

# **Washington Township / Avon Fire Department**

311 Production Drive Avon, Indiana 46123  
Phone: 317-272-2155 Fax: 317-272-2733 [www.avonfd.org](http://www.avonfd.org)

Dan Smith  
Fire Chief

Julie Stone  
Public Educator

Bob Wellington  
Support Services

Levi Carpenter  
Fire Marshal

Jerome Bessler  
EMS Chief

Jim Adams  
Training Chief

## **Fire Chief's Report**

*March 2013*

Run Totals:	March	292
	YTD	858
	March 2012	350
	YTD 2012	995

Prevention/Investigation Division:	Service Calls	108
	Investigations	2

EMS Division:	Monthly Training	399.5
	YTD Training	572.5

Fire Training Division:	Monthly Training	320
	YTD Training	950.5

Public Education Division:	Total Events	120
	Total Contacts	2800

The month of March was spent largely focusing on two specific events. First, as was reported to the board, a house was donated to the department for training. Much work went into preparation of the structure to accommodate State regulations for burning compliance. An asbestos test had to be conducted, siding and roofing containing hydrocarbons had to be removed, permits had to be obtained, and neighboring property owners had to be contacted and advised of plans to conduct training burns. The training was scheduled for three days, but because of adverse weather, one day of training was cancelled to free crews to respond to weather related runs. On the culmination of the last day of training, the structure was burned for the occupants.

The second activity that consumed the last week of the month was the completion of the Work Performance Evaluation by shift personnel. This evaluation provided video, physiological and timed testing of personnel for 8 different physical components related to the work that we do. This testing, when completed, will help to provide data which will be evaluated to provide an acceptable work performance standard that personnel will be expected to obtain. Again, if personnel are identified that cannot meet the minimum standard, they will be referred to a Peer Fitness Trainer who will work with them to identify fitness exercises to improve performance. As a part of our fitness initiative, we will also be involved in a cooking and healthy eating pilot program that will assist members with reinforcing ways of cooking and eating healthier. It is our hope that in the near future, we can begin work on developing our community fitness initiative whereby we can encourage fitness in the community, by utilizing local partners, our Peer Fitness Trainers and our Peer Fitness equipment.

As another service to the community, we were contacted by two different land owners requesting assistance with controlled burns of wildland areas. Last week, Chief Adams and two of our fire crews assisted these landowners with these burns.

This month the board will be considering a resolution for the purchase of the heart monitors, the engine and the ambulance. This resolution is in response to a request from Hendricks County Bank and Trust for a resolution that states that the Trustee has been given permission from the board for the debt of the monitors. So while in the process of producing that resolution, we will also be including the purchase of the engine and ambulance also, so that we do not have to go through the same process for those also. The bank has requested the same documentation for both of the other two purchases.

As you may or may not know, our department is a member of the Hendricks County Fire Chief's Association. This association is a group of county chiefs that meet on a monthly basis with the goal of improving professionalism and the mission statement of the organization is as follows: "The purpose of the organization is to foster cooperation and collaboration among the county fire service agencies to provide the citizens and visitors of Hendricks County, Indiana with the most efficient and effective fire protection services, technical rescue services, and emergency medical services possible." Last year I served as the Vice President of the organization and this year, I am functioning as the President. This organization is open to all fire departments, career, volunteer and combination. We normally alternate career and volunteer officers within the organization every other year. So this year, we have a volunteer chief who functions as Vice President and next year will transition to President. We also alternate meeting times from morning to evening to accommodate all types of departments, and we also move the meeting locations throughout the county on a rotating basis. As President this year, I have a few personal goals for the organization that I will attempt to accomplish. As an overall goal, I hope to take our membership to a new level of professionalism that we have not realized in the past. One of the aspects of this goal is to seek out new ways that we can generate revenue for the organization. The organization has been financed strictly by dues in past years, and this year we increased the membership fees to attempt to increase our revenues and allow for additional programming. We are also considering soliciting local business throughout the county to be "supporters" of the organization by paying a yearly subscription fee. A second goal that I have for the organization is to potentially develop sub-groups within the organization, such as an EMS branch, operations branch, etc.

