

# WASHINGTON TOWNSHIP TRUSTEE

TRUSTEE  
Don Hodson

HENDRICKS COUNTY  
311 PRODUCTION DRIVE  
AVON, INDIANA 46123  
PHONE: (317) 272-1835

TOWNSHIP BOARD  
Suzanne X. Conger  
Doug Elmore  
Michael J. Lynch

Washington Township Board Meeting Minutes  
Budget Workshop August 15, 2012—8:55 PM  
Held at: Washington Township Park Pavilion, 435 Whipple Lane, Avon, IN, 46123

## Call to Order

The meeting was called to order at 8:55 PM. Present were Michael Lynch, Suzanne Conger, and Doug Elmore. Also present was Trustee Don Hodson, Deputy Trustee Pat Laughlin, and Township Staff.

## Budgets

### Township

The revised Township General 2013 budget was presented by Josie Conrad. Township General budget remained mostly the same except for a small decrease in health premium. Resulting in a total budget estimate of \$288,238

### Township Assistance

The revised Township Assistance 2013 budget was presented by Josie Conrad. The budget still includes the SEP/IRA contribution and will be removed once the change in retirement plan goes through. One other change in the Township Assistance budget was a \$10,000 increase in the Utility assistance portion. Interest fees for Tax Anticipation Warrant were added into the Other Services & Charges area of the budget. We are currently at 80% of our budget for that section so far this year due to how the weather has been. Total revised proposed 2013 budget for Township Assistance is 146,778.

### Park

The revised Parks Department 2013 budget was presented by Josie Conrad. Health claims is being reduced and the health premium portion increased. Interest fees for Tax Anticipation Warrant were added into the Other Services & Charges area of the budget. Michael Lynch asked why the Park Director rate is scheduled at the 3 percent increase and thinks that it should be reduced. Suzanne Conger agrees with Michael Lynch that it should be reduced back to what it was. Don Hodson explained that we have a bottom line and a top line for salaries. It might help us to get an outstanding new Park Director and we know what our max will be. Discussion on hiring direction for new Park Director which would include coming up with a criteria that we are looking for in a park director, have a committee interview, and present two candidates to the Trustee. If those two suggestions don't work then go back to the committee and have them look again.

## Debt Funds

Fire equipment debt is made up of the followings bonds: 1998, 2004 A, and 2004B bonds. Total 2013 proposed budget for this debt fund is \$491,859 and includes Trustee/redemption fees.

The second debt fund is the Park Bond and the proposed 2013 budget is \$547,918.

The final debt fund is the Fire Emergency Loan. Proposed 2013 budget for this fund is \$4,191,458.

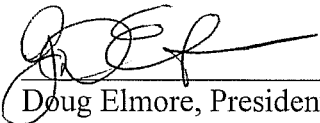
## Fire Budget

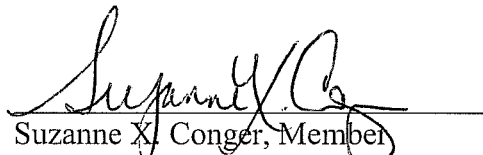
The revised 2013 Fire Budget was presented by Fire Chief Dan Smith. Health premium has an increase and interest fees for Tax Anticipation Warrant were added into the Other Services & Charges area of the budget. Due to the new dispatch contract that had increased our budget needed to pay Dispatch. Identified some areas from last month's meeting were the board recommended some cuts might be made. A worksheet was presented to the board with the raise needed and what other line items he was reducing to offset the increase. This worksheet wasn't entered in the presentation prior to the meeting. Training spelling needs to be corrected in the worksheet. Don Hodson asked if it was possible to find more areas that can be adjusted for the next presentation.

Discussion on the budget comparison worksheet and the figures as the fire budget was being adjusted on the worksheet displayed while the meeting was progressing. Figures were off and it was determined that this should be reviewed the following day due to time and presented. Emergency loan we were looking at is 3.6 million for 2013 and would like to adjust the budgets so that we can maintain that estimated emergency loan. Question was asked what out of fire budget can be shifted over to the cumulative fund. There is a small part of the fire budget that could shift to Cumulative Fund. Discussion on Cumulative five year plan and the remaining balances about what equipment needs replaced. Doug Elmore asked if we needed the Tax Anticipation Warrant instead of moving the money around to cover other funds. Don Hodson reminded everyone that we need cash in the bank to pay half the emergency loan in December, the first bond payments in January, and the first payroll of the year.

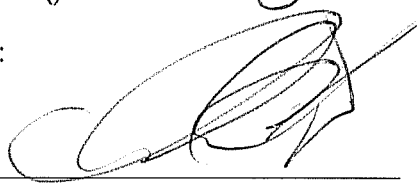
Michael Lynch made a motion for adjournment. Suzanne Conger seconds. **3-0 motion carries.** Meeting adjourned at 9:47 PM. Next regularly scheduled board meeting and Public Hearing on September 19, 2012 at 7:00 PM held at Washington Township Pavilion Center, 435 Whipple Lane, Avon, IN 46123. In the event of flooding the meeting will be held at Washington Township Government Center, 311 Production Drive, Avon, IN 46123. Immediately following will be the budget workshop for proposed 2013 budget.

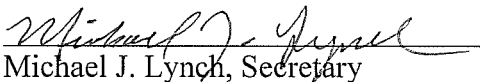
Minutes Approved September 19, 2012:

  
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Doug Elmore, President

  
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Suzanne X. Conger, Member

Attest:

  
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Don Hodson, Trustee

  
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Michael J. Lynch, Secretary