

Washington Township / Avon Fire Department

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Dan Smith
Fire Chief

Jim Adams
Division Chief Fire Training

Levi Carpenter
Fire Marshal

Robert Wellington
Support Services

Julie Stone
Public Educator

Fire Chief's Report June 2012

Run Totals:	YTD	2012	340	
		2011	351	
	Jan.-June	2012	2039	
		2011	1995	
Public Education:	Events	June	25	
		May	50	
		YTD	221	
EMS Division:	Training	June	341	
		YTD	1660	
Prevention/Investigation Division:	Service Calls		107	
	Fire Investigations		10	
Fire Training Division:	Training	June	411	
		YTD	2441	

June was a busy month at the fire department. I am writing this report on Friday afternoon after everyone has left the office and after the time that my report was to be in to Josie so that we could have your reports ready by 4:30 today.

This afternoon I went to Indianapolis EMS to pick up supplies and was on the way home when our guys were dispatched to a hazardous materials run at Plainfield. There was an acid leak at a bottled water company there and our personnel provided decontamination for the haz mat entry team and our staff provided support in the EMS and Accountability Sectors.

This morning started with a meeting of the Work Performance Evaluation Committee as they meet to forward our evaluation process. We are in the closing phases of evaluating tasks and functions that are specific to our department, and even though our final product will have some similarities with other departments around the US, we will have some components that are new and specific to our department. We will soon be deciding what components will be a part of our evaluation, as well as time parameters. We will then begin constructing the testing grounds and preparing personnel to train for the process.

Today was the deadline for our hiring process. At the closing time for the process, we had received 5 applications for the process. Next week I will be presenting some of the testing components to the Safety Board for approval. Our next step in the process is to review the applications for completeness. After reviewing the applications, we will have a written test administered by an outside organization on August 11. I have included some of the information

surrounding the process for your review. One correction is that the psychomotor testing will be September 4 & 5 since the 3rd is a holiday.

Last week we did complete grants for the replacement of one of our engines, one ambulance as well as new heart monitors. It will most likely be several months before we will hear the outcomes of those grants. We did purchase new helmets and hoods last week for our current grant, and we are awaiting competitive bids from our turnout gear manufacturer so that it can be purchased. We will most likely be purchasing our gear washer in the next two weeks. Unfortunately, we did hear last week that we were unsuccessful in getting our grant from Firehouse Subs for our needed workout equipment. We will continue to pursue other avenues to help in the replacement of that equipment.

Last week the Hendricks County Fire Chief's voted to approve one of our personnel as the new coordinator for Project Lifesaver. This program is a non-for-profit organization that provides tracking mechanisms for at risk children and adults that could possibly become disoriented or lost. Bill Webb, one of our chauffeurs will be heading up the program. The position is non-gratis and Bill will not be paid for the position, so the department will support Bill in any way we can in being successful in this endeavor, including allowing him time on shift to do work related to the project.

In June, our Prevention/Inspection Division did more fire investigations in one month than we ever have. In addition, at this point in the year, we have already exceeded the number of fire investigations that we did in the total of 2011.

Much of my time the past several weeks has been occupied by reviewing and preparing my budget. I have presented one budget, and then after talking with Pat and Don, revised the first copy to make needed changes. As a basis, I have worked to provide a 3% raise for personnel as well as some additional funds within items such as turnout gear purchases that need to be increased. As a final figure, I stayed within an overall 3% figure that was agreed upon by Pat. I have had discussions with the trustee and feel that our budget has been cut to the point that it is in our best interest to anticipate a 3% increase and utilize it if it is available. I also believe that if we create to lean on a budget, we cannot survive unexpected shortfalls, and we eventually create an environment where we only provide additional money to other agencies that are more than willing to absorb our decreases. I look forward to your input at the budget workshop.

