

# WASHINGTON TWP. / AVON FIRE DEPARTMENT

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*Dan Smith*  
Fire Chief

*James Adams*  
Fire Training Division Chief

*Jerome Bessler*  
EMS Division Chief

*Levi Carpenter*  
Fire Marshal

*Julie Stone*  
Public Education

*Robert Wellington*  
Support Services

## Fire Chief's Report

May 2013

Run Totals:	2013	Monthly	302	2012	Monthly	360
		YTD	1475		YTD	1699

EMS Division:	Monthly Training	546
	YTD Training	1270

Investigation/Prevention:	Service Calls	117
	Fire Investigations	1

Fire Training Division:	Monthly Training	552
	YTD Training	1096

Public Education:	Monthly Events	222
	Contacts	6715

Since last month's meeting, the monitors that we purchased have been delivered, programmed and personnel have been trained on the use of then new monitors.

If you will refer to our collections reports, our EMS billing is running about \$11,000 ahead of projections for this time of year.

Last month, Julie Stone was detailed to the Hoosier Burn Camp as a support staff member. The camp ministers to at risk children that have been exposed to burn injuries, by either being a victim themselves, or by exposure from a family member. It is a very worthwhile camp that is supported by many fire service organizations across the state. Toward the end of this month, Chief Bessler will be detailed to an Asthma Camp as a support staff member. This camp ministers to children that are afflicted by asthma related illnesses.

Two weeks ago I took delivery of my new vehicle and the lights and sirens have been installed. The truck should be on the road sometime this week.

Over the past two weeks, Jenny has been compiling information about Squad statistics for the first year of operations. I hope to have those statistics organized and a report to the board at the July meeting. In addition, I am in the process of updating the 5 year capital plan, but because of some

current problems that we are overcoming, there will be a need to postpone the updated plan until the July meeting also.

In an attempt to educate the board on issues that they might not be exposed to already or have knowledge of, I have decided this month to give you a small introduction to some of the aspects related to the department training requirements.

All firefighters that are members of the department are required to be certified as National Fire Protection Association (NFPA) Firefighter I and II. The minimum requirements from the State to be a firefighter is a Mandatory Firefighter Course which is 24 hours. The training requirements for Firefighter I and II class is 80 hours for each course. That means that for a person to apply for a position or to be trained as a firefighter for WTAFD, personnel are required to complete a minimum of 160 hours of fire training.

Chief Jim Adams is in charge of fire training and certifications for the department. Chief Adams is retired from Plainfield Fire Department where he served as a firefighter/EMT, chauffer as well as a Captain in charge of fire training. Chief Adams began his fire service career as a volunteer here at WTAFD, and at one time served as Chief of the Department. Chief Adams is certified in the following areas: Driver Operator/Pumper, EMT Advanced, Fire Officer I& II, Fire Officer Strategy and Tactics, Fire Service Management, Fire Medic III, Maz Mat Technician, Instructor II/III, Rope Rescue Technician, Safety Officer, Swift Water Rescue Certification, Fire Investigator I&II, CeFI. Chief Adams provides fire training to department personnel on Tuesdays and Thursdays on the first three weeks of the month.

The only fire certification that requires continuing credit hours is for Fire Instructors. Fire Instructor I personnel are required to complete a 40 hour class to be certified and are required to complete 15 hours of documented instruction every 2 years. Fire Instructor II personnel are required to complete an 80 course and are required to complete 20 hours of documented instruction every 2 years. When personnel submit documentation for recertification as instructors, they are audited by the State for proof of instruction. WTAFD requires all officers to be a minimum of an Instructor I.

All firefighters are required by the State to do 4 hours of mandatory Haz Mat training annually. As haz mat responders, the NFPA also requires our firefighters to completed additional training in haz mat that is not required by the State.

Chief Jerry Bessler is in charge of all of our EMS related training for EMT's and Paramedics. The minimum requirement for medical personnel functioning for the WTAFD is EMT. The EMT program is a 159 hours course that must be completed by all personnel. With changes in the fire service, our run loads are currently about 80-85% medical or EMS. Most of the personnel that we now hire are required to be certified as Paramedics. Paramedic training currently contains about 1200 hours of instruction. Continuing education requirements for EMTs is 40 hours of instruction per year and Paramedics are required to complete 72 hours of instruction per year. Our medical director requires EMTs to attend 3 Audit and Review (A&R) sessions per year, Advanced EMTs are required to attend 2 BLS audit and reviews and 1 ALS A&R. Paramedics are required to attend 4 ALS audit and reviews per year.

