

WASHINGTON TOWNSHIP TRUSTEE

TRUSTEE
Don Hodson

HENDRICKS COUNTY
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AVON, INDIANA 46123
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TOWNSHIP BOARD
Suzanne X. Conger
Doug Elmore
Fred Palmer

Washington Township Board Meeting
Meeting May 10th, 2016 — 7:00 PM
Held at: Washington Township Park Pavilion
435 Whipple Lane Avon, IN 46123

Call to Order and Pledge

Board meeting was called to order at 7:00 PM and the pledge was said.

Quorum

Quorum was established. Doug Elmore, Fred Palmer and Suzanne X Conger present. Also in attendance: Trustee Don Hodson, Deputy Trustee Pat Laughlin, Financial Advisor Jeff Peters and staff.

Public Comment

None

Consent Agenda

The minutes from the April 12th regular board meeting, the April 18th special meeting, and the revised April claims were presented. Doug Elmore made a motion to approve the minutes as submitted and the revised claims. Seconded by Fred Palmer. **Motion carries 3-0.**

Special Recognition

Chief Smith presented Battalion Chief Jeff Thompson with his 20 year badge and a certificate of recognition for his years of service.

Department Reports

1. The department heads presented their monthly reports at this time. The department monthly reports can be found on the Township website. Josie presented the Township Assistance report for Monica Bales.

Trustee's Report

Don Hodson presented the Trustee's Report which can be found on the Township Website.

Old Business

1. Lora Lacey provided an update for the Pecar Property. A meeting was held with those who are in charge of the Outdoor Learning Center in regards to the property plans and everyone was very receptive of the idea. Another meeting was held and a couple ideas that were brought up were moving the playground closer to the camp grounds and moving the maintenance barn. Concerns about security were brought up and will be address at the public meeting on May 17th.

2. Pat Laughlin provided an update from the Building Committee for the new headquarters. The committee is looking into parking while construction is going on. There are a few impending

deadlines approaching: June 30th is the deadline to apply for the DPR with the Town, July 8th is the architectural review, the design will be submitted to the state on July 13th, and June 13th and July 20th will be when the public is notified of the CUM funds being used. Pat asked the board to set a special board meeting to accept bids for contractors on August 2nd, 2016. It was decided to hold that meeting at 6:30 PM at the Washington Township Park Pavilion.

3. Don Hodson discussed that the board will be receiving the Trustee Directive and the guidelines for the Internal Control Standards. Josie Conrad gave out the updated Trustee Directive and discussed the changes. The board gave recommendations for changes in regards to the language of the document. Fred Palmer raised a concern about the purchase order system the Township is currently using and how the money is being deposited into the Township's account. Doug Elmore made motion for the Trustee directive as amended. Seconded by Suzanne Conger. **Motion carries 2-1.**

New Business

1. Don Hodson discussed the Township Sustainability Plan. Don presented the avenues in which the township receives different funds and the different projects that are up-and-coming in the township. Don also discussed the Administration's 5-Year Rainy Day Plan. Dan Smith presented the Fire Department's 5-Year CUM Plan at this time. Jeff Peters presented the 5-Year Financial Plan. The board discussed raising the CUM Fire rate. There was a consensus to hold a public meeting at the June 14th, 2016 board meeting in regards to raising the CUM Fire Rate. A consensus was also held that the departments may go ahead with their proposed plans for the budgeting process.

2. Don Hodson presented the board with the idea of putting the Township's banking up for bid. It has been three years since the banking was up for bid. Fred Palmer asked about the difference between our current bank and the previous bank. A committee consisting of Josie, Pat, and Doug will put together a bid and send it out to different banks. Fred Palmer moved to put the Township's banking up for Bid. Seconded by Doug Elmore. **Motion carries 3-0.**

3. Don Hodson presented the case to transfer CAGIT Monies to the Rainy Day Fund. The money being transferred is over \$900,000 of unused and unencumbered funds from the 2016 Township budget in the General Fund to the Rainy Day Fund. Doug Elmore made a motion to approve 051016-01 Resolution to transfer Unencumbered Funds to the Rainy Day Fund.

4. Don Hodson presented the proposed 2017 Township Budget Calendar. Fred Palmer made a motion to accept the proposed 2017 Budget Calendar. Seconded by Doug Elmore. **Motion carried 3-0.**

5. Don Hodson asked for a motion to change the regularly scheduled July 12th meeting to July 19th to coincide with the budget calendar and to hold a special meeting for the building committee on August 2nd for receiving the building bids. Doug Elmore made a motion to accept the changing the July 12th meeting to be on July 19th and to hold a special meeting on August 2nd for the building committee. Seconded by Fred Palmer. **Motion carried 3-0.**

Public Comment

None

Wishes to be Heard

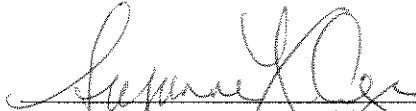
None

Adjournment

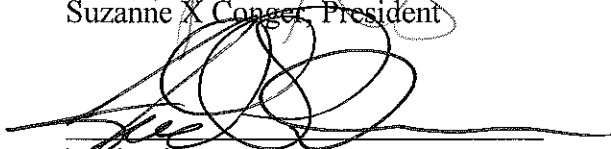
Fred Palmer motioned to adjourn the meeting and Doug Elmore seconded the motion. **3-0 motion carries.** Meeting adjourned at 9:23 PM. The next regularly scheduled board meeting will be June 14th,

2016 at 7 PM. Meeting to be held at Washington Township Pavilion, 435 Whipple Lane, in event of flooding meeting will be held at Washington Township Government Center, 311 Production Drive.

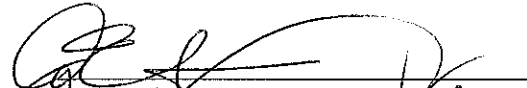
Minutes Approved June 14th, 2016:



Suzanne X Conger, President

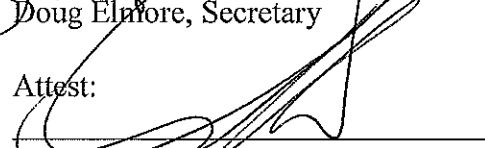


Fred Palmer, Member



Doug Elmfore, Secretary

Attest:



Don Hodson, Trustee