

# WASHINGTON TWP. / AVON FIRE DEPARTMENT

311 Production Drive • Avon IN • 46123

Administration (317) 272-2155 Facsimile (317) 272-2733

www.avonfd.org

*Dan Smith*  
Fire Chief

*James Adams*  
Fire Training Division Chief

*Jerome Bessler*  
EMS Division Chief

*Levi Carpenter*  
Fire Marshal

*Robert Wellington*  
Support Services

## Fire Chief's Run Report July 2013

<b><u>Run Totals:</u></b>	Monthly	2013	284
	YTD	2013	2067

<b><u>Public Education:</u></b>	Events	Monthly	18
		YTD Events	251
		Contacts YTD	8542

<b><u>EMS Division:</u></b>	Monthly Training	225.5 man hours
	YTD	1495 man hours

<b><u>Fire Training Division:</u></b>	Monthly Training	550.0 man hours
	YTD	2763.0 man hours

<b><u>Prevention/Investigation Division:</u></b>	Service Calls	124
	Fire Investigations	1

Much of the information that I will be sharing with you this month is probably a repeat of some of the items that were included in the Chief Chat last month.

First, our ambulance specification team made a trip to Donley (the dealer for the ambulance) today to check the truck against the specs that were created. They will be making suggestions for changes that need to be made if things do not meet the specs. After that inspection, the unit will be returned to Horton (the manufacturer) for any corrections that need to be made. After those changes are made, a second inspection will be done to ensure that all changes have been made and the unit meets or exceeds the specifications. We are still unsure of the exact closing date, but it will most likely happen sometime around the 19<sup>th</sup> of this month. After delivery of the unit, it will be stripped and the radios will be installed, and then the unit will be stocked and training will be held before the unit is put into service. We still have not made a decision as to where the unit will end up, but that decision will be made before it is stripped so that we can get the numbering correct. Again, thanks to the spec committee, Chief East and Chief Bessler for their work on completing this project.

As you are well aware, we have decided to begin working on some team concepts with some of the operational issues of the fire department. The battalions have set a date for August 20<sup>th</sup> for the Selection Team to meet to finalize the working teams for the department. After that list is compiled, we will be soliciting team members to begin work. Thanks to those that have volunteered to be on the Selection Team and to the battalion chiefs for their participation.

Last week an email was sent to the department introducing a program for a Biggest Loser competition within the department. There will be an entry fee associated with the competition that will provide funding for prizes for the winners, and the program will be coordinated by our Peer Fitness Trainers and fitness coaches that volunteer to assist contestants. Thanks to Doug Phillips for organizing the competition and for getting things rolling. Good luck to all the competitors!

The 50<sup>th</sup> anniversary is coming together well. Last week Jenny send out the last of the support letters and we have already had a few donations come in as well as some phone calls inquiring about the celebration. We have several of the organizational issues addressed and will be working on the program, dinner and publicity of the event in the near future. Thanks to the anniversary team of Bob Phillips, Rich Lau, Kelly Mikesell, Joe Valorani and especially Jenny Zeunik for all of your hard work. We will continue to update you on the progression of the event as we move forward.

As you all well know, Julie Stone's last day with us was Monday last week. We had a sendoff lunch for her on Monday afternoon and presented her with a plaque to recognize her accomplishments. We were sad to see her go, but wish her the best in the future. Julie did an excellent job of assisting us with schedules, curriculum and other essential things that we needed to continue with her programming. Chief Bessler, Jenny and I have been meeting on a regular basis to make sure that we are being responsive to the requests that we are receiving for public education and public relations events. We have divided up the responsibilities and presentations and have an operational plan for the next several weeks. Jerry, Jenny and I will be covering many of the events in the near future, and we have the larger events covered in the next two months. October will be a busy month with National Fire Prevention Week and we have the Celebrating Avon and Heritage Festival coming up soon. Michael Ray and Allen Perry have also expressed interest in assisting with presentation as they are available. Mike has already committed to presenting several talks during the month of August. Terry Pressler and Ted Allen are also assisting us with CPR certification classes over the next several weeks. Thanks to Jerry, Jenny, Michael, Allen, Terry and Ted for assisting. After completing our budget meetings and work, I hope to put together a plan to move forward with our Public Education Division.