Chief Bessler conducts EMS training on Mondays and Wednesdays on the first three weeks of the month. The fourth week of the month is normally used at make up days for personnel that missed trainings or for trainings that had to be cancelled for some reason.

Prior to coming to WTAFD, Chief Bessler was employed as a respiratory therapist (RT) at St. Vincent hospital, is currently employed by IU West as an RT and prior to working for St. Vincent, was a program director for the American Lung Association. Jerry is certified as Firefighter I&II, Instructor I, Fire Officer Strategy and Tactics, Incident Safety Officer, Health Safety Officer, Driver Operator Engine/Aerial, EMT Paramedic, EMT Paramedic Instructor, All Hazards Public

Information Officer, Indiana Task Force I Plans Team Leader, Swift Water Rescue Certified, AHA CPR Instructor, and Red Cross Basic Aid Training Instructor, Haz Mat Technician.

The department makes every effort to provide training opportunities to personnel when they are requested and staffing allows. Staff officers sometimes fill operations vacancies so that personnel can attend trainings. Sometimes, depending on the type of training, certain apparatus or stations are marked out of service for a period of time during the day so that training can be accomplished.

In addition to trainings provided or required by the department, shift and staff personnel take time out of their own personnel schedules to attend trainings. Recently, the ladder crew from C shift attended a Swift Water Rescue Class that was offered for three days. One of the days that the training was provided was a shift day and the crew was allowed to attend the training on shift and we marked their apparatus out so that they could attend. The other two days of the class, the personnel attended on their own time. During that class, Chauffeur Brian Dilley, ladder chauffeur on C shift Station 141 also assisted in the instruction of the class.

Hopefully, this information gives you some added understanding of the procedures that personnel go through to be employed and educated, as well as provides you with some idea of the dedication of some of our personnel.

Washington Township/Avon Fire Department

2013 May Monthly Training Report

Subject	Date	Hours
In House	May 9, 2013	4.0
FDIC	April 25, 2013	32.0
Work Performance		
Evaluation	May 20, 2013	27.0
Company Officer		
Development	May 9, 2013	4.0
Per Plans	May 8, 2013	21.0
Buildings	May 4, 2013	4.0
Apparatus Placement	May 7, 7, 14, and 21, 2013	145.0
Apparatus	May 9, and 18, 2013	5.0
Administrative	May 28, 2013	21.0
Electric Vehicles/		
Grain Bins	May 9, 16, 23, 2013	126.0
Fire Suppression	May 9, 14, 16, 2013	17.5
Special Ops	May 7, 13, 16, 19, and 24, 2013	102.0
Swift Water Class	May 22, and 25, 2013	48.0
	Total Man-hours	551.5
	YTD	1,096.0

## MAY 2013 EMS RESPONSES

	BFT	DFD	PFT	WTFD	Other
Mutual Aid Received	6	3	6	5	0
Mutual Aid Given	2	9	18	18	0

Battalion 14	23
Ladder 141	5
Rescue 141	31
Engine 141	1
Engine 142	34
Engine 143	26
Medic 142	99
Medic 143	92
Medic 144	0
Squad 141	111

### EMS TRAINING - Department Level

Subject	Type*	Date	Hours
ESO documentation	L	1-May-13	16
ACLS	L&P	1-May-13	40
ALS skills	L&P	1-May-13	30
ESO documentation	L	2-May-13	32
ESO documentation	L	3-May-13	28
PALS	L&P	29-May-13	27
BLS Pediatric airway/arrest management	L	29-May-13	14
ACLS	L&P	30-May-13	16.5
PALS	L&P	30-May-13	21
BLS Pediatric airway/arrest management	L	30-May-13	18
BLS Pediatric airway/arrest management	L	31-May-13	16
PALS	L&P	31-May-13	18
Autism	I	MAY	244

