



Parks Department Board Report

February 9, 2016 (reporting on January)

Administrative Update

- The Winter/Spring Recreation Guide has been sent to the printer and will be back any day. This Recreation Guide will include all of our programming from January – May.
- We have been working with RecPro to make several changes to our website to make it more user friendly. The changes include scrolling ads for future programming, making the register page more accessible, and updating the camp page.
- This month we had the opportunity to attend the Indiana Park and Recreation association annual State Conference in Bloomington. The conference covered topics important for everyday operation in Parks and Recreation. We were also able to interact with other professionals in the field and gain insight on what is happening in parks near ours.
- Washington Township Park is planning a Volunteer Day on Friday, April 15th. We will be inviting the Avon Community School Corporation and several Avon organization to participate in helping us prepare for our busy summer season. We will be doing trail pick up, painting over graffiti, spreading mulch, trimming bushes and planting flowers. We hope to have a great turn out.

Programs Held:

There were no programs in the month of January. We wanted to time out our programming so that we can advertise far enough in advance to increase participation. In January we focused on planning our events and getting our Recreation Guide completed. Between the months of February and May we will have 2-3 programs a month. We wanted to make sure that we were providing programs to reach each age group and core programming categories.

Future Program Planning:

- Paint and Pour, Dana Smith will be our instructor for the evening.
 - Participants have been invited to spend a night out of the house at the Pavilion Center. Dana Smith will be showing us the basics of brush strokes and how to paint on a canvas. Participants will receive a canvas, paints, paint brush and beverages.
 - o 2/12
 - o 6pm
 - o Pavilion Center, Birch Room
 - o \$35 per person
- Bingo

- Participants have been invited to the Pavilion Center this February to enjoy a night of BINGO. Each person will play 7 games of Bingo. We have had several local businesses donate our prizes.
 - o 2/18
 - o 6pm
 - o Pavilion Center, Aspen Room
 - o \$10, includes 6 Bingo Sheets, Coverall Sheet, and a Bingo Dauber
- Silly Safaris,
 - Amazon John will be teaching us about different Reptiles and Mammals found in Indiana. Families will get to enjoy an educational workshop. A few lucky participants will get to touch the animals.
 - o 2/25
 - o 6pm
 - o Pavilion Center, Aspen Room
 - o Free to the Public

Donations/Sponsorship:

1. Starbucks – 1lb of Coffee and a Mug
2. Qdoba – 5 Free Entrée's
3. BJ's Brewhouse - \$25 Gift Card
4. Fazoli's – 7 Free Spaghetti Dinners
5. Monical's Pizza – 3 Free 8' Pizzas & 3 50% off any Pizza
6. Cheddar's – 4 complimentary \$5 cards
7. On the Border – 4 \$5 gift certificates
8. Brownsburg Bowl – 1 Free Bowling Party
9. Half Price Books – 2 \$10 gift cards
10. Beauty Brands – Free Manicure and Pedicure
11. Luxe Hair Salon – Free Hair Cut
12. Old Bobs's - \$50 Gift Certificate
13. Texas Roadhouse – Complimentary Dinner for Two
14. The Beehive - \$10 Gift Certificate
15. Andy Mohr Avon Nissan – 3 Free Oil Changes & 3 Free Details
16. Green Street – 2 \$10 Gift Certificates
17. U Paint Pottery - \$15 Gift Card
18. Spinal Care– 2 Gift Certificates, winner +1 to get a free consultation & Massage
19. Wild Birds Unlimited – Bird Feeder and Bag of Food
20. City BBQ – 4 \$10 Gift Cards
21. Marsha's Specialty Desserts & Tierney's Catering – Gift Basket worth \$50

Pavilion Center Update

- Each month as a new addition to the board report, will be a breakdown of the events rented through the Pavilion Center. In addition to it be a revenue generator for the Park, it is also a

great resource for our community to use and become familiar with. We are proud of the venue and the diversity of events that take place here, and want to share them with you!

1/4/16 – Insanity/Piyo Class, Park Sponsored

1/5/16 – Carpenter Realtors Meeting, ~35

1/7/16 – Wedding Set-Up, 50, Marsha's Catering

1/8/16 – Wedding Reception Only, 120, Self-Catered, Linen Rental

1/11/16 – Insanity/Piyo Class, Park Sponsored

1/12/16 – Senior Workshop, ~20

1/16/16 – Birthday Party, 25, Self-Catered

1/16/16 – Birthday Party, 50, Self-Catered

1/19/16 – Carpenter Realtors Meeting, ~35

1/20/16 – Avon PD ALICE Training, 120, Break for Lunch

1/21-22/16 – Rentals Blocked for Floor Care in Pavilion

1/24/16 – Birthday Party, 25, Self-Catered

1/25/16 – Insanity/Piyo Class, Park Sponsored

1/26/16 – AEF Set-Up

1/27/16 – AEF Fundraising Breakfast, 200, Linen Rental

1/29/16 – Wedding Set-Up, 25

1/30/16 – Wedding Ceremony & Reception, 220, Jugs, Linen Rental and Cleaning Package

Maintenance Update

- Please see attached document detailing the breakdown of labor hours for the current month. Some of the major activities are identified below:
- We spent January finishing the repairs and winterization of maintenance equipment. The asset list has been updated and stored in the computer.
- The Aquarius Net is scheduled to be installed this month. We spent January digging out the mulch that surrounds the existing structure and putting up green stakes and orange fencing.
- We finished taking down the Christmas lights. They have been labeled and placed in storage for next year.
- In order to maintain the floor in the Pavilion Center we had the carpets cleaned. We also spent 3 days stripping the tile floors and waxing them. We also stripped and waxed the floors in the maintenance barn.
- We have started to cut back brush and fallen limbs that fell due to weather in January.