As I am typing this report, I am sitting in a hotel room in Chicago, preparing for my attendance at the Fire/Rescue International, which is the annual conference for the International Fire Chief's Association. The conference runs through Saturday this week. Next week is the Indiana Emergency Response Conference in Indianapolis that runs from Wednesday through Saturday next week. As I stated before, I will be leading two presentation next week, one on budgeting and another with Darrell Mendenhall that showcases our Work Performance Evaluation (WPE) process that we are currently doing. I'm confident that the WPE presentation will be well attended and of interest to many attendees because this is an issue that is becoming a hot topic in the fire service. I wanted to thank the trustee and the board for providing me with these opportunities to attend these trainings. I feel that it is imperative that I keep in touch with current topics within the fire service, and these conferences provide me with a great opportunity to meet those challenges. The first weekend of September, I will also be traveling to the National Fire Academy for the EFO graduate symposium that runs from September 6-8.



**Fire Inspection/Investigation Division**  
*July 2013 Monthly Report*

	<b>July</b>
<b>Fire Inspections/Consultations</b>	116
<b>Plan Review</b>	5
<b>Site Review</b>	3
<b>Inspector Call Outs</b>	0
<b>Total Number</b>	124
<b>Fire Investigation Cases</b>	
Undetermined	0
Accidental	1
Natural	0
Incendiary	0
<b>Total Fire Investigation Cases</b>	1

**Division Notes:**

- The division brought in \$210.53 in building and fire protection plan review fees.
- Levi completed CPR and AED Training.

Washington Township / Avon Fire Department

July 2013 Monthly Fire Training Report

Subject	Date	Hours
Buildings	July 5, and 18, 2013	15.5
WPE Practice	July 19, 2013	18.0
Fire Suppression	July 10, 26, and 27, 2013	56.0
Administrative	July 2, 5, 8, and 9, 2013	46.5
Apparatus	July 2, 2013	14.0
HazMat	July 11, and 30, 2013	23.0
Driver Education	July 2, and 18, 2013	16.5
Special Op's	July 8, 12, 17, 2013	56.0
Auto Extrication	July 18, 25, and 30, 2013	52.5
Open Water rescue	July 2, 3, 9, 15, and 16, 2013	126.0
Ropes & Knots	July 11, 18, and 31, 2013	126.0
	Total Man-hours	550.0
	YTD	2763.0



Division of Public Education  
 July 2013  
 Report by: Julie Stone



Director of Public Education	July	June	YTD.
Public Education	13	13	209
Public Relation	0	0	1
Community	0	0	0
EMS coverage	0	0	0
<b>Monthly Total</b>	13	13	210

Crews/ HQ Staff	July	June	YTD
Public Education	3	8	40
Public Relation	2	0	13
Community	0	0	0
EMS coverage	0	0	0
<b>Monthly Total</b>	5	8	53

	July	June	YTD
Cancelled	1	0	1
Rescheduled	0	0	12
Refer/Deny	1	4	17

**TOTAL EVENTS: 251**  
**TOTAL CONTACTS: 8,542**

**Director of Public Education Events:**

- **Resignation of Director of Public Education**
  - Julie Stone informed Chief Dan Smith of her two weeks notice in writing on July 23, 2013.
- **Ollie Goes to the Library**
  - Literature-based safety program promoting literacy and safety in partnership with the Washington Township Library.
  - Books & Topics: *A Treasure at Sea for Dragon and Me* for water safety and *Impatient Pamela Calls 9-1-1* for 9-1-1 education
  - All lessons had a crew to assist with activities.
  - Jennifer from Hendricks County Communication Center came and spoke for the 9-1-1 lesson.
- **Car Seats**
  - 6 Car seats: 3 infant-only, one convertible and 2 booster seat checks.
  - Car seat education for Cummins Staff.
- **Other**
  - Provided CPR for the staff of Dugan Chevrolet and Buttons and Bows.
  - Doug Phillips assisted Julie Stone with the Safety Day at ABCs and 123s.
  - Stickers, Activity books, and pencils were order to restock public education supplies.

## **Crews/ Staff Events**

- **Education/ PR**
  - A Shift, Engine 142 assisted Kingsway for a PR detail.
  - C Shift, Engine 143 assisted Julie Stone at the library for *A Treasure at Sea for Dragon and Me*.
  - A Shift, Rescue 141 assisted Julie Stone at the library for *Impatient Pamela Calls 9-1-1*.
  - Doug Phillips assisted Julie Stone with the Safety Day at ABCs and 123s.
  - C Shift, Ladder 141 and Squad 141 attended an event at the American Legion Post.