Included with last year's budget was a 5 year plan that I have advised the board that I plan to evaluate and update. Because of many other commitments that have taken my time, I have not included this task with the budget preparation. I hope to have the updated plan completed for next month's meeting. I also hope to give you an updated status report on the Squad project next month.

Position Opening: Paramedic Firefighter

The Washington Township/Avon Fire Department is currently accepting applications for paramedic firefighters. Applicants must currently be certified as NFPA Firefighter I & II and be currently certified as a National Registry Paramedic or currently be enrolled in a paramedic course that concludes prior to February 1, 2013.

Applications may be obtained at the Washington Township Government Center located at 311 Production Drive, Avon, Indiana. There is an application fee of \$25 that must be paid in cash, cashier's check or by credit card at the time of application pick up. Applications will not be sent through the mail and must be picked up.

Applications are to be returned no later than 4:00 p.m. July 13, 2012.

Successful applicants will be contacted with information relating to the next component of the hiring process.

Questions regarding applications shall be directed to Chief Dan Smith at 317-272-2155.

Preliminary Calendar for Recruit Process

- I. Application period – June 18 – July 13
- II. Written Test (administered by IPSP) August 11
- III. Psychomotor/Skills Test – Sept. 3&4
- IV. Oral Interviews – (proctored by IPSP) Sept. 27, 28
- V. Scoring of Candidates
- VI. Present List to Safety Board – Oct. 16
- VII. Offers of Employment – Oct. 17
- VIII. Pre-Employment Physicals/Psy. – Oct. 18 – Nov. 2
- IX. Recruit Training – Nov. 5 – 16 (do we need two weeks?)
- X. Shift/Station Assignment; Probation Period – Nov. 19

Updated: 6-7-12

Preliminary Calendar for Recruit Class

Two week training period:

Dates to be announced:

Recruit work schedule Monday thru Friday 0800 hours to 1630 hours.

Day one:

Orientation with Josie and Trustee Don Hodson 0800 hrs. To 0900 hrs.

Chief Smith 0900 hrs. To 1000 hrs.

EMS Lt. East 1000 hrs. to 1100 hrs.

Fire DC Jim Adams 1100 hrs. to 1200 hrs.

Lunch 1200 hrs. to 1300 hrs.

Support Service Bob Wellington 1300 hrs. to 1630 hrs.

Day two:

EMS Lt. East 0800 hrs. to 1630 hrs.

Day three:

EMS Lt. East 0800 hrs. to 1630 hrs.

Day four:

EMS Lt. East 0800 hrs. to 1630 hrs.

Day five:

Fire DC Jim Adams 0800 to 1630 hrs. Fit testing/SCBA/ Search and rescue

Day six:

Basic fire tactics: hose advancement, ladders, obstacle course, hose loads

Day seven:

Fire DC Jim Adams LKQ/ finish up any needed items

Days eight, nine and ten:

Ride out with crews on Station 141, 142, 143, and Squad 141



Division of Public Education
 June 2012
 Report by: Julie Stone



Events per Lesson Type:

2012	June	May	YTD
Preschool Visits	3	23	97
Project SAFETY Visits	0	6	27
Safety Trailer Events	2	0	0
Basic Aid	0	5	24
Station Tours	0	0	6
Car seats	1	0	5
Misc. Events	19	16	37
Total Public Education Events	25	50	221

Cancelled: 2 (Weather/ new admin for preschool)

Referred: 2 (car seat checks)

Contacts for the Year: 10162

Preschool Risk Watch:

- Goddard is making up October 2011 lesson
- Topic: Fire Safety
- Newsletters and stickers provided by the department

Firefighter Ollie Goes to the Library:

- Six week literature-based safety lessons presented in partnership with the Washington Township Library on Tuesday afternoons this summer.
 - Week 1 - Clifford the Firehouse Dog (Firefighters and their job)
 - Activities: Children could try on fire gear, they explored Ladder 141, and sprayed water from a hose.
 - Assisted by Station 141 A Shift
 - Week 2 - Impatient Pamela Calls 9-1-1 (Calling 9-1-1)
 - Activities: Children could do practice 9-1-1 with tele-trainers, puzzles, word searches, create an emergency phone list.
 - Assisted by Station 141 B Shift
 - Week 3 - No Dragons for Tea (Fire escape plans)
 - Activities: Children went through the fire safety trailer and word searches related to home escape plans.
 - Assisted by Support Services – Bob Wellington

Miscellaneous:

- Held Public CPR class and a CPR class for the summer Park staff.
- Participated in the Kindergarten Camp provided by United Way, IU Clarion, and Avon Community School Corporation providing safety education for the topics of fire safety, bike safety, car seat safety, and poison safety.
- Station 141 & 142 attended Rib Fest at Kingsway Christian Church

Grants:

- 2010 AFG grant period of performance completed.
 - Waiting for closeout module on AFG site to finalize report. (Module reported to be out in December.)

- Final financial statement (SF-425) filed.
- 2011 AFG: Purchasing of equipment has started.
 - June financial statement (SF-425) filed.
- 2011 SAFER: Waiting to hear
- 2011 FP & S: Waiting to hear
- 2012 Firehouse Subs grant for Work Performance Equipment: (June cycle)
 - Was denied
 - Will resubmit for October 2012 cycle
- 2012 AFG grants:
 - Vehicle grant for Engine and Ambulance
 - Application in process
 - Due July 6, 2012
 - Equipment and Safety Grant for EMS monitors
 - Application in process
 - Due July 6, 2012
- 2012 SAFER grant:
 - Will open July 16

Washington Township / Avon Fire Department
Monthly EMS Report

EMS RESPONSES

	BFT	DFD	PFT	WTFD	Other
Mutual Aid Received	7	6	12	3	0
Mutual Aid Given	3	4	20	14	5

Battalion 14	17
Ladder 141	3
Rescue 141	25
Engine 142	31
Engine 143	20
Medic 142	94
Medic 143	93
Medic 144	0
Squad 141	146

EMS TRAINING - Department Level

Subject	Type*	Date	Hours
Documentation	L	4-Jun-12	17
Documentation	L	6-Jun-12	16
Documentation	L	14-Jun-12	17
Cardiology	L	13-Jun-12	34
Cardiology	L	14-Jun-12	34
Cardiology	L	18-Jun-12	28
Cardiology	L	19-Jun-12	16
Documentation	L	25-Jun-12	17
Documentation	L	26-Jun-12	17
Cardiology	L	27-Jun-12	13
Documentation	L	27-Jun-12	13

EMS TRAINING - Company Level

Documentation	L	9-Jun-12	8
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EMS TRAINING - Outside

Advanced Life Support Audit and Review	L	5-Jun-12	13
HRH Paramedic Class	L&P	June	98

Monthly Total 341
Year to Date Total 1660

* L = Lecture P = Practical L&P = Combination

* I = Interactive Video training



Fire Inspection/Investigation Division
June Monthly Report

	June
Fire Inspections/Consultations	104
Plan Review	2
Site Review	1
Inspector Call Outs	0
Total Number	107
Fire Investigation Cases	
Undetermined	3
Accidental	6
Natural	0
Incendiary	1
Total Fire Investigation Cases	10

Division Notes:

- The division brought in \$1,726.44 in building and fire protection plan review fees.
- Levi assisted with Company Officer Development Training.
- Levi conducted a Juvenile Firesetter Evaluation.
- The Division conducted the most number of investigations in one month since record keeping began.

Washington Township/Avon Fire Department

June 2012 Monthly Fire Training Report

Subject	Date	Hours
Special Op's	June 4, 2012	34.0
Confined Space	June 5, 12, and 19 2012	90.0
Ropes & Knots	June 6, 2012	4.0
PIA/CSX	June 28, 2012	28.5
Buildings	June 9, 2012	4.0
Per Planning	June 25, 26, and 27, 2012	72.0
Apparatus/Ladders	June 7, 14, 15, and 21, 2012	179.0
	Total Man-hours	411.5
	YTD	2441.0

Note*

DC Jim Adams also had an outside training with Lizton F.D. on water rescue awareness class with twelve students for 24 hours training.

