

WASHINGTON TWP. / AVON FIRE DEPARTMENT

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www.avonfd.org

Dan Smith
Fire Chief

James Adams
Fire Training Division Chief

Jerome Bessler
EMS Division Chief

Levi Carpenter
Fire Marshal

Julie Stone
Public Education

Robert Wellington
Support Services

Fire Chief's Report

April 2013

Run Totals:	2013	Monthly	315	2012	Monthly	341
		YTD	1173		YTD	1336

Public Education Division:	Monthly Events	45
	YTD Events	164
	Contacts YTD	4287

EMS Division:	Monthly Training	151
	YTD	724

Fire Training Division:	Monthly Training	391
	YTD	1341

Prevention/Investigation Division:	Service Calls	159
	Fire Investigations	2

The month of April proved to be somewhat business as usual. There were a few issues that consumed a great deal of your time.

First, last month, interviews were conducted with several perspective applicants to fill the Administrative Assistant position. Offers were made to three different applicants and the position was turned down by all three because of the pay rate and number of hours. Because of these issues coupled with the work load that has been present over the past several months and my desire to utilize this person to a greater level, Trustee Hodson and I have decided to fill this position with a full time person. Today I have one more interview to conduct, but my hope is that I will have the position filled by the first of next week. I have tentative contacted one applicant who is interested in the position and is available when she is needed.

A second issue that has taken quite a bit of time last month was the revision of the bidding documents for the lease agreements for the ambulance and engine. Last week a meeting including

Josie, Don, Pat, Tony, Jeff and I was held to re-evaluate the processes and steps that needed to be taken to conduct the bidding appropriately. Advertising for the bidding process begins today and runs for two weeks. Our hope is that we will be finalizing the leases by the second week of June. We expect both units to be completed sometime in June to the first of July.

In addition to the ambulance and engine, the monitors have been delivered last week and we hope to have training completed and the units on the apparatus by the end of the month. As I stated earlier, Brownsburg and Plainfield were able to purchase monitors from our bid also.

Back in January, we ordered a new staff vehicle to replace my current car. It currently has 122,000 miles and is beginning to show it's age and beginning to require frequent repairs. As a trade in for the purchase of the new Tahoe, we have decommissioned our oldest Trailblazer and we will be keeping my current vehicle for a township vehicle/back up vehicle. The purchase price of the new Tahoe is \$28,000 with a trade in value of \$3,000. The Tahoe was purchased through a government bid with Kelly Chevrolet in Ft. Wayne. I hope to pick up the truck sometime in the next week. After picking up the truck, it will be taken to a vendor to have lights and siren installed before putting it into service.

As I stated last month, last month was the Fire Department Instructors Conference (FDIC) in Indy. Firefighters from all over the United States converged on our area to take part in hands on and class room trainings related to every aspect of what we do. We had a hands on training at a local farm teaching about silo rescues for farms. Chief Adams functioned as the Safety Officer for that training and provided other support services to the conference, and because of his involvement, the department was given free conference passes for all of our personnel, saving us several thousand dollars in conference fees. I attended several trainings during the week learning about leadership, officer development and incident management teams, just to mention a few.

In the past two weeks, staff officers have attended two local trainings. Last week Chief Adams, Chief Carpenter and I attended a bomb class at the Indiana Law Enforcement Academy. It was presented by the FBI and Indiana Department of Homeland Security. This week, Chief Adams and I attended a class on hybrid vehicle charging stations provided by Indiana DOT and local power companies. The training focused on installation and safety issues related to Type I, Type II and Type III charging stations for electric vehicles.

Last month, we did some sprucing of the station exteriors with the help of Kingsway Christian Church and their "I Love Avon" program. Kingsway provided supplies and labor to help mulch the planting beds of all of the stations. This is the third year that Kingsway has aided us in this project and we appreciate their generosity and labor of love that they provided. Church personnel also provided baked goodies for the crews at the stations the week of the project and that is always a hit with them. This year, I have also contracted with a local landscaping firm to provide fertilizer and weed control to Station 142 and Station 143. Bob and I are taking care of headquarters and Station 141. Today, Bob also re-installed our edging around our sign at headquarters and obtained mulch from the park to mulch around the sign. Thanks to Bob and the park for helping with this project.

This week I was contacted by the Indiana State Fire Chief's Association that I have been selected to present two programs at the upcoming Indiana State Emergency Response Conference. One program will focus on finances and how to make your budget money go further. The second program will focus on work performance evaluations and I will be teaching this class with Darrell Mendenhall.

