

Washington Township Board Meeting  
Meeting December 13<sup>th</sup>, 2016 — 7:00 PM  
Held at: Washington Township Government Center  
311 Production Avon, IN 46123

**Call to Order and Pledge**

Board meeting was called to order at 7:00 PM and the pledge to the American flag was given.

**Quorum**

Quorum was established. Fred Palmer and Suzanne X Conger present. Also in attendance: Trustee Don Hodson, staff and public.

**Public Comment**

None

**Consent Agenda**

The minutes from the November 8, 2016 regular board meeting were presented along with the updated claims. Fred Palmer made a motion to approve the minutes and claims as submitted. Seconded by Suzanne X Conger. **Motion carries 2-0.**

**Public Hearing for the 2016 Additional Appropriation.** Don Hodson states that two publications have been ran in Hendricks County Flyer and The Republican and that there has been conformation of this. The Additional Appropriation is for \$190,000 to be moved from the Rainy Day.


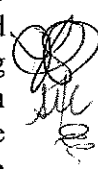
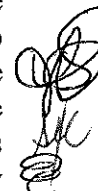
**Approval of the 2016 Additional Appropriation.** Fred Palmer made a motion to approve the 2016 Additional Appropriation Resolution 121306-01. Seconded by Suzanne X Conger. **Motion carries 2-0.**

**Department Reports.** All department reports can be found on the township website.

1. **Fire Department.** Dan Smith announced the new ladder has been received and it is located at Station 141 and it should go in service in about 30 days once everything gets installed on it. The new medic will be in service as of January 1, 2017 if everything goes as planned. Dan Smith wants to recognize a few people including the five recruits that just graduated who are Nicholas Kane, Christopher Lewis, Jonathon Merryman, Christopher Ward and Mitchell Jenkins. Also, he wanted to recognize Chief George who has been a big part over the past year, year and a half to get the 77 Fund change over completed. He has done a great job addressing any questions or concerns that anyone has about the changeover.
2. **Public Assistance.** Don Hodson presented the financial assistance report for both the month of November, but also the year to date, please see the attached report for more information. Josie Simison-Conrad added that the formula has been corrected for the year to date columns to add correctly for approved and denied.
3. **Parks.** Lora Lacey is unable attend the meeting due to personal matters, so Don Hodson is presenting the report on her behalf. The Park met 123.5% of their goal. The Park as well as Station 141 have Christmas lights up and are encouraging other businesses on US 36 to put lights up as well.
4. No legal or financial reports.
5. **Trustee's Report.** Don Hodson added that January 3, 2017 is the Reorganization Meeting that is mandated by state statue. Officers will be elected as well as talking about the building more in depth.

## Old Business

### 1. Building Update:

- Dana  

- a. **By McDougall Construction and Link Management.** Dan from McDougall as well as Tom from Link Management as present to conduct an overview on the building as well as answer any questions. Dan announced that their superintendent quit about a week ago and he will now be taking over until they are able to get someone in full time to take over the position. When the contract was awarded they had to delay it a month to begin. Due to rain, weather, as well as an issue regarding the water main the building became behind and now will not be able to get binder down this winter, which is something that had to be met in order to get the certificate to occupy the building this spring. As soon as the plant opens back up binder will get put down and then the building will be able to be moved into. Fred Palmer asked when the building will be completed. Dan stated that due to their being more probable delays that can come up such as weather he cannot give an exact date, but he will get a timeline together factoring in those types of things. Best case scenario we will occupy the building beginning of April, worse case we will occupy the building in the middle of May. Tom Walter, the owner and President of Link Management would like to thank the Township and Board for putting trust in them for this project. Tom stated that he understands the frustration of the weather and other factors causing the building to get behind. Tom stated that he didn't have anything specific that he needed to speak about tonight, that he wanted to make sure there were no further questions that he could possibly answer at the time. Don Hodson asked that there was a proposal to change the heating and cooling company from Goodman to Carrier and he would like an update on that and that it was understood correctly about there being no price difference and that there would be no lesser warranty. Dan stated that Carrier has double the warranty that Goodman has. But in order to receive to ten year warranty that the registration would have to be done within the next 90 days. Suzanne X Conger and Fred Palmer would like the bids for the painting to take place.
- b. **Project Financials.** Don presented the project financials for the building, please see the attached spreadsheets. The spreadsheet will give a break down that will be updated so that any point it can be pulled and viewed. Fred Palmer made a motion to keep \$50,000 set aside. Seconded by Suzanne X Conger. **Motion carries 2-0.**
2. **Joint letter of support from Taxing Entities to County Council.** Don Hodson stated that at the last board meeting he presented a joint letter that was put together by Collaboration Group from taxing entities for the County Council to continue with the way they have dealt with the distribution of money due to a state statue changing. This will be presented at either the February or March County Council meeting. Suzanne X Conger tabled this matter for the January 17, 2017 meeting due to Doug Elmore not being present.
3. **Ladder Release.** Dan Smith presented that the attorney was concerned that there was not a resolution made to approve the ladder lease. Fred Palmer made a motion to approve Resolution 121316-02 Authorizing the Lease-Purchase of Ladder. Seconded by Suzanne X Conger. **Motion carries 2-0.**
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## New Business

