

Washington Township Board Meeting
Meeting June 13th, 2017 — 7:00 PM
Held at: Washington Township Government Center
311 Production Drive, Avon, Indiana 46221

Call to Order and Pledge

Board meeting was called to order at 7:00 PM and the pledge to the American flag was given.

Quorum

Quorum was established. Fred Palmer, Doug Elmore and Suzanne X Conger present. Also in attendance: Trustee Don Hodson, staff and public.

Public Comment

None.

Consent Agenda

The minutes from the May 9, 2017 regular board meeting were presented. Suzanne Conger made a correction to reflect Jeremy Eglen's correct name. The updated claims were presented. Doug Elmore had questions regarding the claims paid for the building project. Chief Smith clarified Doug Elmore's questions. Doug Elmore moved to approve the minutes and accept the claims. Seconded by Fred Palmer. **Motion carries 3-0.**

TRINE Recognition

Chief Smith recognized TRINE University and presented a plaque to Keith Gerhart for the fire department's appreciation for allowing them to use classrooms while our construction was taking place.

Department Reports. All department reports can be found on the township website.

1. **Fire.** Chief Smith recognized Chief John Shafer for his hard work.
2. **Parks.** Lora Lacey stated that the camp has grown by 40 children which has caused her to have to bring on two additional staff members to accommodate the increase. Doug Elmore questioned the volley ball construction that will be taking place in May. Lora Lacey stated that the current volley ball court will be being redone.
3. **Public Assistance.** Trustee Hodson presented the public assistance report as attached.

Trustee's Report

The township Trustee and board members signed a proclamation declaring Employee Appreciation Week June 19-23. Last Saturday Trustee Hodson attended the Historical Memorial established by the Town of Avon by the Indiana State Memorial Commission in honor of Adrian Parsons. Trustee Hodson announced there has been a collaboration financial study group established which will be meeting soon. The annual collaboration cookout will be held on August 15, 2017 at 6:00 pm at the Pavilion.

Financial Advisor.

None.

Legal.

None.

Old Business

1. **Building Update.** Trustee Hodson gave a breakdown of the financial report. Tom Walter from LINK Management gave an update on the building project progress.
2. **Pecar Update.** Lora Lacey reviewed that there have been several changes since the last board meeting. A floor plan for the nature center that was presented by the architect has been approved by Lora Lacey and Trustee Hodson. The Fire Marshall is requiring a pond to be placed on the property to handle the fire department needs. With the addition of the required pond Lora stated that the concept of a beach that was presented the previous month will now be located at the Pecar property and not at the previous suggested location of the Pavilion pond. Palmer questioned if Board of Health had been contacted regarding any requirements that may be required by using the pond as a swimming facility. The response was no. He advised that their input should be obtained sooner vs. later. Trustee Hodson and Lora Lacey addressed those concerns. The board expressed concerns regarding chemical run off of fields north of the park and Tom Walter stated that that water would not be allowed into the pond and there would be a second well that would feed the pond in case of lack of rain.

New Business

1. **Town Storm Water.** Ryan Cannon, Town of Avon Public Works director addressed the Town of Avon council considered the possibility of establishing a Stormwater Utility, owned and operated by the Avon Department of Public Works. If the town council adopted the Stormwater Utility a utility board would be created which would set the rates charged by the Stormwater Utility. Every business, resident, church and immiscible entities would not be except. This utility would take over the Stormwater Utility that is currently being handled by the Hendricks County Surveyor. If the town council adopted the proposal it would become effective January 1, 2018. Ryan Cannon was directed to explain this to the three taxing entities and the 25 largest potential customers. Ryan Cannon covered what the township cost would be as follows: Park currently pays a little over \$4,000 and the cost estimated would be \$4,464 annual fee. Station 141 cost would be \$336 annually; Washington Township Government Center would be \$1,536 annually.
2. **Insurance.** Jeff Metzger from Group Plan Solutions presented the concept of self-insurance to the board. He reviewed how the plan is set up and the benefits of doing self-funding. He reviewed terminology and potential cost and answered the board members questions. Trustee Hodson wanted the board members to be involved in this because ultimately with self-funding the tax payers have the liability. With the consensus of the board was to direct the Trustee Hodson to decide on what plan would be best for the employees and tax payers.
3. **2018 Budget Calendar.** Trustee Hodson and Josie Simison presented the proposed the 2018 budget calendar. Please see the attached. The board members consented to the proposed 2018 budget calendar.
4. **Continuing Education.** Trustee Hodson presented that one of the goals in the State of the Township was continued education and a committee was formed. Josie Simison presented the plan that was developed by the committee. The board members thought it was a good program with the following concerns: Fred Palmer felt that it should only be only offered to fulltime employees, Suzanne Conger did not have an issue with it being offered to part-time employees, and Doug Elmore was ok with it being offered to part-time employees as long as they were working at least 20 hours a week. Board members did not feel that an established board would be necessary to approve the continuing education and that department heads could do this. Trustee Hodson asked for permission to proceed with adding continuing education into the 2018 budget and the board members concurred.

