

WASHINGTON TOWNSHIP TRUSTEE

TRUSTEE
Don Hodson

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TOWNSHIP BOARD
Suzanne X. Conger
Doug Elmore
Michael J. Lynch

Washington Township Board Meeting Minutes
Meeting March 6, 2012--7:00 PM

Held at: Washington Township Park Pavilion, 435 Whipple Lane, Avon, IN, 46123

Call to Order

The meeting was called to order at 7:00 PM. Present was Michael Lynch, Suzanne Conger, and Doug Elmore. Also present was Trustee Don Hodson, Deputy Trustee Pat Laughlin, Financial Consultant Jeff Peters, and Legal Counsel Tony Jost.

Public comment

None

Consent Agenda

Two minutes presented revised January 17th and February 15th minutes and claims report. Doug Elmore didn't have any questions on anything. Michael Lynch made a motion to approve consent agenda as presented. Suzanne Conger seconds. **Motion carries 3-0.**

Legal & Financial – none

Trustee Report

Consolidation committee met last evening and came up with subcommittees. Finance – Steve Blacketer, Admin & Infrastructure- Ed Martin, Public Safety- Oran True, Governance – Pat Tootsie, Planning – Matt Bailey, Parks & Rec – Ed Boda. They are charged with coming up with what their sub-committees should be doing. Also set up regular meetings 4th Wednesday of every month except the month of December. April 25th, July 25th, and October 24th meetings will present how things are going and November 28th will be the final recommendation meeting. All meetings held at the Pavilion Center starting at 7 pm. There are questions about the debts and on the park levy. Those living within the Plainfield Town limits it can affect the bonds and levies as those individuals will not be part of the new consolidated “Town of Avon”. This could also affect the levy rates of those still living within the “town/township”. The State Attorney General’s Office has been contacted to see if those residents that are living in the Town of Plainfield and in the Town of Danville but in the Township would be obligated to keep paying on the bonds.

Chase Vehicle

Present the attached by Fire Chief Dan Smith. First thing we hear from the public a lot of the time is why do send the engine on a medical run? We sent the engine for personnel utilization in the past but we are looking at making things more efficient and utilized personnel more effectively.

Reasons to change:

Excessive miles on apparatus, increased repair costs, decline in staffing, and increase of fuel costs. Considerations are based on 85% of our run load. There would be some runs that engines would still go on if we had the chase vehicle. Approximate fuel savings of \$34,000 using a vehicle instead of an engine if fuel costs stay the same as they were in December. The vehicle we plan to use for this project has 97,000 miles. Repair costs are cheaper on vehicle this size than an engine as well.

This will more than likely increase the percentage of times that we met minimum staffing NFPA requirements. We would like to have \$100,000 to staff this vehicle. Dan completed staffing reports for 2010 & 2011. We had 139 days that we fell below staffing needing to staff this vehicle. The amount requested would help to fund employees on call back to assist with staffing the chase vehicle. Unpredictable things such as injuries of firefighters affect our staffing levels.

Doug Elmore asked if most of this would be overtime and what happens when we there is no one there that will fill the open positions on the chase vehicle. Dan Smith stated that the shifts had met and there was discussion about filling the chase with Part-Time staff. The discussion regarding Part-Time staffing on this topic and the majority decided that they wanted to use current staff. Normally we don't have multiple shifts were we have low staffing levels. Dan Smith has been assured by the shifts that they are behind this staff usage and that they are excited about the opportunity. This vehicle will make more runs than any other piece of apparatus as it is covering all three areas. Doug Elmore asked if the squad is out what happens. Dan Smith stated the engine would then go on the run, if our engine is already on a run the next closest piece of apparatus available is pulled. Michael Lynch asked what happens on a day that you are down to the minimal staffing to begin would you pay to staff the shift. Dan Smith stated that in the past several years all overtime money has been strictly just the overtime accrued by the shift personnel per their normal work rotation and not any additional.

There are several departments in the surrounding areas that are waiting to see if this project is successful or not. The runs are only as good as the dispatching protocols are trained. Doug Elmore asks if it is common now that the firefighters roll up to situations that they might arrive and then discovered that the engine isn't needed. Dan Smith said yes that sometimes is the case and that sometimes they will be disregarded. Todd Fair said the opposite is true as well, that we arrived for difficulty breathing find the patient in full code and need extra manpower. The Fire Budget is so tight that we need the additional \$100,000 to attempt this project. Doug Elmore asked if this is a one man operation. It is a 1-2 man operation and will depend on the staffing levels. The BC will be the one to decide who is on that piece of equipment. We have staff that really enjoys EMS and some of the younger firefighters that want to go on every run that is dispatched so there is a lot of interest from the staff in this. Don Hodson wanted to add that he completely supports this project. Michael Lynch asked if we have any safety concerns by sending one guy in the chase vehicle. Dan Smith feels that dispatch has safe guards and is pretty good about having us stage if there is a volatile situation. Michael Lynch stated that if this turns out to be successful he would be alright with two people staffing the squad.