### EMS TRAINING - Company Level

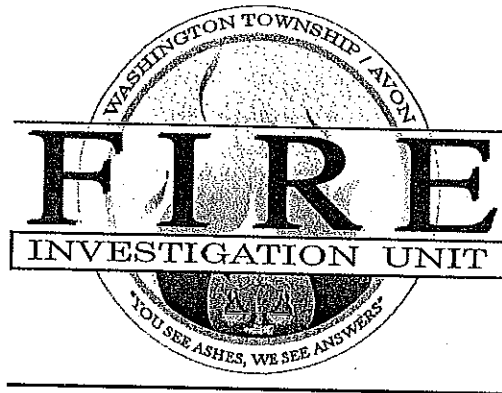
#### EMS TRAINING - Outside

Advanced Life Support Audit and Review	L	21-May-13	14
Emergency Medicine symposium	L	24-May-13	11

\* I = Interactive Video training

\* L = Lecture P = Practical L&P = Combination

Monthly Total 545.5  
Year to Date Total 1269.5



**Fire Inspection/Investigation Division**  
*May 2013 Monthly Report*

	<b>May</b>
<b>Fire Inspections/Consultations</b>	109
<b>Plan Review</b>	2
<b>Site Review</b>	6
<b>Inspector Call Outs</b>	0
<b>Total Number</b>	117
<b>Fire Investigation Cases</b>	
Undetermined	0
Accidental	1
Natural	0
Incendiary	0
<b>Total Fire Investigation Cases</b>	1

**Division Notes:**

- The division brought in \$1,410.78 in building and fire protection plan review fees.
- Building plan review completed on the following projects:  
Harvest Bible Chapel (420 Gable Crossing Drive)
- Attended Explosives training at ILEA



Division of Public Education  
 May 2013  
 Report by: Julie Stone



Director of Public Education	May	Apr.	YTD.
Public Education	46	35	183
Public Relation	0	0	1
	0	0	0
EMS coverage	0	0	0
<b>Monthly Total</b>	46	35	184

Crews/ HQ Staff	May	Apr.	YTD
Public Education	8	8	29
Public Relation	2	2	11
	0	0	0
EMS coverage	0	0	0
<b>Monthly Total</b>	10	10	40

	May	Apr.	YTD
Cancelled	0	0	0
Rescheduled	1	2	12
Refer/Deny	7	2	12

**TOTAL EVENTS: 222**  
**TOTAL CONTACTS: 6,715**

**Director of Public Education Events:**

- **Preschool Risk Watch Program**
  - 26 different classes for 11 Daycares/Preschools
  - Lesson topic: Bike Safety
  - Students received newsletters from the department and activity books from McDonalds
- **Basic Aid Training**
  - Provide 5 lessons for Pine Tree Elementary and Maple Elementary, each.
  - Provided 5- 1 hour Overview lessons for 4<sup>th</sup> grade classes at River Birch.
- **Car Seats**
  - Two Car seats: One infant-only, and one check of a forward facing convertible
- **Other**
  - Provided CPR for the Washington Township Library
  - Provided counseling, programing, and media assistance to the Hoosier Burn Camp, May 27-31
  - The 7 referrals were citizens looking for a CPR course.

## **Crews/ Staff Events**

- **Education/ PR**
  - Lunch and Recess
    - A Shift, Station 143 @ River Birch
    - C Shift, Station 142 @ Kingsway
  - Fourth grade egg drop assistance for Sycamore and Pine Tree
  - Showed off apparatus to the preschoolers of the Avon High School preschool and Play N Share
  - A Shift, Station 141 was present for the Relay for Life event at Avon Town Hall
  - Assistance with Avon Middle School North's Field Day
  - EMS Chief Jerry Bessler taught BAT training for Pine Tree and Maple 4<sup>th</sup> graders

## **Director Training:**

- Autism Spectrum Disorder Training
- Dealing with Difficult People
- Project Management Workshop
- Presentation Delivery

## **Department Grants:**

- 2010 AFG
  - Closeout module available and is in process of being completed. Due to some technical issues on FEMA's side, there are glitches that are causing delays with the filing.
- 2011 AFG
  - Detectors ordered and received.
  - June smoke detector blitz will be on June 22, 2013
- 2012 AFG & FP & S
  - Waiting to hear if awarded for monitor grant and FP & S
  - Denied for apparatus grant