Yesterday I hosted a meeting with 4 fire chiefs from around the county to begin discussions about creating a county wide hiring process and hiring list. We hope to have preliminary work done on the process and have a hiring process completed by the end of the third quarter this year. This will be an advantage to all of us since we draw from the same personnel and enable us to share costs and save money.



Division of Public Education
 April 2013
 Report by: Julie Stone



Director of Public Education	Apr.	Mar.	YTD.
Public Education	35	33	137
Public Relations	0	1	1
EMS coverage	0	0	0
Monthly Total	35	34	138

Crews/ HQ Staff	Apr.	Mar.	YTD
Public Education	8	7	21
Public Relations	2	1	7
EMS coverage	0	0	0
Monthly Total	10	8	28

	Apr.	Mar.	YTD
Cancelled	0	0	0
Rescheduled	2	0	11
Refer/Deny	2	1	5

TOTAL EVENTS: 164
TOTAL CONTACTS: 4287

Director of Public Education Events:

- **Preschool Risk Watch Program**
 - 25 different classes for 11 Daycares/Preschools (561 Preschoolers)
 - Lesson topic: Gun Safety with Eddie Eagle
 - Students received newsletters from the department and stickers/ coloring books from the NRA
- **Basic Aid Training**
 - Provide 4 lessons for Sycamore Elementary
 - Provided 2 lessons for Pine Tree.
- **Car Seats**
 - Two Car seats: One infant-only, and one check of a forward facing convertible with harness issues.
- **Other**
 - Provided CPR for the staff of Buttons and Bows
 - Assisted with a Station Tour for the first graders of Sycamore
 - Attended the Kids Safety Day at the YMCA

Crews/ Staff Events

- **Education/ PR**
 - Lunch and Recess
 - A Shift, Station 141 @ Cedar
 - A Shift, Station 142 @ Sycamore
 - C Shift, Station 141 & 142 @ Pine Tree
 - A Shift, Station 143 @ River Birch
 - Three Station Tours
 - Fire Safety program for the residents of Thornberry by C Shift, Station 142
 - EMS Chief Jerry Bessler taught BAT training for Sycamore 4th graders
 - Training Chief James Adams taught fire extinguisher training to West Central.

Director Training:

- EXCEL Training: Pivot tables and graphing
- PI Workshop at Hendricks Regional Health

Department Grants:

- 2010 AFG
 - Closeout module available and is in process of being completed. Due to some technical issues on FEMA's side, there are glitches that are causing delays with the filing.
- 2011 AFG
 - Gloves purchased and paid for
 - Amendment reapproved for the smoke detectors for our blitz in June.
- 2012 AFG & FP & S
 - Waiting to hear if awarded for monitor grant and FP & S
 - Denied for apparatus grant

APRIL 2013 EMS RESPONSES

	BFT	DFD	PFT	WTFD	Other
Mutual Aid Received	7	7	13	0	1
Mutual Aid Given	5	8	13	18	2

Battalion 14	21
Ladder 141	1
Rescue 141	35
Engine 141	4
Engine 142	40
Engine 143	19
Medic 142	101
Medic 143	80
Medic 144	0
Squad 141	117

EMS TRAINING - Department Level

Subject	Type*	Date	Hours
CPR Recert	L&P	11-Apr-13	2
EMS 4 Stroke	L	19-Apr-13	12
ACLS	L&P	15-Apr-13	17.5
ACLS	L&P	17-Apr-13	17.5
ALS Skills	L&P	29-Apr-13	15
ALS Skills	L&P	30-Apr-13	9

EMS TRAINING - Company Level

Siren reaction time video	L	4-Apr-13	2
ESO/firehouse/FDIMS	L	5-Apr-13	16
Protocol review	L	22-Apr-13	6

EMS TRAINING - Outside

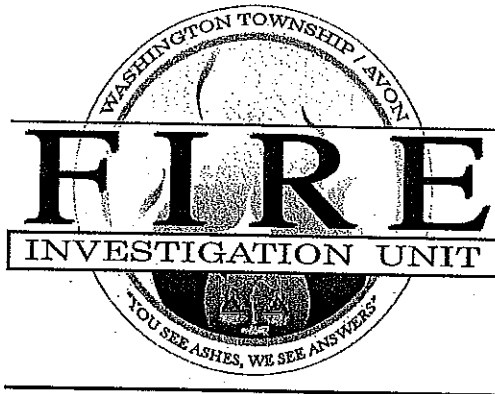
Advanced Life Support Audit and Review	L	16-Apr-13	20
Trauma Topics Seminar	L	9-Apr-13	22.5
Trauma Topics Seminar Skills lab	L&P	10-Apr-13	12

