

# WASHINGTON TOWNSHIP TRUSTEE

TRUSTEE  
Don Hodson

HENDRICKS COUNTY  
311 PRODUCTION DRIVE  
AVON, INDIANA 46123  
PHONE: (317) 272-1835

TOWNSHIP BOARD  
Suzanne X. Conger  
Doug Elmore  
Fred Palmer

Washington Township Reorganization Meeting  
Meeting January 5th, 2016 — 6:30 PM  
Held at: Washington Township Government Center  
311 Production Drive Avon, IN 46123

## Call to Order and Pledge

Board meeting was called to order at 6:38 PM and the pledge was said.

## Quorum

Quorum was established Doug Elmore and Suzanne X Conger present. Fred Palmer had not arrived at this time but arrived around 6:50 PM. Also in attendance: Trustee Don Hodson, Deputy Trustee Pat Laughlin, and staff.

## Public Comment

None

## Election of the 2016 Board Officers

President and Secretary were nominated. Doug Elmore nominated Suzanne X Conger for President of the board and made a motion. Motion was seconded by Suzanne X Conger. **Motion carries 2-0.** Suzanne X Conger nominated Doug Elmore for Secretary and made a motion. Motion was seconded by Doug Elmore. **Motion carries 2-0.**

## Establishment of the 2016 Township Finance Board

Doug Elmore made a motion that the Township board members become the 2016 Township Finance Board and keep the same officer titles that were just elected in addition to the board member responsibilities. Motion was seconded by Suzanne X Conger. **Motion carries 2-0.**

## Consent Agenda

The minutes from the December 18<sup>th</sup>, 2015 board meeting and the December claims were presented. Doug Elmore made a motion to approve the minutes and claims as submitted. Seconded by Suzanne X Conger. **Motion carries 2-0.**

## Department Reports

1. The department heads presented their monthly reports at this time which can be found on the Township website.

## Trustee's Report

Don Hodson presented the Trustee's Report which can be found on the Township Website. A short discussion was held on the possibility of the fire department moving to PERF and what that would mean for current and incoming members. At this time Fred Palmer joined the meeting.

## Old Business

1. Pat Laughlin presented the update for the Township/Fire Headquarters Building Committee. The committee is still looking into multiple properties, but no decisions have been made.
2. Don Hodson presented the revised Resolution to Establish a Township Non-Reverting Group Insurance Fund. Fred Palmer moved to accept Resolution 010516-01 Resolution of the Township Board of Washington Township Hendricks County of Indiana Authorizing the Creation of A Special Non-Reverting Fund for Washington Township to Pay Health, Dental, Vision and Life Insurance Policies. Doug Elmore made a comment that the title for the Resolution should read "Non-Reverting" instead of "Reverting". Seconded by Doug Elmore. **Motion carries 3-0.**

## New Business

1. Don Hodson presented the Resolution to Establish a Non-Merit Employee Medicare Reimbursement Plan. This would include all Township employees who are full-time and do not have merit status. An employee would qualify after 20 years of service for a \$1000 reimbursement towards Medicare premium each year. A discussion was held between the board members and Don Hodson in regards to the language of the resolution and the Plan's effective date. It was decided to bring the Resolution back with the suggested changes.
2. Don Hodson presented the Resolution for the 2016 Township Credit Card Policy. Pat Laughlin a typo in Section 3 Paragraph 2 that should read "temporarily loaned to a Township officer". Doug Elmore made a motion to accept Resolution 010516-02 Resolution of the Township Board of Washington Township Hendricks County Indiana Authorizing the Use of Credit Cards with the suggested change. Seconded by Fred Palmer. **Motion carries 3-0.**
3. Fred Palmer moved to approve Resolution 010516-03 Resolution for Township Surplus Equipment. Seconded by Doug Elmore. **Motion carries 3-0.** With that approval, Chief Smith asked the board to approve an expenditure to replace the surplus trucks of up to \$200,000. The board gave their approval.
4. Don Hodson presented the Resolution Adopting a Township Policy on Variance Thresholds for Materiality. This is a requirement by the State Board of Accounts. A discussion was held on whether or not the Trustee or the board would be responsible to enforce the Resolution. It was decided to word the resolution that the Township Board will review and not an oversight committee which is sighted in Section 2. Section 3 will read "Township Board" instead of "Oversight Committee". Doug made a motion to approve 010516-04 Resolution Regarding Variance Thresholds applicable to Washington Township with the recommended changes. Seconded by Fred Palmer. **Motion carries 3-0.**
5. The scheduled Board Meeting for January 12<sup>th</sup>, 2016 was canceled at this time. The next board meeting will be held on February 9<sup>th</sup>, 2016 at 6:30 due to a heavy agenda.

## Public Comment

None

## Wishes to be Heard

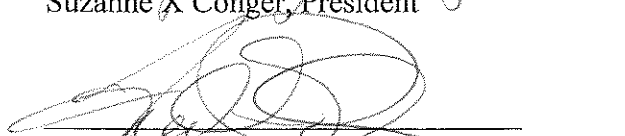
None

## Adjournment

Doug Elmore motioned to adjourn the meeting and Fred Palmer seconded the motion. **3-0 motion carries.** Meeting adjourned at 7:42 PM. The next regularly scheduled board meeting will be February 9<sup>th</sup> at 6:30 PM. Meeting to be held at Washington Township Pavilion, 435 Whipple Lane, in event of flooding meeting will be held at Washington Township Government Center, 311 Production Drive.

Minutes Approved February 9<sup>th</sup>, 2016:

  
Suzanne X Conger, President

  
Fred Palmer, Member

  
Doug Elmore, Secretary

Attest:  
  
Don Hodson, Trustee