We currently have EMS chiefs meeting on a semi-regular basis in conjunction with our medical director and local hospitals. We also now have an operations division that began meeting last month. In addition to increasing funding to the organization, I would like to see the organization begin providing programming to members of the organization to further their knowledge and professionalism. For that reason, I applied for a grant through the organization to have a leadership training program presented by Chief Kelvin Cochran of the Atlanta, Georgia Fire Department, and was advised last month, that we had been successful in obtaining that grant. I am still in the process of seeking additional partnerships to finance the balance of the presentation cost. We are in the process of finalizing the date for Chief Cochran's presentation, and I have been provided permission from the Trustee to have Chief Cochran come a day early to provide leadership training to our department officers. A third goal that I hope to accomplish for the county fire chiefs is to develop a county incident management team. This management concept is used on a federal, state and district level and provides an emergency management framework that would help to manage large scale incidents within the county. In the event of a tornado, haz mat incident or other large scale response issue, this team would fill crucial roles during response and recovery from large scale and long term incidents. Most local agencies are tasked by the state and federal government to function independently for the first 48-72 hours before state and federal assistance is provided. I provide you with this information so that you might better understand my involvement with organizations outside our own.

On a personal note, as you may or may not know, I have had two specific family issues that have occupied my time over the past few weeks. I would personally like to thank the Trustee, the board, my staff and department members for their patience, thoughtfulness and understanding in my absence. Although my heart has always been with the fire service and public service as a whole, my first priority in life is the needs of my family.

Thank you all for your support throughout my times of trials.



**Fire Inspection/Investigation Division**  
*March 2013 Monthly Report*

	<b>March</b>
<b>Fire Inspections/Consultations</b>	102
<b>Plan Review</b>	5
<b>Site Review</b>	1
<b>Inspector Call Outs</b>	0
<b>Total Number</b>	108
<b>Fire Investigation Cases</b>	
Undetermined	1
Accidental	0
Natural	0
Incendiary	1
<b>Total Fire Investigation Cases</b>	2

**Division Notes:**

- The division brought in \$326.20 in building and fire protection plan review fees.
- Building plan review completed on the following projects:  
 Supercuts (110 N SR 267 Suite 110A)  
 IU Health West- CT Remodel (1111 N. Ronald Reagan)
- Assisted with the department work performance evaluations.

Washington Township / Avon Fire Department  
Monthly EMS Report

**EMS RESPONSES**

	BFT	DFD	PFT	WTFD	Other
Mutual Aid Received	5	6	7	4	1
Mutual Aid Given	6	8	5	12	3

Battalion 14	14
Ladder 141	4
Rescue 141	22
Engine 141	
Engine 142	32
Engine 143	12
Medic 142	94
Medic 143	72
Medic 144	
Squad	124

**EMS TRAINING - Department Level**

Subject	Type*	Date	Hours
CPR recert	L&P	1-Mar-13	162
SMART Triage	L&P	19-Mar-13	27
SMART Triage	L&P	20-Mar-13	25.5
SMART Triage	L&P	21-Mar-13	24
24/7 EMS	L	5-Mar-13	12
EMS 4Stroke Online	L	31-Mar-13	48

**EMS TRAINING - Company Level**

**EMS TRAINING - Outside**

Advanced Life Support Audit and Review	L	19-Mar-13	16
Peer Fitness Trainer	L&P	4-Mar-13	85

Monthly Total    399.5  
Year to Date Total    572.5

\* L = Lecture    P = Practical    L&P = Combination

**Washington Township/Avon Fire Department**

**March 2013 Monthly Fire Training Report**

<b>Subject</b>	<b>Dates</b>	<b>Hours</b>
<b>Project Lifesaver</b>	<b>March 13, 2013</b>	<b>8.0</b>
<b>Buildings</b>	<b>March 11, 13, and 22, 2013</b>	<b>33.5</b>
<b>Ropes/Knots</b>	<b>March 8, 23, and 28, 2013</b>	<b>19.0</b>
<b>Live Burn</b>	<b>March 25, and 26, 2013</b>	<b>152.0</b>
<b>Fire Suppression</b>	<b>March 4, and 8, 2013</b>	<b>9.0</b>
<b>Special OP's</b>	<b>March 16, and 26, 2013</b>	<b>22.5</b>
<b>Company Officer</b>	<b>March 8, 2013</b>	<b>10.0</b>
<b>Donning SCBA</b>	<b>March 12, and 19, 2013</b>	<b>66.0</b>
	<b>Total Man-hours</b>	<b>320.0</b>
	<b>YTD</b>	<b>950.5</b>



Division of Public Education  
 March 2013  
 Report by: Julie Stone



Director of Public Education	Mar.	Feb.	YTD.
Public Education	33	36	102
Public Relation	1	0	1
Fundraising	0	0	0
EMS coverage	0	0	0
<b>Monthly Total</b>	<b>34</b>	<b>36</b>	<b>103</b>

