



Parks Department Board Report

January 5th (reporting on December)

Administrative Update

- The Recreation Staff has been very busy this month with 3 different events going on here in the Pavilion. The staff was able to host a free concert to the community. We did Breakfast with Santa with the help of the American Legion and Santa. We also had the opportunity to host Sensory Santa which is a program for children with sensory disabilities who need more attention in a one on one environment.
- The 2016 Recreation Calendar has been finalized and we are busy putting the final touches on program planning.
- The installation of the Aquarius Aqua Net will begin on January 11th. The playground will be closed for 3 days while construction is taking place.

Programs Update

Programs Held:

- **Music For the Seasons** **65 guests**
 - Guests spent the evening enjoying Holiday inspired songs performed by The Meek sisters. Guests were able to interact with the band and a few were asked to sing with the band. The Navigators served refreshments.
- **Breakfast with Santa** **60 guests**
 - Breakfast was cooked by The Sons of the American Legion. There were games, crafts, and pictures with Santa.
- **Sensory Santa** **8 families**
 - Sensory Santa went great. Each child got 15 minutes with Santa.
- **Winter Break Camp** **10 guests**
 - Winter Break Camp was a success this year. We had some really great kids. The next camp is scheduled for Spring Break and we hope to see all of them back.

Future Program Planning:

- Paint and Pour - 2/12
- BINGO - 2/18
- Silly Safaris - 2/29

Pavilion Center Update

- Each month will have a breakdown of the events rented through the Pavilion Center. In addition to it being a revenue generator for the Park, it is also a great resource for our community to use and become familiar with. We are proud of the venue and the diversity of events that take place here, and want to share them with you!

12/3/15 – Piyo Class, Park Sponsored

12/4/15 – Vow Renewal, 100, Grafton Peek Catering

12/5/15 – Fundraiser, 200, Self-Catered

12/6/15 – Baby Shower, 40, Self-Catered

12/6/15 – Family Christmas Party, 25, Self-Catered

12/7/15 – Insanity/Piyo Class, Park Sponsored

12/8/15 – Washington Twp. Board Meeting

12/10/15 – Covance Christmas Party, 45, Self-Catered

12/11/15 – Wedding Set-Up, 40

12/12/15 – Wedding Ceremony & Reception, 250, Jug's Catering

12/14/15 – Insanity/Piyo Class, Park Sponsored

12/17/15 – Eskenazi Christmas Party, 200, Grafton Peek Catering

12/18/15 – Music for the Seasons, Park Event

12/19/15 – Breakfast with Santa/Sensory Santa, Park Event

12/19/15 – Champion Chevrolet Christmas Party, 110, Self-Catered

12/21/15 – Winter Camp

12/21/15 – Insanity/Piyo Class, Park Sponsored

12/22/15 – Winter Camp

12/23/15 – Winter Camp

12/26/15 – Wedding Ceremony & Reception, 100, Self-Catered, Purchased Linens and Cleaning Package

12/28/15 – Winter Camp

12/29/15 – Winter Camp

12/30/15 – Winter Camp

Maintenance Update

This is an update of all maintenance projects that have gone on during the month of December.

- Continue to decorate the park with lights and occasional light repair and GFI resets.
- Assist scout troop with dog park project.
- Start maintenance and winterization on all equipment and vehicles.
- Repairs due to weather. Cutting down and removing fallen down trees, cleaning debris.
- No change in trails, have had to remove a lot of downed limbs and small trees.

2015 Washington Township Park Revenue

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD (2015)	Total (2014)
61.63 Pavilion Center Rental Revenue	\$10,297.53	\$11,844.59	\$16,398.37	\$18,088.70	\$9,319.53	\$10,119.84	\$12,025.31	\$27,729.16	\$5,130.48	\$11,196.13	\$4,565.71	\$6,035.92	\$142,503.37	\$101,202.80
53 Shelter Rental	\$750.00	\$400.00	\$1,550.00	\$2,600.00	\$2,560.00	\$1,600.00	\$1,840.00	\$510.00	\$550.00	\$100.00	\$0.00	\$225.00	\$12,555.00	\$13,512.51
42 Paw Park Membership	\$190.00	\$420.00	\$1,772.00	\$1,310.00	\$1,130.00	\$1,110.00	\$1,355.00	\$1,805.00	\$875.00	\$995.00	\$215.00	\$370.00	\$11,147.00	\$10,150.00
47 Camp Registration Revenue	\$0.00	\$0.00	\$0.00	\$1,400.00	\$9,330.00	\$12,635.00	\$9,863.00	\$251.00	\$0.00	\$150.00	\$0.00	\$14.00	\$34,053.00	\$28,796.75
59 Catering Revenue	\$323.89	\$0.00	\$227.51	\$280.23	\$1,173.15	\$2,525.72	\$201.50	\$2,770.25	\$531.00	\$2,932.84	\$2,197.15	\$606.75	\$13,770.11	\$13,885.57
68 Cleaning Contract	\$0.00	\$0.00	\$400.00	\$800.00	\$500.00	\$0.00	\$600.00	\$800.00	\$600.00	\$200.00	\$200.00	\$200.00	\$4,400.00	\$5,200.00
65 Linen Rental Revenue	\$75.00	\$275.00	\$790.00	\$775.00	\$1,405.00	\$577.50	\$477.50	\$337.50	\$1,085.00	\$350.00	\$0.00	\$482.50	\$6,530.00	\$7,502.00
46 Park Event Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00	\$0.00	\$0.00	\$180.00	\$260.00	\$860.00	\$0.00
60 Craft Fair Booth Rental Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$325.00	\$335.00	\$445.00	\$1,105.00	\$1,130.00
49 Public Education Course Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62 Pavilion Center Class Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$140.00	\$245.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$735.00	\$0.00
67 Event Concessions Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 Vending Machine Revenue	\$0.00	\$0.00	\$0.00	\$345.00	\$530.00	\$655.00	\$0.00	\$1,071.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,043.00	\$1,955.00
89 Miscellaneous Receipts Revenue														
Damage Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
Property Rental Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,250.00	\$11,250.00	\$13,050.00
Restitution/Vandalism/Bounced Check Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$312.63
Parks & Recreation Donations/Sponsorships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$50.00	\$0.00	\$550.00	\$1,000.00
Federal & State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$11,636.42	\$12,939.59	\$21,137.88	\$25,549.95	\$26,497.56	\$29,364.06	\$26,607.41	\$55,203.91	\$8,771.48	\$16,988.97	\$7,593.85	\$20,290.17	\$242,581.48	\$196,109.86

* Goal \$180000.00

R411 Parks & Recreation Receipts (\$125,000.00)

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Projected %	8.3%	16.6%	25.0%	33.3%	41.6%	50.0%	58.3%	66.7%	75.0%	83.3%	91.7%	100.0%
Actual %	8.3%	17.6%	32.7%	50.3%	69.8%	90.8%	85.4%	105.0%	109.8%	119.3%	123.5%	134.8%