

Washington Township Board Meeting  
Meeting February 14<sup>th</sup>, 2017 — 6:30 PM  
Held at: Washington Township Park Pavilion  
435 Whipple Lane Avon, IN 46123

**Call to Order and Pledge**

Board meeting was called to order at 6:30 PM and the pledge to the American flag was given.

**Quorum**

Quorum was established. Fred Palmer, Doug Elmore and Suzanne X Conger present. Also in attendance: Trustee Don Hodson, staff and public.

**Public Comment**

None

**Consent Agenda**

The minutes from the December 13, 2016 regular board meeting were presented along with the updated claims. There was a correction for the December 13, 2016 minutes from Don Hodson. The correction was the spelling of the name from Dan to Dana from MacDougall. Doug Elmore moved to approve the amended minutes. Seconded by Fred Palmer. **Motion carries 3-0.** The minutes from the January 3, 2017 Reorganization meeting. Suzanne Conger stated that after looking at the state statute that the township board should be electing a "chairman" instead of a "president". Fred Palmer moved that in the future members elect a chairman rather than president. Seconded by Doug Elmore. **Motion carries 3-0.**

**2016 State of the Township**

As the trustee, Don Hodson is required by state statute to present the State of the Township annually. Attached is the State of the Township prepared by Trustee Don Hodson indicating the administration goals and objectives for 2016 and their status and the goals and objectives for 2017. Fire Chief Smith presented regarding the Fire Departments goals and objectives for 2016 and their status, and goals and objectives for 2017. The Director of the Parks and Recreation, Lora Lacey presented 2016 goals and objectives and the 2017 goals and objectives. Lastly, Monica Bales the Assistance Director presented the 2016 goals and objectives and their status as well as the 2017 goals and objectives.

**2016 Township Financial Annual Report**

Don Hodson presented the 2016 township financial annual report for the township. The township board certified that Don Hodson presented the 2016 township financial annual report. Suzanne Conger, Doug Elmore and Fred Palmer accepted the 2016 township financial annual report without exception.

**Department Reports.** All department reports are located on the township website. Reports for the Fire Department, Parks and Public Assistance attached with the exception that Lora Lacey's recognition of Stephani Massa for completing her NPRA certification and success in completion of an exam. This has led to her promotion to Assistant Park Director. The township board extended their congratulations to Stephani Massa.

**Trustee's Report.** The 2017 budget was approved with the exception of the Rainy Day Fund. An email was previously sent to board members explaining the problem and the correction has been made.

**Old Business**

1. **Building Update.** Don Hodson provided a financial report regarding payouts for the building as attached. The furniture order has been placed and a 50% deposit paid. Tom Walter, the President of Link Management, presented the change orders and related reasons for them. Asphalt should be going in around April 1 in order for a temporary occupancy to be issued for the move to happen, but whether or not asphalt can come in depends also on when the asphalt companies open. During phase 2 the remainder of the asphalt will be laid as well as the dry retention pond to be placed. Suzanne asked if everyone agreed to the change of the moving date from February 20, 2017 to April 20, 2017 and everyone agreed.
2. **Pecar Update.** Lora Lacey stated that an Link Management has been brought on to create a RFP for Pecar to be sent out in March to receive responses in April. That would allow for selection of an architect and staying within the timeline previously created. The goal is that the project can be presented to the Town of Avon in June and start working on the maintenance building in September.

### **New Business**

1. Monica Bales presented the 2017 Township Assistance Guidelines. Suzanne Conger moved to approve Resolution 021417-01, the 2017 Township Assistance Guidelines. Seconded by Fred Palmer. **Motion carries 3-0.**
2. Chief Smith stated that he took a class previously regarding cancer in firefighters and that there are studies being shown that cancer is being found mainly in their throats and lungs due to exposure of different elements. The hoods Chief Smith is presenting better protect the firefighters in preventing cancer as well as other exposure. Chief Smith is asking the board to consider approving the purchase of the hoods as it is a costly investment to make. Chief Smith wanted to make it clear he is not asking for additional funds for this purchase. It was recognized that Township Board approval was not required.
3. Chief Smith stated that there was around \$7,500 that was not used in 2016 for the Wellness and Training budget that he is requesting that be moved to the 2017 budget.
4. Don Hodson stated that what would essentially take place with the 2017 Temporary Fund Transfer is money would be borrowed for the purpose or cash flow from one fund to another and the money would be repaid by the end of the year. Doug Elmore moved to approve Resolution 021417-02, the Resolution of the Township Board of Washington Township, Hendricks County, Indiana, Authorizing a Temporary Transfer of Funds Pursuant to IC 36-1-8-4. Seconded by Fred Palmer. **Motion carries 3-0.**
5. Fred Palmer moved to approve Suzanne Conger as the board designee member to the Medical Insurance Reimbursement Defined Contribution Plan & Trust also known as the VEBA-2 Board. Seconded by Suzanne Conger. **Motion carries 3-0.**
6. Chief Smith stated that himself and Fire Marshall Levi Carpenter are currently the two fire investigators that competed most of the investigations, but in the event neither of them can go to a scene there needs to be more fire investigators that could conduct the investigation. The investigator on would get a \$75 stipend for the day that they are on duty as the fire investigator whether they do or do not get called to an investigation. If they are on a scene for more than three hours, at that point the investigator would also receive pay as productive time. Doug Elmore made a motion to approve Resolution 021417-03, the Resolution of the Township Board of Washington Township, Hendricks County, Indiana, Amending Resolution 091416-01 Establishing Salaries of Township Officers and Employees for 2017. Seconded by Fred Palmer. **Motion carries 3-0.**
7. Don Hodson stated that with the Insurance Fund the money cannot be used for any purpose other than to pay out insurance cost. A resolution must be adopted each year. Doug Elmore moved to approve Resolution 021417-04, the Resolution of the Township Board of

Washington Township, Hendricks County, Indiana, Authorizing the use of Funds to the Insurance Fund for Washington Township to Pay Insurance Policies. Seconded by Fred Palmer. **Motion carries 3-0.**

**Public Comment**

None

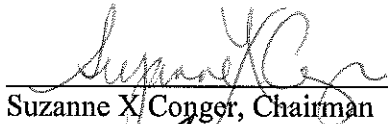
**Wishes to be Heard**

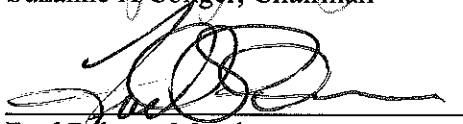
Don Hodson stated that at the next board meeting that firefighters will be being recognized for 20 years of service.

**Adjournment**

Doug Elmore moved to adjourn the meeting and Suzanne Conger seconded the motion. **3-0 motion carries.** Meeting adjourned at 8:17 PM. The next regularly scheduled board meeting will be March 14<sup>th</sup>, 2017 at 7 PM. All meetings to be held at Washington Township Pavilion, 435 Whipple Lane, in event of flooding meeting will be held at Washington Township Government Center, 311 Production Drive.

Minutes Approved May 9, 2017:

  
Suzanne X Conger, Chairman

  
Fred Palmer, Member

  
Doug Elmore, Secretary

Attest:  
  
Don Hodson, Trustee