

Washington Township Board Meeting  
Meeting July 11<sup>th</sup>, 2017 — 7:00 PM  
Held at: Washington Township Government Center  
311 Production Drive, Avon, Indiana 46123

**Call to Order and Pledge**

Board meeting was called to order at 7:00 PM and the pledge to the American flag was given.

**Quorum**

Quorum was established. Fred Palmer and Suzanne X Conger present. Also in attendance: Trustee Don Hodson, staff and public.

**Public Comment**

None.

**Special Recognition by the Parks Department**

Park Director Lora Lacey and Trustee Don Hodson presented the township "Special Recognition Award" to two of the park camp counselors, Kyrsten Schaefer and Michaela Althoff. This was presented to the two young ladies for handling an incident in such a professional and quick manner. The incident consisted of an individual who was videotaping campers. Lora Lacey explained that it is not legal to video tape children in the park. This is a highly stressed law during their camp counselor training. Lora Lacey stated that she appreciated both young ladies for handling the situation as they did.

**Consent Agenda**

The minutes from the June 13, 2017 regular board meeting and the claims were presented. Fred Palmer moved to approve the minutes and accept the claims. Seconded by Suzanne Conger.

**Motion carries 2-0.**

**Department Reports.** All department reports can be found on the township website.

1. **Fire.** Fire Chief Dan Smith presented the fire report as attached. Chief Smith wanted to recognize the entire fire department. Chief Smith explained that there was a New York firefighter who had been living in Avon who passed away and the family asked that we hold a service for the individual. The entire department came together to ensure that Station 141 was clean and presentable and went above and beyond setting up and holding a memorial service. The family of the individual was extremely appreciative and touched by the service.
2. **Parks.** Park Director Lora Lacey presented the parks report as attached. During the month of June the Cub Scouts hosted a week long day camp at our park in which 175 kids participated in.
3. **Public Assistance.** Trustee Hodson presented the public assistance report as attached.

**Trustee's Report**

Trustee Hodson presented the trustee report as attached. In addition to what was previously given to the board in their packet he reported that a request for bids for the township health insurance plan was placed. All bids will be submitted by July 21, 2017 at 9:00 AM. Trustee Hodson thinks there will be four bids place and that there will be both fully funded and self-funded plans. The township insurance committee will meet on July 26, 2017 to interview the companies who have submitted a bid and make a selection which will be announced no later than August 1, 2017. Trustee Hodson also told the board that approximately 30 days ago that one of his appointments to the Civilian Fire Safety Board, Chris Shuler, had resigned for work reasons. Trustee Hodson announced that David Elmore was being appointed to

replace Chris Shuler and would be sworn in on July 20, 2017 at the Civilian Fire Safety Board Meeting. The vacancy for the department appointment was still open. Trustee Hodson stated that the township employee appreciation week went very well and that he wanted to publicly recognize Candyse Mays, Karen Hendershot, and Stephani Massa who put it together. Trustee Hodson also wanted to recognize the fire department for their commitment and dedication, especially during the July 4<sup>th</sup> holidays as there were several large fires. Trustee Hodson wanted to advise the board that Chief Smith submitted his retirement as a merit firefighter effective June 30, 2017. Trustee Hodson thanked Chief Smith for his dedication and service to the department as well as township citizens. Chief Smith's position is not a merit position and is a township trustee appointment that Chief Smith will continue in, but now as a civilian employee. Trustee Hodson also wanted to congratulate Chief Smith on becoming a grandfather for the second time as of this evening.

**Financial Advisor.**

None.

**Legal.**

None.

**Old Business**

1. **Building Update.** Trustee Hodson directed the board to the monthly financial report stating that we are almost done making payments on the building. There had been one additional change order that was \$4,999, due to the axillary building sewer problems having to be fixed. Darren Mickler of LINK Management advised the board that we would be doing the final walkthrough on July 12, 2017 and the only outstanding issues were landscaping, in which money was being withheld for.
2. **Pecar Update.** Lora Lacey presented the Pecar Update as attached. Joe Miller with Banning Engineering was also present to answer any questions. Fred Palmer asked for more information about the pond. Lora Lacey stated that the Hendricks County Board of Health had no issues with the pond. The pond would be 10 feet at the deepest part and would have a 10-foot buffer and the beach would be 20 to 24 inches deep with sand and stone will be underneath. Joe Miller stated that the next meeting with the town for the town approval could be delayed until September because the county surveyor advised that there was a regulated drain near the Pecar property. Therefore, we would have to get approval from the County Drainage Board during their August meeting.
3. **Continuing Education.** Trustee Hodson presented a resolution for the Continuing Education Program for the employees to the board. He advised to the board that there were two changes to the document that was initially presented in June. As a result of feedback from the board the eligibility for the program would be for employees who are full-time and any part-time employee who worked 20 or more hours. Part-time employees working less than 20 hours and seasonal employees are not eligible. Trustee Hodson stated that the review committee for the request would be composed of the Fire Chief, Parks Director, Township Administrator and Township Trustee. Trustee Hodson told the board that if this was approved the proposed amount would be in the 2018 general fund proposed budget. Fred Palmer made a motion to approve Township Resolution 071117-01 for the Continuing Education policy as presented and that it become apart of the township employee manual. Seconded by Suzanne Conger. **Motion carries 2-0.**

**Public Comment**

None.

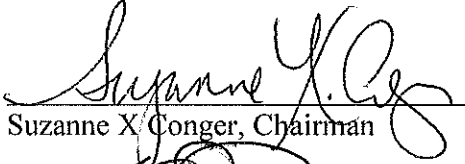
**Wishes to be Heard**

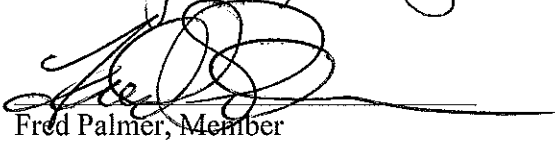
Trustee Hodson advised the board that the special board workshop meeting with the township financial advisor, Jeff Peters, would be held Monday, August 7, 2017 at 7 PM at the Washington Township Government Center.

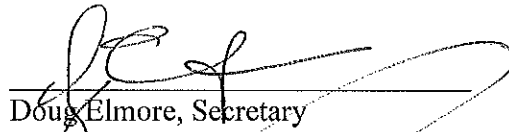
**Adjournment**

Fred Palmer moved to adjourn the meeting and Suzanne Conger seconded the motion. **Motion carries 2-0.** Meeting adjourned at 7:36 PM. The second Budget Workshop meeting will be August 8<sup>th</sup>, 2017 at 6:00 PM. The next regularly scheduled board meeting will be August 8<sup>th</sup>, 2017 at 7 PM directly after the Budget Workshop. All meetings to be held at Washington Township Government Center, 311 Production Drive.

Minutes Approved August 8, 2017:

  
Suzanne X. Conger, Chairman

  
Fred Palmer, Member

  
Doug Elmore, Secretary

Attest:

  
Don Hodson, Trustee