1. **Adoption of the 2017 Township Mandated Internal Controls.** State legislator requires that every year either the mandated controls be renewed or changed. Don Hodson stated there has been no changes and that he request this to be adopted. Fred Palmer made a motion to approve Resolution 121316-03 the Resolution of the Township Board of Washington Township, Hendricks County, Indiana, Regarding the System of Internal Accounting Control

and Designation of an Oversight Committee. Seconded by Suzanne X Conger. **Motion carries 2-0.**

2. **Revised Township Credit Card Policy Amending a Controller Designation.** Don Hodson presented that there will be a change of adding Candyse Mays and taking Jennifer Zeunik off of the \$5,000 and \$10,000 Township credit cards. The amount on all credit cards have not changed. Fred Palmer made a motion to approve Resolution 1212316-04 the Resolution of the Township Board of Washington Township, Hendricks County, Indiana, Authorizing the Use of Credit Cards. Seconded by Suzanne X. Conger. **Motion carries 2-0.**
3. **2016 Township Encumbrances.** Don Hodson is requesting for \$40,229 to be moved back to the Rainy Day Fund in order to place the down payment on the furniture. Fred Palmer made a motion to approve Resolution 121316-05 Resolution to Encumber Appropriation for the 2016 Budget Washington Township, Hendricks County, Indiana. Seconded by Suzanne X. Conger. **Motion carries 2-0.**
4. **2016 Township Budget Fund Transfers.** Don Hodson states there are two funds he is requesting funds to be moved from. The first is the Fire Fund where he is requesting for \$50,000 to be moved from Group 3, Other Services and Charges to Group 1, Personnel Services. The second transfer is to move \$10,000 from Group 1, Personnel Services to Group 3, Other Services and Charges and General Funds. Fred Palmer made a motion to approved Resolution 121316-06 Resolution Washington Township Board, Hendricks County, Indiana, Authorizing Appropriation Funds to be Transferred to/from Groups in Specific Fund. Seconded by Suzanne X Conger. **Motion carries 2-0.**

#### Public Comment

None

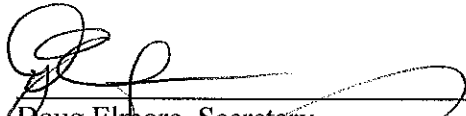
**Wishes to be Heard.** Dan Smith wanted to recognize the Trustee, Don Hodson, as he doesn't think everyone recognizes how much Don Hodson spends out of his own money on his staff to do many things for the staff whether it is to take the staff to Christmas dinner or for the staff to hang Christmas lights, that he feels the public may believe comes out of the Townships budget, but it does not. Fred Palmer asked whether dollies could be beneficial for the tables or chairs to be moved. Dan Smith informed him that the tables are on wheels.

#### Adjournment

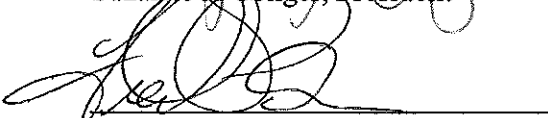
Fred Palmer moved to adjourn the meeting and Suzanne X Conger seconded the motion. **2-0 motion carries.** Meeting adjourned at 8:26 PM. The Board Reorganization Meeting will be January 3, 2017 at 7 PM. The Board Reorganization meeting is to be held at the Township Government Center, 311 Production Drive. The next regularly scheduled board meeting will be January 17<sup>th</sup>, 2017 at 7 PM. The Township board meeting is to be held at Washington Township Pavilion, 435 Whipple Lane, in event of inclement weather or flooding meeting will be held at Washington Township Government Center, 311 Production Drive.

Minutes Approved February 14, 2017:

  
Suzanne X Conger, President

  
Doug Elmore, Secretary

Attest:

  
Fred Palmer, Member

  
Don Hodson, Trustee