* L = Lecture P = Practical L&P = Combination

Monthly Total 151.5
Year to Date Total 724

Washington Township/Avon Fire Department
April 2013 Monthly Fire Training Report

Subject	Date	Hours
Wildfire Burn	April 2, and 3, 2013	78.0
Special Op's	April 6, 8, 11, and 12 2013	43.0
Project Lifesaver	April 26, 2013	3.0
Administrative	April 14, 2013	5.0
SCBA	April 1, 2013	26.0
Fire Suppression	March 29, 2013	
	April 5, 6, 8, 9, 11, 15, 21, and 23, 2013	76.0
Truck Company II	April 21, 22, and 23, 2013	24.0
FDIC	April 19 - 27, 2013	114.0
HazMat	April 26, 2013	22.0
	Total Man-hours	391.0
	YTD	1341.5



Fire Inspection/Investigation Division
April 2013 Monthly Report

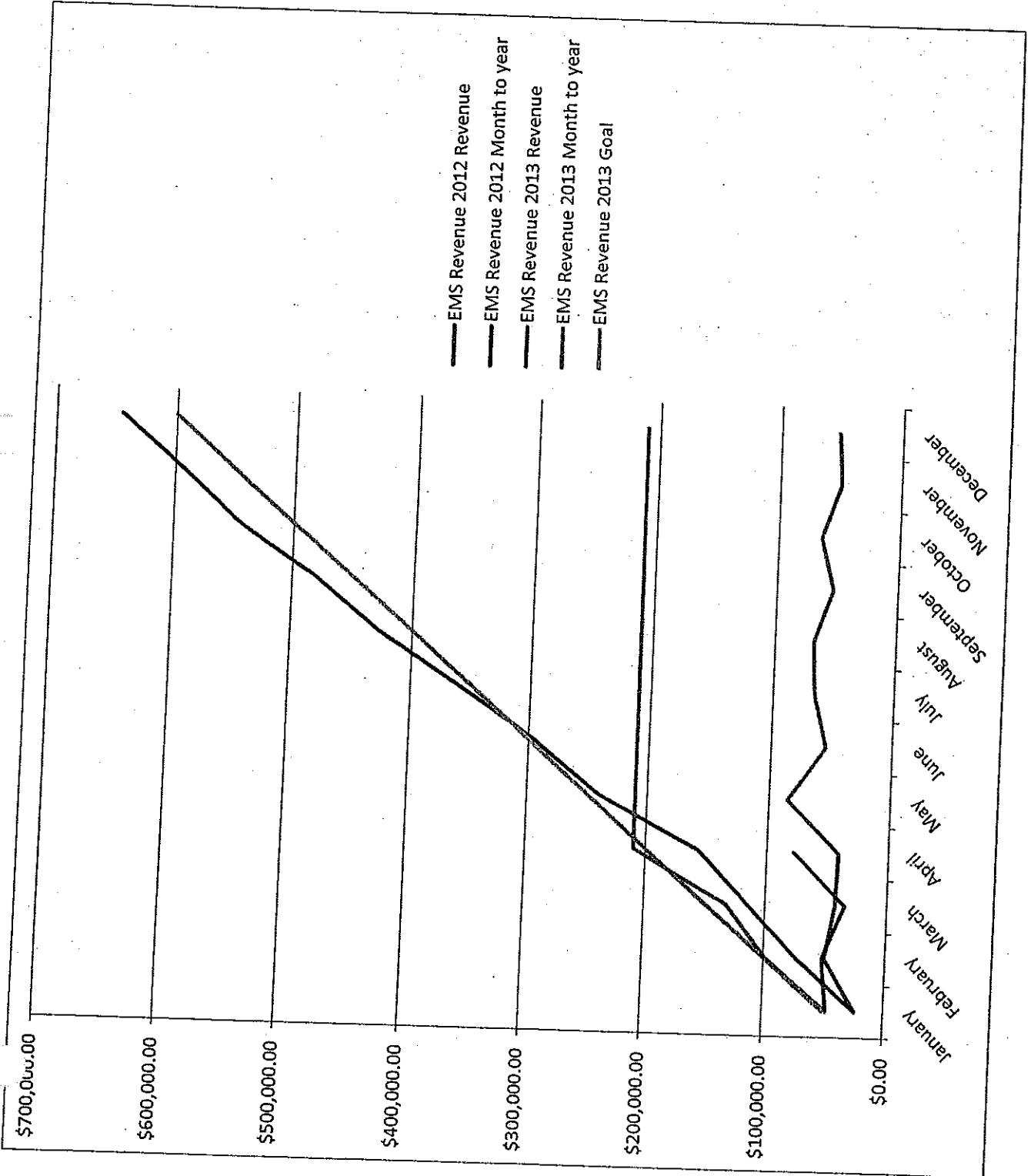
	April
Fire Inspections/Consultations	152
Plan Review	2
Site Review	5
Inspector Call Outs	0
Total Number	159
Fire Investigation Cases	
Undetermined	1
Accidental	1
Natural	0
Incendiary	0
Total Fire Investigation Cases	2

