



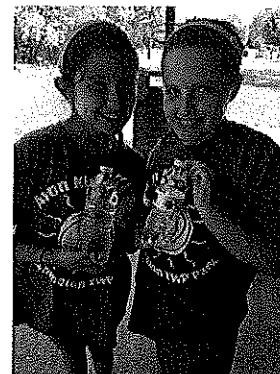
# Parks Department Board Report

## June 14, 2016 (reporting on May)

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### Administrative Update

- Summer Camp is off to a great start. We are very pleased with the positive comments on social media that we have received from parents. We are excited about our over 57 registered campers and the amazing games they have come up with. Parents are responding well to the changes that have been made to the structure of the program.
- The shade sails have been installed and parents are very grateful for the much needed shade at the splash pad. We were able to cut our cost substantially by having the maintenance staff install the shade sails themselves. They did a great job on construction and working under the deadline of 5/28.
- The maintenance staff found 4 picnic tables in our storage lot that were unused due to vandalism. After careful review they were able to restore the picnic tables and set them out by the Splash Pad area.
- Last week our ice machine stopped working and after careful review we found that it was purchased in 2010. This is the second time this year it has broken and 4<sup>th</sup> in a year. After careful review of the capital budget we were able to find some extra money and use it towards a new ice machine. These machines are crucial to all rentals but, especially weddings. We are entering our busy season and needed a reliable ice machine. The new ice machine has been installed and is working great. Everyone is welcome to a glass of ice water next time they visit!
- This month Alisha and I were fortunate enough to venture to Bluffton, Indiana for an IPRA workshop. Bluffton Parks is a unique department that can offer over 100 programs a season for a 3 person staff. We learned so much about using resources, programming ideas, and how to make a foam machine. We are excited to bring some of these new ideas back with us.



### Programs Held:

- Cookies and Canvas
  - 05/11/2016
  - 6pm - 9pm
  - Pavilion Center, Birch Room
  - \$35 per person.

We had a total of 8 girls in attendance; everyone enjoyed come cookies, cupcakes, and a juice box. They painted birds on a wire with instruction from Dana Smith, A painting with Friends.



- Adult Bingo
  - 05/26/2016
  - 6pm - 9pm
  - Pavilion Center, Aspen
  - \$10 per book of 6/must be 21+

Bingo for this month was a great turn out for being before a holiday weckend. We had over 50 in attendance.. We had donations from Local businesses, Indianapolis Colts, and lots of Independent Consultants. We are currently looking into doing another Bingo in the fall.

### Future Program Planning:

- Community Yard Sale
  - 06/11/2016
  - 9am - 3pm
  - Upper Park
  - Free to the public/ \$10 for a 10x10 space
- Paint and Pour
  - 06/16/2016
  - 6:30pm - 9:30pm
  - Pavilion Center
  - \$35 per person/ must bc 21+

### Pavilion Center Update

- Each month will have a breakdown of the events rented through the Pavilion Center. In addition to it being a revenue generator for the Park, it is also a great resource for our community to use

and become familiar with. We are proud of the venue and the diversity of events that take place here, and want to share them with you!

5/1/16 – Wedding Reception, 230, Self-Catered, Cleaning Purchased  
5/2/16 – Insanity/Piyo Class, Park Sponsored  
5/2/16 – MHAHC meeting, ~25, PC Linens  
5/3/16 – Carpenter Realtors Meeting, ~25  
5/4/16 – Wedding Rehearsal, ~25  
5/5/16 – Pecar Meeting  
5/6/16 – Wedding Set-Up, ~50  
5/7/16 – Ceremony & Reception, 150, Self-Catered, Cleaning Purchased  
5/8/16 – Ceremony & Reception, 150, Self-Catered Food/Green Street Alcohol, LGI Linens & Cleaning Purchased  
5/9/16 – Insanity/Piyo Class, Park Sponsored  
5/10/16 – Twp. Board Meeting  
5/10/16 – Twp. Retirement Planning Meeting  
5/13/16 – Wedding Set-Up, ~40  
5/14/16 – Reception, 300, Self-Catered  
5/15/16 – Grad Party, 50  
5/15/16 – Baby Shower, 150, Self-Catered, LGI Linens  
5/16/16 – Insanity/Piyo Class, Park Sponsored  
5/17/16 – Carpenter Realtors Meeting, ~25  
5/17/16 – Pecar Meeting  
5/18/16 – Cookies and Canvas, Park Program  
5/19/16 – Elite Cheer Banquet, 260, Self-Catered  
5/20/16 – Wedding Set-Up & Rehearsal, ~25  
5/21/16 – Wedding Ceremony & Reception, 200, Big Earl Catering  
5/22/16 – Multi-Family Graduation Party, 200, Self-Catered  
5/23/16 – Celebration of Life, 125  
5/24/16 – River Birch Racing Banquet, 300, Self-Catered  
5/25/16 – Camp Parent Night, ~50  
5/26/16 – Adult Bingo, Park Event  
5/30/16 – Graduation Party, 100, Self-Catered  
5/31/16 – Retirement Party, 30, Self-Catered

## **Maintenance Update**

- Please see attached document detailing the breakdown of labor hours for the current month. Some of the major maintenance related items are identified below:
  - \* repair projector screen in Aspen
  - \* prep splash pad for opening, H2o replaced valve for water feature
  - \* install shade sails at splash pad
  - \* splash grind station repair
  - \* repair power supply cable for pavilion fountain
  - \* may stocking of fish by DNR
  - \* bush hogged most trail shoulders, no change in conditions