## **Department Grants:**

- 2010 AFG
  - Closeout module completed
- 2011 AFG
  - July 31, 2013 was the grant's last day of the Period of Performance
  - Waiting on Closeout: Josie Simison has all documentation and narrative to file when the closeout module is made available.
- 2012 AFG
  - For monitors
  - Waiting to hear
- 2012 FP & S
  - Waiting to hear
- Dee Dee Daniels Opportunity Grant Opportunity currently open until August 15, 2013.

Washington Township/ Avon Fire  
Monthly EMS report

**JULY 2013 EMS RESPONSES**

	BFT	DFD	PFT	WTFD	Other
Mutual Aid Received	4	4	12	1	2
Mutual Aid Given	4	7	15	8	2

Battalion 14	14
Ladder 141	2
Rescue 141	26
Engine 141	
Engine 142	47
Engine 143	23
Medic 142	94
Medic 143	68
Medic 144	
Squad 141	103

**EMS TRAINING - Department Level**

Subject	Type*	Date	Hours
LP 15 blue-tooth training	L&P	16-Jul-13	18.5
LP 15 blue-tooth training	L&P	17-Jul-13	18
LP 15 blue-tooth training	L&P	18-Jul-13	18
Line of Duty Death	L	8-Jul-13	24
Line of Duty Death	L	22-Jul-13	22.5
WPE data/policy review	L	24-Jul-13	26
WPE data/policy review	L	26-Jul-13	30

**EMS TRAINING - Company Level**

Cardiac Disrhythmia medications	L	1-Jul-13	5
bandaging/bleeding control (online)	L	8-Jul-13	2
Fluid administraiton	L&P	18-Jul-13	2
PFT exercise session	L&P	22-Jul-13	14
Phyiscal Fitness and Job Performance	L&P	30-Jul-13	5

**EMS TRAINING - Outside**

Advanced Life Support Audit and Review	L	16-Jul-13	18
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Monthly Total 203  
Year to Date Total 1710

