

WASHINGTON TOWNSHIP BOARD MEETING
JUNE 14, 2016
TRUSTEE REPORT

1. Tonight you will be holding a public hearing and then a vote on re-establishing the increased rate of the Fire CUM FUND as recommended by our financial advisor. You had requested last month that we do this. All proper publications of notice of the hearing have been done.
2. Under Old Business, the building committee will provide an update and then will be asking you to approve a resolution to proceed with securing bids for the project.
3. Also Parks Dept. will be providing you with an update on the progress of the possible development of the property.
4. Under New Business, you are being asked to approve a resolution that will change our credit cards from three cards to four cards-with three of them having credit limits of \$5,000 each and one having \$10,000. Also the resolution is changing the named controllers of those cards. This change will allow a better control and easier process of using the cards while providing the checks and balances needed.
5. Also under New Business, Chief Smith will be discussing with you three projects, items etc. that would be funded by Rainey Day funds. These were on the 5 Year Rainey Day Fund Plan that we outlined to you as a part of the Township's Five Year Sustainability Plan last month. These projects are Ultra Sound Equipment, EMS Training Props and the Non-Medical Wellness Program. If you consent to continue, we will be bringing you financial costs, etc. to the July Board meeting to approve. We would then include those figures with the Additional Appropriation Resolution of transferring those funds and the funds needed for the Building Project from Rainey Day. That process would be done in August. We will be advertising that and will incur professional fees. My desire is if we are going to do these three projects in 2016, to include them in that August Additional Appropriation to save on those fees if possible. We incur professional fees and publishing cost every time we do that process.
6. Just an FYI- the August 4th Collaboration Group Cookout at the Pavilion will have close to 50 attending. It will be board/council members and key staff from the four taxing entities and the chamber.

7. Reminder that our first Budget Workshop for 2017 will begin at 6:00pm at the Pavilion on July 19th. The Board meeting will be at 7:00 pm and the workshop will resume-if needed- after the board meeting. Please plan to eat at the workshop. I will be providing a lunch meat platter for sandwiches, and also have chips, drinks and cookies.
8. At the July Board meeting the Township Banking Committee appointed last month by you will be submitting their report and recommendation on the Township Banking.
9. Just a reminder that the Township Employee Appreciation Week will be June 27th thru July 1. The catered lunch will be Thursday June 30th 12:30-1:30 pm at the pavilion. Also one morning there will be bagels etc. available at each of the stations, park office and township office. Another day we will be having tacos for lunch for the employees that will be held at the township headquarters. We will provide you better info very soon so that you can be at any or all of those?
10. We have begun cemetery restorations. Presently the work for Phase One is being done at North Lawn and Salem Cemeteries. Our projected completion for this year for these two projects will be done mid June and we will finish Phase Two on these two next year.
11. Our training as mandated by the state for the adopted Township Internal Controls that you as the Oversight Committee approved will be June 22nd at 1:00pm. After that training all attendees will sign the form required stating their attendance and understanding of the guidelines. I will certify after that to you and SBOA that we have met all of the mandates by the required June 30th deadline.
12. State law has required us to upload into Gateway any contracts over \$50,000. We are in the process uploading all existing contracts and plan to have that completed by July 1. I will certify to you after completion that we are in compliance.
13. Weed control is in the busy season and is keeping Jenny and the park staff busy.