

WASHINGTON TOWNSHIP TRUSTEE

TRUSTEE
Don Hodson

HENDRICKS COUNTY
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TOWNSHIP BOARD
Suzanne X. Conger
Doug Elmore
Fred Palmer

Washington Township Board Meeting
Meeting June 14th, 2016 — 7:00 PM
Held at: Washington Township Park Pavilion
435 Whipple Lane Avon, IN 46123

Call to Order and Pledge

Board meeting was called to order at 7:00 PM and the pledge was said.

Quorum

Quorum was established. Doug Elmore, Fred Palmer and Suzanne X Conger present. Also in attendance: Trustee Don Hodson, Deputy Trustee Pat Laughlin, and staff.

Public Comment

Denise Mesarosh from Project Angel was hoping to find out specific dates about when the Township headquarters will begin its renovation project because it will reflect on when they will need to move from the building. Don Hodson informed her that a building committee update will be presented later on the Agenda.

Consent Agenda

The minutes from the May 10th regular board meeting and the revised May claims were presented. Doug Elmore made a motion to approve the minutes as submitted and the revised claims. Doug Elmore mentioned an incorrect spelling of Don Hodson's name under line item three in the New Business. Doug Elmore made a motion to approve the minutes as revised and the claims as revised. Seconded by Fred Palmer. **Motion carries 3-0.**

Public Hearing: Cumulative Firefighting Building and Equipment Fund

The Public Hearing was opened at 7:04 PM. Don Hodson presented the background for the CUM fund and that the Township plans to reestablish the rate according to the financial advisor's advice. No questions were asked by the public and the hearing was closed at 7:05 PM. The resolution for the CUM fund was presented. Fred Palmer made a motion to approve 061416-01 Resolution of the Township Board of Washington Township Hendricks County Indiana Establishing a Cumulative Fund Firefighting Building and Equipment Fund Under Indiana Code 36-8-14. Seconded by Doug Elmore. **Motion Carries 3-0.**

Department Reports

1. The department heads presented their monthly reports at this time. The department monthly reports can be found on the Township website. Don Hodson presented the Township Assistance report for Monica Bales.

Trustee's Report

Don Hodson presented the Trustee's Report which can be found on the Township Website. A discussion was held over the state board of accounts in terms of receiving money through Medicare and the state's cut of the money.

Old Business

1. Don Hodson presented the resolution to revise the Trustee Directive for the Township Internal Controls Guidelines in terms of materiality and process for reporting material missing. The original document was signed into action in December 2015 and is needing revised due to suggestions of the state board of accounts. Sections 1, 4, and 5 were changed. Doug Elmore made a motion to approve Resolution 061416-02 for the Variance Thresholds Applicable to Washington Township. Seconded by Fred Palmer. **Motion carries 3-0.**

2. Pat Laughlin provided an update from the Building Committee for the new headquarters. The committee is currently working on the Wi-Fi/fiber installations, parking logistics, furniture, remodeling of the auxiliary building for support services and WPE, and digitizing records. Design reviews are in the process with the architect at this time. At the time, everything was still on schedule. Those who currently park trailers in the back lot have been notified that they will need to be moved. Harlan Bakery will be notified per their contract 30 days before they will need to evacuate the parking lot. Project Angel will be asked to move to the two bays that are furthest east in the auxiliary building by October 1st. Their food drive will still be able to utilize the bay of the current headquarters but will have to completely vacate by the end of January 2017. Project Angel will need to put forth the money for any separation they will want within the auxiliary building. A discussion was held between Denise Mesarosh and Doug Elmore in regards to Project Angel remaining in the auxiliary building and what it all entails. Doug Elmore suggested a proxy for the Township that can handle the day-to-day basics of the construction process and the change orders. Pat Laughlin discussed the appropriations meeting to be held on August 9, 2016.

3. The resolution approving the placing of the building project out for bid was presented. Doug Elmore made a motion to approve 061416-03 Resolution to Authorize the Building Committee to Prepare Plans and Specs for Bid. Seconded by Fred Palmer. **Motion carries 3-0.**

4. Lora Lacey presented the Pecar Property update. Updates to the map for the proposed campsite were presented.

5. Don Hodson discussed the 2017 Budget Process. A discussion was held in regards to the pay the Township Board Members receive either being 10% of the lowest paid salary employee or \$3,600. It was decided that the board members would be paid \$3,600 per board member.

New Business

1. Don Hodson presented the resolution for changing the controllers on the Park and Fire credit cards. Dan Smith and Gerald George would be controllers for the Fire credit card and Lora Lacey and Stephani Massa would be controllers for the Park credit card moving forward. They would use the same check out process currently being used. Don Hodson also asked to change the Township credit card from one card with a max of \$15,000 to two cards of \$10,000 and \$5,000. Fred Palmer made a motion to pass 061416-04 Resolution of the Township Board of Washington Township Hendricks County Authorizing the Use of Credit Cards. Seconded by Doug Elmore. **Motion carries 3-0.**

2. Dan Smith gave a presentation of fire department purchases and projects that will be done in 2016 with Rainy Day monies. The three programs presented were the ultrasound equipment, EMS training props and non-medical wellness program.

Public Comment

None

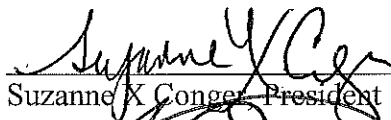
Wishes to be Heard

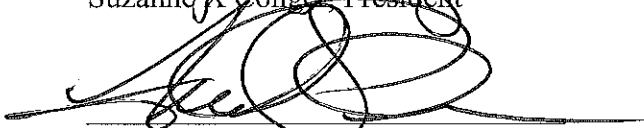
Don Hodson recognized the maintenance staff at the park and the great job they have been doing.


Adjournment

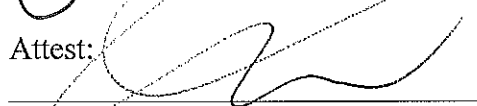
Doug Elmore motioned to adjourn the meeting and Fred Palmer seconded the motion. **3-0 motion carries.** Meeting adjourned at 8:39 PM. A budget meeting will be held on July 19th, 2016 at 6:00 PM and the next regularly scheduled board meeting will be July 19th, 2016 at 7 PM. Meetings to be held at Washington Township Pavilion, 435 Whipple Lane, in event of flooding meeting will be held at Washington Township Government Center, 311 Production Drive.

Minutes Approved July 19th, 2016:


Suzanne K Conger, President


Fred Palmer, Member


Doug Elmore, Secretary

Attest: 
Don Hodson, Trustee