

WASHINGTON TOWNSHIP TRUSTEE

TRUSTEE
Don Hodson

HENDRICKS COUNTY
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TOWNSHIP BOARD
Suzanne X. Conger
Doug Elmore
Michael J. Lynch

Washington Township Board Meeting Minutes
Meeting March 20, 2013--7:07 PM
Held at: Pavilion Center, 435 Whipple Lane, Avon, IN 46123

Call to Order and Pledge

Meeting was called to order at 7:07 PM and the Pledge of Allegiance was recited.

Quorum

Quorum was established Michael J. Lynch, Suzanne X. Conger, and Doug Elmore present. Also in attendance: Trustee Don Hodson, Deputy Trustee Pat Laughlin, Legal Counsel Tony Jost, and staff.

Public Comment

None.

Consent Agenda

Minutes from the February 20, 2013, February 20, 2013 Special meeting and March 13, 2013 Educational Workshop and claims were presented. Suzanne X. Conger moves to approve consent agenda as presented. Michael J. Lynch seconded the motion. **Motion Carries 3-0**

Department Reports

1. Fire Department

Attached report presented by Fire Chief Dan Smith. Peer Fitness Evaluations start next week. Financing bids have been received for monitors. We sent bid packets to three manufacturers but only received one back. Bid overview for financing was handed out during the meeting and Hendricks County Bank & Trust had the lowest rates for financing. Hendricks County Bank & Trust requires a resolution from the board to allow the financing and that resolution will be presented at the next board meeting. The financing and monitors were advertised separately for bids.

2. Township Assistance

Attached report presented by Jennifer Thornell. So far this year it has been quiet but all the gas and electric companies are getting ready to shut off outstanding accounts starting Monday.

3. Parks Department

Attached Report presented by Kellie Farnsworth. One of the first goals that Kellie is working on is the marketing of the Pavilion and what services we can provide. Upcoming event that didn't make it on the report is April 13, 2013 a Civil War Reenactment practice for a larger event they will be attending.

4. Legal

None

5. Financial

None

6. Trustee Report

Attached report presented by Trustee Don Hodson. Bond refunding for 1998, 2004 A, and 2004 B series Bonds closed today.

Old Business

1. None

New Business

1. Employee Manual Revision

- a. Revised employee manual was presented by Josie Conrad. Changes that were made to the policy: page 21, added the Credit Card Policy which refers to the Resolution that the Board Adopts, page 24 PTO under 1 year rate was changed to reflect a change that should have been in the last policy manual but didn't make it in with all the other revisions that were made, and on page 24 edit was made to the Flex policy requiring Park Staff to obtain permission for any hours that would be flexed prior to working and flexing hours. Michael J. Lynch made a motion to approve the revised Employee Manual with the revision on Page 24 in the Flex Policy that states that Exempt employees as defined by FLSA listing on their job description are not eligible for Flex Time. Suzanne X. Conger seconds the motion. **Motion Carries 3-0.**

Public Comment

1. None.

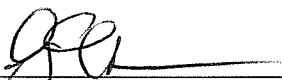
Wishes to Be Heard

1. Workshop was held prior to this meeting with the Benefits Committee. Suzanne X. Conger felt that it was beneficial meeting and would like to have another meeting in a couple of months once some issues have been researched.

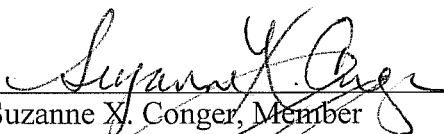
Adjournment

Michael J. Lynch made a motion to adjourn the meeting and Suzanne X. Conger seconded. **3-0 motion carries.** Meeting adjourned at 7:45 PM. Next meeting is immediately following this meeting. Next regularly scheduled meeting is Wednesday, April 17, 2013 starting at 7:00 PM. Both meetings to be held at Washington Township Pavilion, 435 Whipple Lane, in event of flooding meeting will be held at Washington Township Government Center, 311 Production Drive.

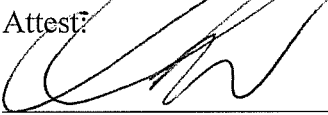
Minutes Approved April 17, 2013:



Doug Elmore, President



Suzanne X. Conger, Member

Attest:


Don Hodson, Trustee



Michael J. Lynch, Secretary