Township Board Meeting Agenda Resolution 111417-03. Fred Palmer seconded. **Motion carries 3-0.**
6. **2018 Township Observed Holidays.** Trustee Hodson presented the proposed 2018 Township Observed Holidays Resolution 111417-04. Fred Palmer made a motion to approve the 2018 Township Observed Holidays Resolution 111417-04. Doug Elmore seconded. **Motion carries 3-0.**
7. **Township Policy for Township Cash Reserves.** Trustee Hodson made a presentation on three possible policies for future consideration. After discussion Trustee Hodson said he would make changes and bring the proposed policies back to the December 12, 2017 meeting.
8. **Township Policy for Township Insurance Fund Cash Reserves.**
9. **Township Policy Governing Projects Done on Township Owned Property.**

Public Comment

None.

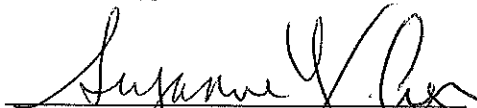
Wishes to be Heard


None.

Adjournment

Fred Palmer moved to adjourn the meeting and Doug Elmore seconded the motion. **Motion carries 3-0.** Meeting adjourned at 9:12 PM. The next regularly scheduled board meeting will be December 12th, 2017 at 7 PM. All meetings to be held at Washington Township Government Center, 311 Production Drive.

Minutes Approved December 12, 2017:


Suzanne X Conger, Chairman


Fred Palmer, Member


Doug Elmore, Secretary

Attest:

Don Hodson, Trustee