5. **Training Grounds.** Chief Smith told the board he previously submitted a proposed site to the board members. He had been advised of some concerns expressed therefore he wanted to see if the board was agreeable with the concept of training grounds if he could find a site that was acceptable to the board and also being a good neighbor. The board members stated they were agreeable with the concept of a training site if the proper location could be found. Doug Elmore and Fred Palmer stated they had concern with the prior location that Chief Smith emailed because that location was at a gateway to the Town of Avon. Chief Smith presented three other locations and after reviewing the locations with the board they consented to Chief Smith and Trustee Hodson to looking into the feasibility of one of those locations being purchased.
6. **Surplus.** Chief Smith presented to the township board Resolution 061317-01 declaring two items shown of the resolution to be declared surplus. Doug Elmore made a motion to approve Resolution 061317-01. Seconded by Suzanne Conger. **Motion carries 3-0.**
7. **Rainy Day/Capital Projects.** Trustee Hodson stated that in the five year plan that was presented by Jeff Peters, out township financial advisor, in May that there were rainy day and operating expense concepts that were in the plan that the department heads and their staff to present those concepts to see if the board members had any concerns before the budget was worked on. Assistant Fire Chief Gerald George presented a plan to add additional firefighters to the shifts with supporting documentation. The information provided by Chief George and EMS Chief Ted Allen is included in the board packets. Fred Palmer stated it was very thorough and helpful and appreciated how the information was provided and the other board members were in agreeance. The request being made to add 3 additional firefighters for the minimum of the 3 years with a desire to do it over the next 5 years. Fred Palmer asked how it would be paid for and Trustee Hodson reminded him that the additional firefighters were in the financial plan that was presented in May. With there being no other questions or concerns Trustee Hodson asked if Chief Smith could include the first three in the 2018 budget. The board members concurred. Training Chief Shafer presented the Fixed Training Site concept, which is included in the board packet. This would be completed and paid for in a three phase concept. The board had no issues, but would need additional information when it came time to approve expenditures. Public Educator Karen Hendershot presented the desire to have an inflatable fire education house as an alternative to the fire trailer that the fire department currently owns. She stated the current trailer needs parts replaced due to being old and is bulky and requires more personal to set it up. The inflatable could be set up by two people and would cost \$9,995 to purchase. The board members concurred and did not express any concerns. Park Director Lora Lacey provided in the board packet a five year capital plan and asked if there were any questions. No board members had any questions or concerns.

Public Comment

Doug Phillips, a member of the fire department, stated that he had some concerns about the potential of a township health clinic. He had concerns that he would be required to use clinic doctors rather than his own doctor who already knows his health history. He also expressed concerns about there not being more bids for the health insurance change that will be effective September 1, 2017.


Wishes to be Heard

None.

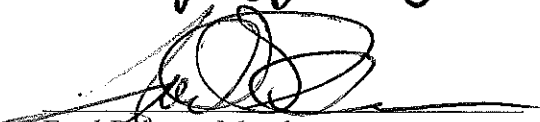
Adjournment

Meeting adjourned by Suzanne Conger at 10:03 PM. The next regularly scheduled board meeting will be June 13th, 2017 at 7 PM with a budget prior at 6 PM. All meetings to be held at Washington Township Government Center, 311 Production Drive.

Minutes Approved July 11, 2017:

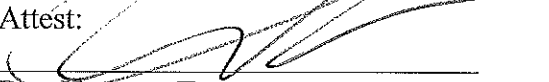


Suzanne X Conger, Chairman



Fred Palmer, Member

Doug Elmore, Secretary

Attest:


Don Hodson, Trustee