June
2012

Total Page : 1 of 3
Page : 1 of 1
Date : 07/09/2012
Time : 07:38:48
History ID : 800477

Credit Summary

Summary By Credit Code
payments rec'd

<u>ID</u>	<u>Description</u>	<u>Credits</u>	<u>QTY %</u>	<u>Amount</u>	<u>Amount %</u>
CCP	Credit Card Payment	17	7.66	2304.80	4.23
PAIN	Payment-Insurance-Auto	9	4.05	6405.40	11.75
PMCB	Payment-Medicare-Part B	45	20.27	14673.92	26.93
PMCD	Payment-Medicaid	11	4.95	1870.95	3.43
PPCA	Payment-Private-Cash	1	0.45	1.00	0.00
PPCH	Payment-Private-Check	65	29.28	11696.77	21.47
PPIN	Payment-Insurance-Primary	30	13.51	13627.65	25.01
PSIN	Payment-Insurance-Secondary	42	18.92	3773.55	6.92
PSPE	Payment-Special Source	2	0.90	138.03	0.25
Totals For All		<u>222</u>		<u>54492.07</u>	

Credit Schedule/Event Summary

payments rec'd

<u>Schedule</u>	<u>Event ID</u>	<u>Description</u>	<u>Calls</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
5010		5010 Medicare				
	5010	5010 Medicare Claim Sent	1	50.00	686.77	54.24
	CARR	REVIEW STATUS WITH MEDICARE	1	50.00	579.30	45.76
			-----		-----	
			2		1266.07	
5010A		5010 Insurance				
	5010A	5010 Anthem Claim Sent	1	100.00	229.30	100.00
			-----		-----	
			1		229.30	
5010CAID		5010 MEDICAID				
	5010CAID	5010 MEDICAID CLAIM SENT	1	100.00	440.01	100.00
			-----		-----	
			1		440.01	
ANTHEM		ANTHEM PRIVATE PAY				
	1ST	INITIAL BILL 0-30 DAYS	3	100.00	1159.18	100.00
			-----		-----	
			3		1159.18	
COLL		COLLECTION AGENCY ACCOUNTS				
	COL1	REFERRED TO COLLECTION AGENCY	7	100.00	646.83	100.00
			-----		-----	
			7		646.83	
COUPON		TIME PAY COUPON BOOK				
	Coupon	Sent Coupon Book	19	100.00	815.00	100.00
			-----		-----	
			19		815.00	
INSU		PRIMARY INSURANCE SCHEDULE				
	INSC	INSURANCE PAPER CLAIM SENT	1	100.00	275.61	100.00
			-----		-----	
			1		275.61	
PCAID		MEDICAID PAPER SCHEDULE				
	CAID	MEDICAID PAPER CLAIM FILED	2	100.00	678.75	100.00
			-----		-----	
			2		678.75	
PRIV		PRIVATE PAY NO INSURANCE				
	1ST	INITIAL BILL 0-30 DAYS	21	95.45	7535.99	99.67
	2ND	SECOND BILL 30-60 DAYS	1	4.55	25.00	0.33
			-----		-----	
			22		7560.99	
SINS		SECONDARY INSURANCE				
	SINS	INSURANCE AFTER PRIMARY	1	6.67	161.46	3.25
	INSC	INSURANCE PAPER CLAIM SENT	14	93.33	4799.87	96.75

Credit Schedule/Event Summary
 payments rec'd

<u>Schedule</u>	<u>Event ID</u>	<u>Description</u>	<u>Calls</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
			15		4961.33	
ZERO		ZERO BALANCE CALLS				
	ZERO	ZERO BALANCE CALLS	132	100.00	36459.00	100.00
			132		36459.00	
Totals For All			205		54492.07	

