

WASHINGTON TOWNSHIP TRUSTEE

TRUSTEE
Don Hodson

HENDRICKS COUNTY
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TOWNSHIP BOARD
Suzanne X. Conger
Doug Elmore
Michael J. Lynch

Washington Township Board Meeting Minutes
Meeting May 16, 2012--7:00 PM

Held at: Washington Township Park Pavilion, 435 Whipple Lane, Avon, IN, 46123

Call to Order

The meeting was called to order at 7:00 PM. Present were Michael Lynch and Doug Elmore. Also present was Trustee Don Hodson, Deputy Trustee Pat Laughlin, Township Staff, and public.

Public comment

None

Consent Agenda

Minutes from April 18, 2012 and the claims report were presented. Michael Lynch made a motion to approve consent agenda as presented and Doug Elmore seconds. **Motion carries 2-0.**

Fire Department

The attached report was presented by Fire Chief Dan Smith. Chief Smith attended an EFO symposium and a Haz-Mat course in Las Vegas earlier this month. Project SAFETY has a few more Fun Days at the school before finishing the year and the program. Last month Chief Adams worked at FDIC and the department was given free passes to attend the event. We are continuing to work on a hiring process and will have a meeting on May 24th to get the Civilian Fire Safety Board's approval on the process. May 1st the squad was put into service. It runs an average of 5.2 runs per day. We have received no negative feedback so far and are looking into staffing with 2 people as much as possible. The squad will receive an opticom emitter ASAP. The specs for the new truck should be completed within the next three weeks and we are hoping that the ambulance specs are completed in 60 days. Kingsway donated time at the stations recently. Jason Porter was recently promoted to Lieutenant.

Parks Department

Attached is the report presented by Susan Hamman. June 1st we are training camp counselors and Summer Camp begins on Monday June 4th. Kingsway came out and donated time to help us mow and plant flowers. The new shelter at the Paw Park is scheduled to be completed by mid-June. Susan completed some research and found that we are the lowest costing Paw Park in the area. We have had clients asking if we were planning on raising the rates. Doug Elmore asked if the annual dog passes are calendar year annual or annual from when they were purchased and Susan answered it is annual from when it was purchased. Pat Laughlin asked if our revenue is trending the same as last year and Susan said that we are higher than last year. Pat would like to see a comparison to the previous years data so that it can be easily seen how we are doing.

Township Assistance

Public Assistance Director Jennifer Thornell presented the attached report. Report is very similar to April. There are a lot of shut off going on right now for utilities. The Prescriptions line item has been maxed out already and we plan to move some funds between the line items in that group.

Legal & Financial – none

Trustee Report

Trustee Don Hodson presented the attached report. Auditor is in for the 2010 & 2011 years. The auditor is hoping to be finished by tomorrow and then will request an exit interview with the Board President and me. She did have a positive comment about the claims report we are presenting the board every month. The five year plan has been completed and Jeff Peters will present that at the next board meeting. We are starting our budgeting process for the 2013 budget soon and will present the first draft to the board in July. If you would like to have workshops on dates other than the board meetings please e-mail Don ASAP. Fire arms can now be carried into the Park due to a recent law change. Discussion took place on the law and if we could place signs that say no hunting. We do have signs in the park that state no hunting and those are being left up.

Old Business – NONE

New Business

Park Rental Rates

Susan Hamman, Park Director, presented the attached rental rate increase for approval. Three increased rates were submitted for the board to choose between. Recommendations for changes are:

1. Fully refundable \$300 security deposit.
2. 25% of the rental to be paid at the time of rental reservation.
3. Option one is Susan's recommendation for rate increase

Pat Laughlin asked how we are handling cash only open bars and Susan stated that we are relying on honesty right now. Michael Lynch asked if we are getting 15% of the catering fee and Susan answered yes plus \$200 if they are not on our preferred caterer list. Discussion was held on 4 hour time block periods and if it is possible to turn around the building in a timely manner to rent in those time blocks. Don Hodson recommended raising the refundable security deposit to \$500 and that the 25% down payment is non-refundable should the rental be cancelled. Pat Laughlin suggests a \$200 fee for cash only bars. Michael Lynch made a motion to raise the rental rates to \$1,500 for non-Township residents, \$1,000 Township residents, a 25% non-refundable down payment due at time of reservation, \$500 security deposit, and a \$200 fee for cash only bars. Doug Elmore seconded. **Motion carries 2-0.**

Speed Limit

In the past we have had a problem with people speeding through the lower section of the park and not being able to have law enforcement issue tickets because the park property is deemed private property. This resolution will allow law enforcement to enforce the speeding limit in the Park. Doug Elmore asked if our signs are legal size and reflectivity. Susan stated that they were but we could use a couple more on the drive back to the Pavilion. Pat Laughlin stated we could speak with Ryan at the Town office about sign spacing. It was asked how long it would take to get additional signs and Susan stated it would take at least a week. Michael Lynch made a motion to approve Resolution 051612-02 Resolution

to establishing a Maximum Speed Limit in Washington Township Park. Doug Elmore seconded. **2-0 motion carries.**

Rainy Day Fund

Resolution 051612-01 was presented to re-establish the Rainy Day Fund so that the one time payment of Undisbursed 2011 & 2012 CAGIT can be deposited into the Rainy Day Fund. Michael Lynch made a motion to approved Resolution 051612-01. Doug Elmore seconds. **2-0 motion carries.**

Consolidation Study Committee Appointment

Ed Boda has resigned from the Consolidation Study Committee. Michael Lynch made a motion for Scott Munoz to be our replacement to the committee and Doug Elmore seconded. **2-0 motion carries.**

Public comment

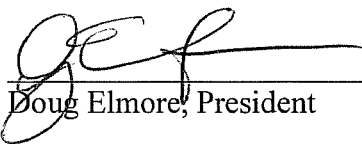
Michael Lynch asked for an update on the White Lick Creek Trail. The first phase is underway in our Park and should be completed by the end of summer. Phase two will be done at Avon Town with phase three being the connection of Brownsburg's trail. Phase four will connect ours to Plainfields. Doug Elmore asked who is responsible for the maintenance of the trail and was told that the Town of Avon is responsible for our portion of the trail.

Wishes to be heard

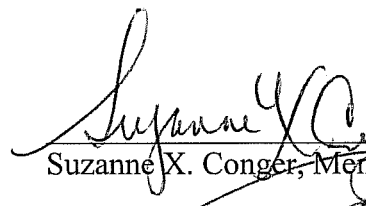
None.

Doug Elmore made a motion for adjournment. Michael Lynch seconds. **2-0 motion carries.** Meeting adjourned at 8:12 PM. Next regularly scheduled board meeting on ~~July 18~~ ^{JUNE 20} 2012 at 7:00 PM held at Washington Township Pavilion Center, 435 Whipple Lane, Avon, IN 46123. In the event of flooding the meeting will be held at Washington Township Government Center, 311 Production Drive, Avon, IN 46123.


Minutes Approved June 20, 2012:



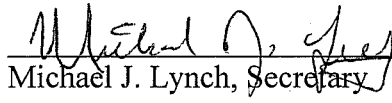
Doug Elmore, President



Suzanne X. Conger, Member

Attest:


Don Hodson, Trustee



Michael J. Lynch, Secretary