Crews/ HQ Staff	Mar.	Feb.	YTD
Public Education	7	5	13
Public Relation	1	3	5
Fundraising	0	0	0
EMS coverage	0	0	0
<b>Monthly Total</b>	<b>8</b>	<b>8</b>	<b>18</b>

	Mar.	Feb.	YTD
Cancelled	0	0	0
Rescheduled	0	5	9
Refer/Deny	1	1	3

**TOTAL EVENTS: 120**  
**TOTAL CONTACTS: 2800**

**Director of Public Education Events:**

- **Preschool Risk Watch Program**
  - 26 different classes for 11 Daycares/Preschools (472 Preschoolers)
  - Lesson topic: Choking Safety
  - Students received newsletters from the department
- **Kindergarten Safety**
  - Four classes of Kindergarteners at Pine Tree Elementary
    - Topic: Poison Safety
    - Activity books provided by the Indiana Poison Control Center
  - Kindergarteners at Maple
    - Topic: Bike and Helmet Safety
    - Handouts and pencils provided by the department
- **PR**
  - Invited to participate in the Happy Birthday Dr. Seuss Celebration at Maple Elementary.
- **Car Seats**
  - Two car seat checks: 1-Infant-only, 1 combination forward-facing

## **Crews/ Staff Events**

- **Education/ PR**
  - Fire Marshal Levi Carpenter provided Emergency Preparedness and Severe Weather education to the staff of Hearth of Prestwick
  - Station 141, A Shift hosted a station tour
  - Engine 143, C Shift gave an apparatus show to a family at the Hotcakes Emporium
  - Medic 143, A Shift assisted Brownsburg Fire Territories' Stephanie Martindale with career day education about EMS
  - Ladder 141 and Squad 141, C Shift, had lunch with the Kindergarten classes of Pine Tree Elementary.
  - EMS Chief Jerry Bessler taught CPR education for a Boy Scout troop's badge.
  - Station 141 and Station 142 attended the American Legion Breakfast.

## **Director Training:**

- Communication with Tact and Professionalism
- CPR Recertification
- Project Management Fundamentals
- EXCEL Training: Fundamentals, Secrets, Formulas Made Easy

## **Department Grants:**

- 2010 AFG
  - Waiting for the closeout module to finalize documentation.
- 2011 AFG
  - Amendment also requested the use of the excess funds to purchase smoke detectors for a Blitz in June.
- 2012 AFG & FP & S
  - Waiting to hear if awarded
- Firehouse Subs Grant, 2013 1<sup>st</sup> QTR
  - Requesting air bags and struts: \$11,630
  - Mailed: March 11, 2013



Feb  
2013

### Code Analysis Report Level of Care Code

#### Level of Care

02/01/2013 To 02/28/2013

<u>ID</u>	<u>Description</u>	<u>Count</u>	<u>Cnt%</u>	<u>Dollars</u>	<u>Dol%</u>
A	ALS	74	60.66	52957.10	63.90
B	BLS	48	39.34	29913.90	36.10
<u>GrandTotals</u>		<u>122</u>		<u>82871.00</u>	

Feb.  
2013

**Call Summary**  
**EMS Calls Per Month**  
**Group By Level of Care**

<u>Code ID</u>	<u>Description</u>	<u>Calls</u>	<u>Charges</u>	<u>Credits</u>	<u>Balance</u>
A	ALS	74	52957.10	12669.57	40287.53
B	BLS	48	29913.90	6405.97	23507.93
Total for All		<u>122</u>	<u>82871.00</u>	<u>19075.54</u>	<u>63795.46</u>

**Call Summary**  
**EMS Calls Per Month**  
**Group By Level of Care**

March  
2013

<u>Code ID</u>	<u>Description</u>	<u>Calls</u>	<u>Charges</u>	<u>Credits</u>	<u>Balance</u>
<None>	<None>	6	3252.20	0.00	3252.20
A	ALS	86	65254.00	3716.20	61537.80
B	BLS	44	29581.30	0.00	29581.30
<b>Total for All</b>		<b>136</b>	<b>98087.50</b>	<b>3716.20</b>	<b>94371.30</b>

March  
2013

**Code Analysis Report**  
**Level of Care Code**

**Level of Care**

03/01/2013 To 03/31/2013

<u>ID</u>	<u>Description</u>	<u>Count</u>	<u>Cnt%</u>	<u>Dollars</u>	<u>Dol%</u>
A	ALS	86	66.15	65254.00	68.81
B	BLS	44	33.85	29581.30	31.19
<b><u>GrandTotals</u></b>		130		94835.30	