Unit Analysis Report
Summary Report By Units
All Companies
BLS by Unit

Total Page : 1 of 2
 Summary Page : 1 of 1
 Date : 07/09/2012
 Time : 07:41:16
 History ID : 800480

<u>ID</u>	<u>Unit Description</u>	06/01/2012		To 06/30/2012	
		<u>Calls</u>	<u>Miles</u>	<u>Hours</u>	<u>Call Charges</u>
1440	2002 BRAUN AMBULANCE	26	153.1	0.00	15907.90
1441	2006 BRAUN AMBULANCE	12	67.1	0.00	7563.90
1442	2000 BRAUN AMBULANCE	20	96.8	0.00	13471.20
Total For All		58	317.0	0.00	36943.00
Average Time Per Unit:		0.00 Minutes			
Average Miles Per Unit:		5.47 Miles			

Unit Analysis Report
Summary Report All Units
All Companies
BLS by Unit

Total Page : 2 of 2
Summary Page : 1 of 1
Date : 07/09/2012
Time : 07:41:16
History ID : 800480

		06/01/2012		To 06/30/2012	
<u>ID</u>	<u>Caller Description</u>	<u>Calls</u>	<u>Miles</u>	<u>Hours</u>	<u>Call Charges</u>
1	Police/Fire/911	58	317.0	0.00	36943.00
Total For All		58	317.0	0.00	36943.00
Average Time Per Unit:		0.00		Minutes	
Average Miles Per Unit:		5.47		Miles	

Unit Analysis Report
Summary Report By Units
All Companies
ALS By Unit

Total Page : 1 of 2
Summary Page : 1 of 1
Date : 07/09/2012
Time : 07:40:50
History ID : 800479

06/01/2012 To 06/30/2012

<u>ID</u>	<u>Unit Description</u>	<u>Calls</u>	<u>Miles</u>	<u>Hours</u>	<u>Call Charges</u>
1440	2002 BRAUN AMBULANCE	51	351.7	0.00	38903.30
1441	2006 BRAUN AMBULANCE	7	67.6	0.00	6193.40
1442	2000 BRAUN AMBULANCE	32	170.5	0.00	24339.50
Total For All		90	589.8	0.00	69436.20
Average Time Per Unit:			0.00	Minutes	
Average Miles Per Unit:			6.55	Miles	

Unit Analysis Report
Summary Report All Units
All Companies
ALS By Unit

Total Page : 2 of 2
Summary Page : 1 of 1
Date : 07/09/2012
Time : 07:40:50
History ID : 800479

<u>ID</u>	<u>Caller Description</u>	06/01/2012	To	06/30/2012	
		<u>Calls</u>	<u>Miles</u>	<u>Hours</u>	<u>Call Charges</u>
1	Police/Fire/911	90	589.8	0.00	69436.20
Total For All		90	589.8	0.00	69436.20
Average Time Per Unit:			0.00	Minutes	
Average Miles Per Unit:			6.55	Miles	

Call Summary

EMS Calls Per Month
Group By Level of Care

<u>Code ID</u>	<u>Description</u>	<u>Calls</u>	<u>Charges</u>	<u>Credits</u>	<u>Balance</u>
A	ALS	91	69691.20	0.00	69691.20
B	BLS	58	36943.00	0.00	36943.00
Total for All		149	106634.20	0.00	106634.20