May 2013

### Credit Summary

Summary By Credit Code  
payments rec'd

<u>ID</u>	<u>Description</u>	<u>Credits</u>	<u>QTY %</u>	<u>Amount</u>	<u>Amount %</u>
CCP	Credit Card Payment	18	8.29	2673.19	5.24
PAIN	Payment-Insurance-Auto	3	1.38	1764.00	3.46
PMCB	Payment-Medicare-Part B	14	6.45	4458.82	8.74
PMCD	Payment-Medicaid	5	2.30	715.66	1.40
PPCA	Payment-Private-Cash	1	0.46	200.00	0.39
PPCH	Payment-Private-Check	58	26.73	9820.79	19.26
PPIN	Payment-Insurance-Primary	47	21.66	25618.95	50.24
PRRM	Payment Railroad Medicare	1	0.46	325.62	0.64
PSIN	Payment-Insurance-Secondary	51	23.50	4219.93	8.28
PSPE	Payment-Special Source	19	8.76	1194.08	2.34
<b>Totals For All</b>		<b>217</b>		<b>50991.04</b>	

### Credit Schedule/Event Summary

payments rec'd

<u>Schedule</u>	<u>Event ID</u>	<u>Description</u>	<u>Calls</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
5010CAID		5010 MEDICAID				
	5010CAID	5010 MEDICAID CLAIM SENT	1	100.00	361.28	100.00
			1		361.28	
ANTHEM		ANTHEM PRIVATE PAY				
	1ST	INITIAL BILL 0-30 DAYS	2	66.67	623.04	73.58
	2ND	SECOND BILL 30-60 DAYS	1	33.33	223.70	26.42
			3		846.74	
COLL		COLLECTION AGENCY ACCOUNTS				
	COL1	REFERRED TO COLLECTION AGENCY	13	100.00	396.69	100.00
			13		396.69	
COUPON		TIME PAY COUPON BOOK				
	Coupon	Sent Coupon Book	16	100.00	1079.00	100.00
			16		1079.00	
MMXO		MEDICARE/MEDICAID CROSSOVER				
	MMX1	CARE CROSSOVER TO CAID ELECT	2	100.00	630.84	100.00
			2		630.84	
PRIV		PRIVATE PAY NO INSURANCE				
	NONE	NONE NO BILL SENT YET	1	3.23	82.83	0.71
	1ST	INITIAL BILL 0-30 DAYS	21	67.74	8787.78	75.35
	2ND	SECOND BILL 30-60 DAYS	9	29.03	2791.49	23.94
			31		11662.10	
ZERO		ZERO BALANCE CALLS				
	ZERO	ZERO BALANCE CALLS	130	100.00	36014.39	100.00
			130		36014.39	
totals For All			196		50991.04	