Old Business – NONE

New Business –

Park rental agreement

There is one major correction since it was passed out for the board packets of Don's last name on one of the forms. Doug Elmore asked if any of the other townships have Township residency rates, County residency rates, and non-county rate. How do we relate to the surrounding townships rates? If I am the tax payer paying for this facility, am I paying more than if I am a Guilford and renting it? Susan

Hamman stated that Guilford only has county and non-county residency rates. Doug Elmore asked where we fell with the rates? Susan Hamman said we are low. Don Hodson asked if it is privately owned and Dan Smith said yes it is. Doug Elmore asked what Hummel Park's rates are. Susan Hamman said they have a lot of different rate packages but we are right on target with their all day rental. Rules and regulations line 24 should print that with a blank line. Susan Hamman said we only have five application packets printed at a time. Michael Lynch asked Doug Elmore on the rates if we should give residential rates for those within the Township. Doug Elmore said if the others don't then we shouldn't, it would be nice if the residents of Washington Township got a little bit of a break. Tony Jost said there were e-mails between everyone as to what the board would like to see. Doug Elmore said there is a \$100 difference and it's not a large difference. Susan Hamman stated that everyone she has spoken with so far is saying our rates are too low. Suzanne Conger suggests we keep this as is for now and have Susan bring back price adjustments so that it is a three tier price. Tony Jost suggests approving this agreement as is and there is nothing saying that you can't amend it next month or the following.

The board would like to have rates look at and have adjustments proposed for next board. Tony Jost said that we tried to keep terms consistent throughout document as well as streamline the agreement terms. Doug Elmore asked about Friday/Saturday package and Sunday package being the same. Susan Hamman said that was supposed to be changed. Board would like to take the bottom paragraph out with the exception of security deposit not included in rental fees. Pat Laughlin wanted clarification as to the price per day and thinks it should be added. Michael Lynch is okay with moving forward with approving as is and that the proposed fee schedule doesn't have to be three tiers. He doesn't see any reason to give non-township residents a break unless it is for a competitive reason. Doug Elmore asked for how many renters for the previous and current year live in the township for next month. Susan Hamman says most places charge for tables and we include those in our rates. Suzanne Conger says bring that information next month with the other price changes. Change to #10 is changing stating that we don't rent table clothes and we will start providing linens for a fee. Michael Lynch stated that the cover page states lock-ins as a type of event yet all the policies state that everyone will be out by midnight and he feels that it could open us up to liability if we were to host a lock-in. Lock-in on cover page is being removed. Doug Elmore said that there are too many zeros in the numbers. Suzanne Conger moves to approve as amended. ML 2nds. **3-0 motion carries**. Susan Hamman will email a clean revised version.

Public comment

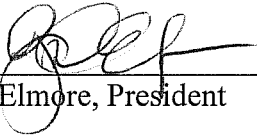
NONE

Wishes to be heard

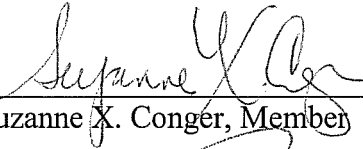
Trustee dismissed Susan to go home as the next meeting pertains to Fire Emergency Loan and Jennifer Thornell did not attend as there were no department reports. Department reports will be at the next regularly scheduled meeting.

Michael Lynch makes a motion for adjournment. Suzanne Conger seconds. **3-0 motion carries**. Meeting adjourned at 8:03 PM. Next regularly scheduled board meeting on April 18, 2012 at 7:00 PM held at Washington Township Pavilion Center, 435 Whipple Lane, Avon, IN 46123. In the event of flooding the meeting will be held at Washington Township Government Center, 311 Production Drive, Avon, IN 46123.

Minutes Approved April 18, 2012:

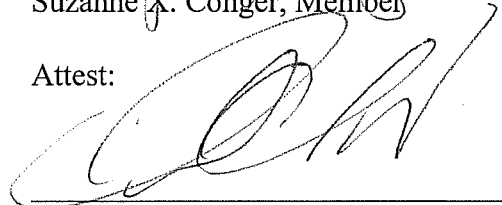


Doug Elmore, President

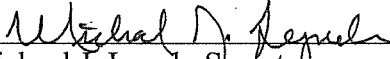


Suzanne X. Conger, Member

Attest:



Don Hodson, Trustee



Michael J. Lynch, Secretary