\* L = Lecture P = Practical L&P = Combination

\* I = Interactive Video training

\* I = Interactive Video training

July 2013

### Credit Summary

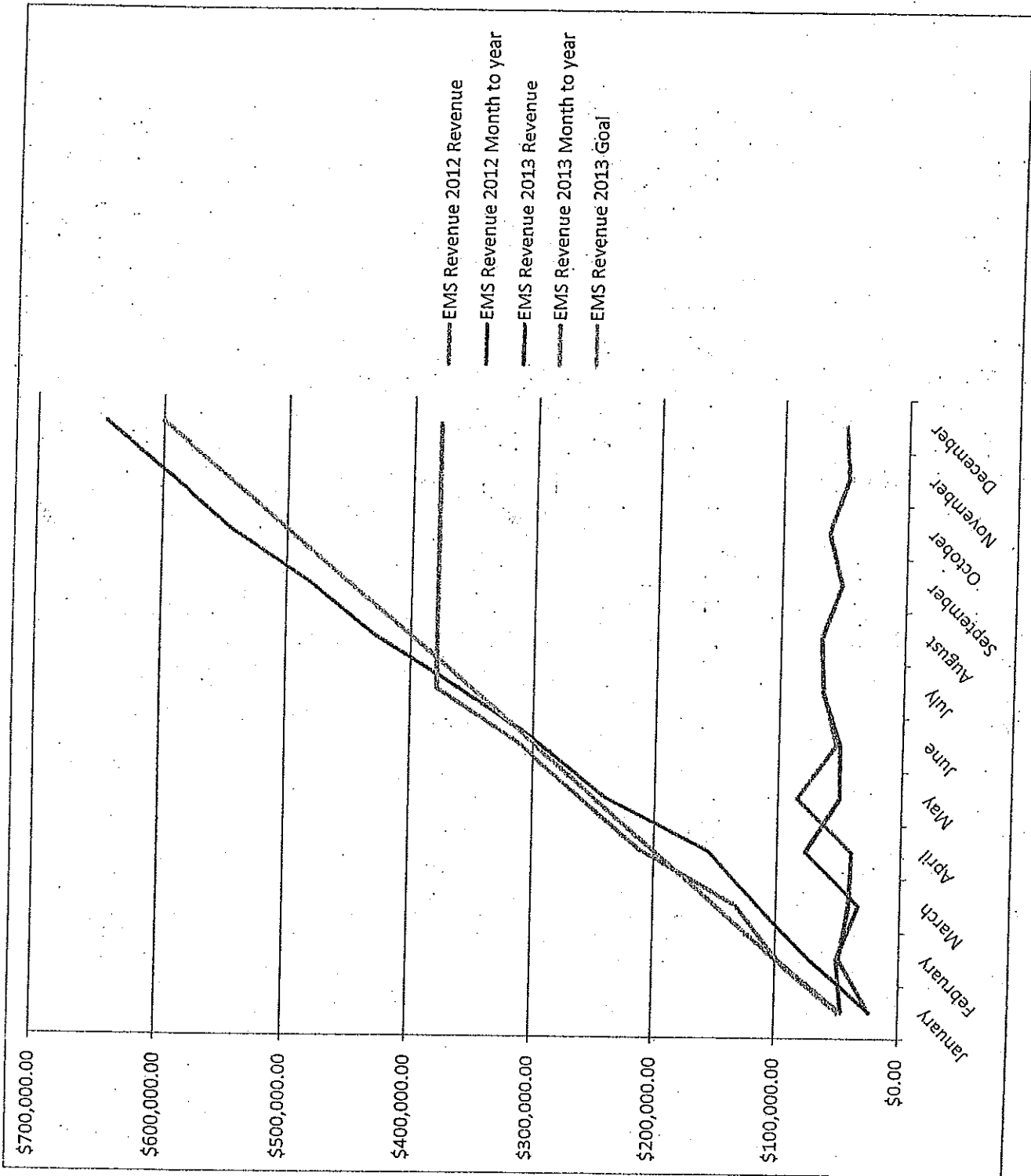
Summary By Credit Code  
payments rec'd

<u>ID</u>	<u>Description</u>	<u>Credits</u>	<u>QTY %</u>	<u>Amount</u>	<u>Amount %</u>
CCP	Credit Card Payment	25	10.50	4985.45	7.54
PAIN	Payment-Insurance-Auto	10	4.20	6489.40	9.81
PMCB	Payment-Medicare-Part B	52	21.85	16446.56	24.86
PMCD	Payment-Medicaid	9	3.78	1389.65	2.10
PPCH	Payment-Private-Check	48	20.17	10648.22	16.10
PPIN	Payment-Insurance-Primary	49	20.59	22604.87	34.17
PRRM	Payment Railroad Medicare	1	0.42	350.79	0.53
PSIN	Payment-Insurance-Secondary	40	16.81	3185.79	4.82
PSPE	Payment-Special Source	4	1.68	53.17	0.08
<b>Totals For All</b>		<b>238</b>		<b>66153.90</b>	



### EMS Revenue

	2012	2012 Month	2013	2013 Month	2013 Goal
Revenue	to year	Revenue	to year		
January	\$23,500.10	\$23,500.10	\$47,004.72	\$47,004.72	\$50,000.00
February	\$49,610.82	\$73,110.92	\$51,723.73	\$98,728.45	\$100,000.00
March	\$42,158.46	\$115,269.38	\$34,094.68	\$132,823.13	\$150,000.00
April	\$40,513.42	\$155,782.80	\$77,463.02	\$210,286.15	\$200,000.00
May	\$84,702.66	\$240,485.46	\$50,991.04	\$261,277.19	\$250,000.00
June	\$54,492.07	\$294,977.53	\$51,369.93	\$312,647.12	\$300,000.00
July	\$65,644.01	\$360,621.54	\$66,153.90	\$378,801.02	\$350,000.00
August	\$67,900.26	\$428,521.80		\$378,801.02	\$400,000.00
September	\$52,794.46	\$481,316.26		\$378,801.02	\$450,000.00
October	\$63,816.44	\$545,132.70		\$378,801.02	\$500,000.00
November	\$48,886.05	\$594,018.75		\$378,801.02	\$550,000.00
December	\$51,505.60	\$645,524.35		\$378,801.02	\$600,000.00



# Call Summary

EMS Calls Per Month  
Group By Level of Care

<u>Code ID</u>	<u>Description</u>	<u>Calls</u>	<u>Charges</u>	<u>Credits</u>	<u>Balance</u>
A	ALS	78	59974.20	777.50	59196.70
B	BLS	46	29464.40	482.00	28982.40
Total for All		124	89438.60	1259.50	88179.10