Call Schedule/Event Summary**EMS Calls Per Month**

<u>Event ID</u>	<u>Description</u>	<u>Calls</u>	<u>Charges</u>	<u>Credits</u>	<u>Balance</u>
Schedule: 5010	5010 Medicare				
NONE	NONE NO BILL SENT YET	2	1174.80	0.00	1174.80
5010	5010 Medicare Claim Sent	39	24648.40	0.00	24648.40
CARR	REVIEW STATUS WITH MEDICARE	11	7168.50	0.00	7168.50
		<u>52</u>	<u>32991.70</u>	<u>0.00</u>	<u>32991.70</u>
Schedule: 5010A	5010 Insurance				
NONE	NONE NO BILL SENT YET	2	1482.00	0.00	1482.00
5010A	5010 Anthem Claim Sent	11	8291.80	0.00	8291.80
BARR	REVIEW STATUS W/ BCBS	2	1886.30	0.00	1886.30
		<u>15</u>	<u>11660.10</u>	<u>0.00</u>	<u>11660.10</u>
Schedule: 5010CAID	5010 MEDICAID				
5010CAID	5010 MEDICAID CLAIM SENT	2	1171.20	0.00	1171.20
MARR	REVIEW STATUS W/MEDICAID	1	619.80	0.00	619.80
		<u>3</u>	<u>1791.00</u>	<u>0.00</u>	<u>1791.00</u>
Schedule: 5010RR	5010 Rail Road Medicare				
5010RR	5010 Rail Road Claim Sent	1	623.40	0.00	623.40
		<u>1</u>	<u>623.40</u>	<u>0.00</u>	<u>623.40</u>
Schedule: ANTHEM	ANTHEM PRIVATE PAY				
1ST	INITIAL BILL 0-30 DAYS	19	14927.50	0.00	14927.50
		<u>19</u>	<u>14927.50</u>	<u>0.00</u>	<u>14927.50</u>
Schedule: CAREP	MEDICARE PAPER				
PCAR	MEDICARE PAPER CLAIM SENT	2	1899.00	0.00	1899.00
		<u>2</u>	<u>1899.00</u>	<u>0.00</u>	<u>1899.00</u>
Schedule: INSU	PRIMARY INSURANCE SCHEDULE				
INSC	INSURANCE PAPER CLAIM SENT	12	8610.30	0.00	8610.30
		<u>12</u>	<u>8610.30</u>	<u>0.00</u>	<u>8610.30</u>
Schedule: MAE	EDS MEDICAID ELECTRONIC				
NONE	NONE NO BILL SENT YET	2	1572.10	0.00	1572.10
		<u>2</u>	<u>1572.10</u>	<u>0.00</u>	<u>1572.10</u>
Schedule: MVA	MOTOR VEHICLE ACCIDENT				
1ST	INITIAL BILL 0-30 DAYS	9	7326.00	0.00	7326.00
		<u>9</u>	<u>7326.00</u>	<u>0.00</u>	<u>7326.00</u>

Call Schedule/Event Summary

EMS Calls Per Month

<u>Event ID</u>	<u>Description</u>	<u>Calls</u>	<u>Charges</u>	<u>Credits</u>	<u>Balance</u>
Schedule: PCAID	MEDICAID PAPER SCHEDULE				
NONE	NONE NO BILL SENT YET	2	1325.20	0.00	1325.20
CAID	MEDICAID PAPER CLAIM FILED	1	854.00	0.00	854.00
		<u>3</u>	<u>2179.20</u>	<u>0.00</u>	<u>2179.20</u>
Schedule: PRIV	PRIVATE PAY NO INSURANCE				
NONE	NONE NO BILL SENT YET	3	2620.70	0.00	2620.70
1ST	INITIAL BILL 0-30 DAYS	27	19330.60	0.00	19330.60
		<u>30</u>	<u>21951.30</u>	<u>0.00</u>	<u>21951.30</u>
Schedule: WORK	WORKERS COMP SCHEDULE				
WORK	WORKERS COMP CLAIM SENT	1	1102.60	0.00	1102.60
		<u>1</u>	<u>1102.60</u>	<u>0.00</u>	<u>1102.60</u>
Total for All		<u>149</u>	<u>106634.20</u>	<u>0.00</u>	<u>106634.20</u>

EMS Revenue