# Code Analysis Report Level of Care Code

May  
2013

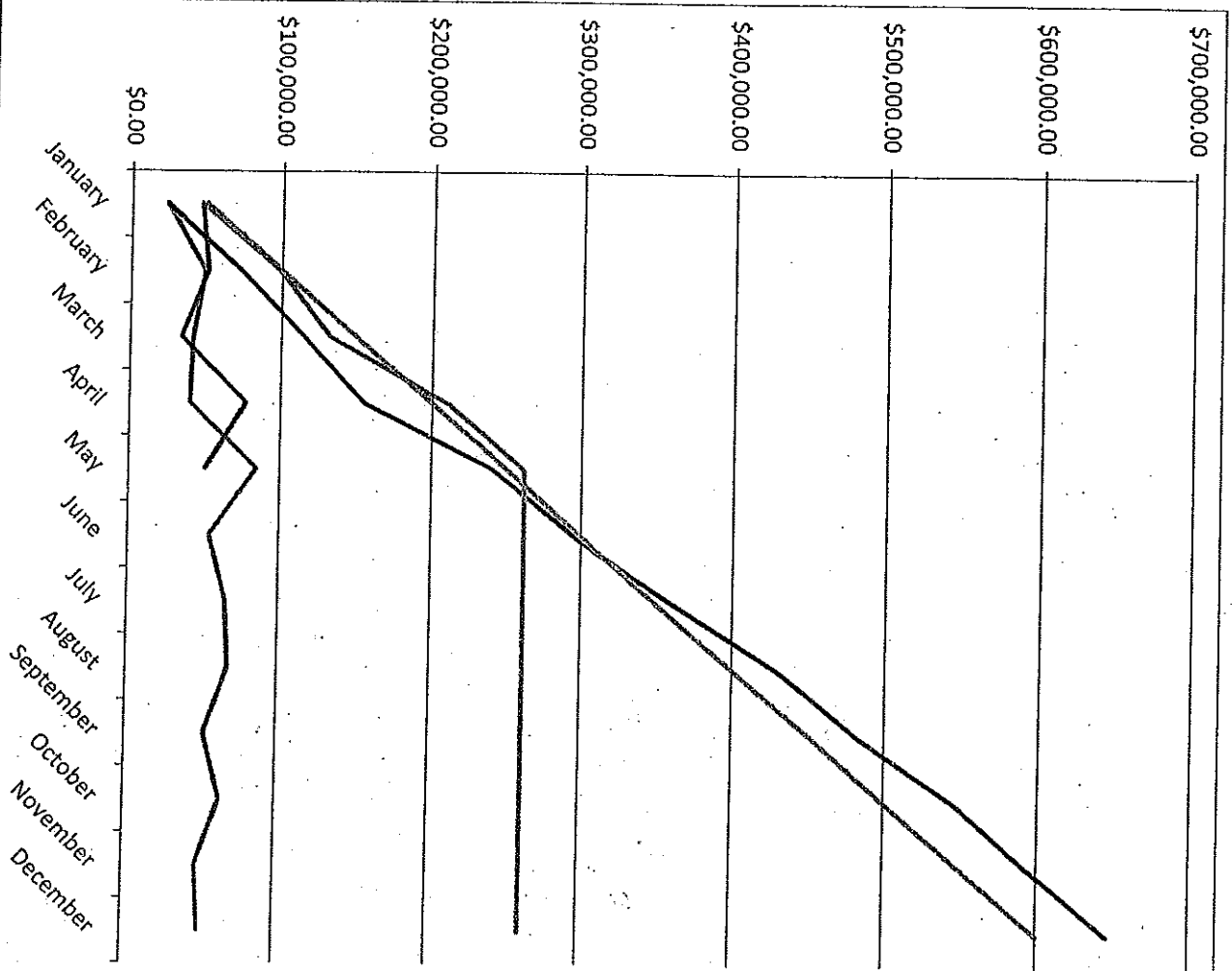
## Level of Care

05/01/2013 To 05/31/2013

<u>ID</u>	<u>Description</u>	<u>Count</u>	<u>Cnt%</u>	<u>Dollars</u>	<u>Dol%</u>
A	ALS	80	52.29	64493.80	58.57
B	BLS	73	47.71	45611.10	41.43
<u>GrandTotals</u>		153		110104.90	

EMS Revenue

	2012	2012 Month	2013	2013 Month	2013 Goal
	Revenue	to year	Revenue	to year	
January	\$23,500.10	\$23,500.10	\$47,004.72	\$47,004.72	\$50,000.00
February	\$49,610.82	\$73,110.92	\$51,723.73	\$98,728.45	\$100,000.00
March	\$42,158.46	\$115,269.38	\$34,094.68	\$132,823.13	\$150,000.00
April	\$40,513.42	\$155,782.80	\$77,463.02	\$210,286.15	\$200,000.00
May	\$84,702.66	\$240,485.46	\$50,991.04	\$261,277.19	\$250,000.00
June	\$54,492.07	\$294,977.53		\$261,277.19	\$300,000.00
July	\$65,644.01	\$360,621.54		\$261,277.19	\$350,000.00
August	\$67,900.26	\$428,521.80		\$261,277.19	\$400,000.00
September	\$52,794.46	\$481,316.26		\$261,277.19	\$450,000.00
October	\$63,816.44	\$545,132.70		\$261,277.19	\$500,000.00
November	\$48,886.05	\$594,018.75		\$261,277.19	\$550,000.00
December	\$51,505.60	\$645,524.35		\$261,277.19	\$600,000.00



- EMS Revenue 2012 Revenue
- EMS Revenue 2012 Month to year
- EMS Revenue 2013 Revenue
- EMS Revenue 2013 Month to year
- EMS Revenue 2013 Goal