Division Notes:

- The division brought in \$267.15 in building and fire protection plan review fees.
- Building plan review completed on the following projects:
Harvest Bible Chapel (420 Gable Crossing Drive)
- Assisted with the department work performance evaluations.

EMS Revenue

	2012	2012 Month	2013	2013 Month	2013 Goal
	Revenue	to year	Revenue	to year	
January	\$23,500.10	\$23,500.10	\$47,004.72	\$47,004.72	\$50,000.00
February	\$49,610.82	\$73,110.92	\$51,723.73	\$98,728.45	\$100,000.00
March	\$42,158.46	\$115,269.38	\$34,094.68	\$132,823.13	\$150,000.00
April	\$40,513.42	\$155,782.80	\$77,463.02	\$210,286.15	\$200,000.00
May	\$84,702.66	\$240,485.46		\$210,286.15	\$250,000.00
June	\$54,492.07	\$294,977.53		\$210,286.15	\$300,000.00
July	\$65,644.01	\$360,621.54		\$210,286.15	\$350,000.00
August	\$67,900.26	\$428,521.80		\$210,286.15	\$400,000.00
September	\$52,794.46	\$481,316.26		\$210,286.15	\$450,000.00
October	\$63,816.44	\$545,132.70		\$210,286.15	\$500,000.00
November	\$48,886.05	\$594,018.75		\$210,286.15	\$550,000.00
December	\$51,505.60	\$645,524.35		\$210,286.15	\$600,000.00



April
2013

Total Page: 1 of 3
Page: 1 of 1
Date: 05/02/2013
Time: 15:09:48
History ID: 801431

Credit Summary

Summary By Credit Code
payments rec'd

<u>ID</u>	<u>Description</u>	<u>Credits</u>	<u>QTY %</u>	<u>Amount</u>	<u>Amount %</u>
CCP	Credit Card Payment	15	5.24	2440.27	3.15
PAIN	Payment-Insurance-Auto	11	3.85	8194.70	10.58
PMCB	Payment-Medicare-Part B	99	34.62	33069.21	42.69
PMCD	Payment-Medicaid	9	3.15	1402.45	1.81
PPCA	Payment-Private-Cash	1	0.35	50.00	0.06
PPCH	Payment-Private-Check	59	20.63	12801.87	16.53
PPIN	Payment-Insurance-Primary	32	11.19	13678.16	17.66
PRRM	Payment Railroad Medicare	2	0.70	605.54	0.78
PSIN	Payment-Insurance-Secondary	39	13.64	3675.11	4.74
PSPE	Payment-Special Source	19	6.64	1545.71	2.00
Totals For All		286		77463.02	

Call Summary
EMS Calls Per Month
Group By Level of Care

<u>Code ID</u>	<u>Description</u>	<u>Calls</u>	<u>Charges</u>	<u>Credits</u>	<u>Balance</u>
<None>	<None>	13	4666.20	894.67	3771.53
A	ALS	72	60206.20	7275.35	52930.85
B	BLS	58	38279.80	3663.69	34616.11
Total for All		143	103152.20	11833.71	91318.49

Code Analysis Report Level of Care Code

Level of Care

04/01/2013 To 04/30/2013

<u>ID</u>	<u>Description</u>	<u>Count</u>	<u>Cnt%</u>	<u>Dollars</u>	<u>Dol%</u>
A	ALS	72	55.38	60206.20	61.13
B	BLS	58	44.62	38279.80	38.87
<u>GrandTotals</u>		<u>130</u>		<u>98486.00</u>	