

Washington Township / Avon Fire Department

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Dan Smith
Fire Chief

Jim Adams
Division Chief Fire Training

Levi Carpenter
Fire Marshal

Robert Wellington
Support Services

Julie Stone
Public Educator

Fire Chief's Report August 2012

| | | | | | | |
|------------|--------|------|-----|-----|------|------|
| Run Stats: | August | 2012 | 343 | YTD | 2012 | 2753 |
| | | 2011 | 310 | | 2011 | 2652 |

Division Highlights

| | | | | |
|-------------------------------|---------------|-----|----------------|-------|
| Fire Training | August | 363 | YTD | 3091 |
| Fire Inspection/Investigation | Service calls | 194 | Investigations | 3 |
| Public Education | Events | 10 | Contacts YTD | 10776 |
| EMS Training | August | 300 | YTD | 2352 |

This month I will begin by updating you on the progress on our hiring process. To date, we have completed the application process, written exam and practical skills test. Our next step in the process is the oral interviews. I will be conducting the interviews with two other personnel from other departments. After completing those interviews, the results from all of the components will be compiled by IPSP. IPSP is an outside contractor that develops the criteria for the processes and trains testers that complete the processes. After compiling the results, IPSP will rate the candidates according to the results of the testing. After the results are presented, background checks will be completed on the personnel. After that time, the list will be presented to the merit board for their approval. After board approval, conditional offers of employment will be sent to the candidates selected. After conditional offers are accepted, candidates will be scheduled for physicals and voice stress tests. After passing those processes, candidates will attend a two to four week recruit training class. After that period, personnel will be given shift assignments. As a reminder, the personnel that we are hiring are replacement personnel for personnel that were lost last year. We have not replaced all of the lost personnel, but I made a commitment to our membership last year that I would keep shift staffing levels at 19 per shift, and these new hires allow us to keep pace with this commitment. After assigning new personnel to shift, I also plan to fill the vacant EMS Division Chief position that has been vacant for approximately 17 months.

Last month we took delivery of some of the grant items that we were approved for. Within the past week, we received delivery of the new turnout gear that we had ordered, and yesterday I ordered the gear washer that we were approved for. We hope to have

enough excess funds in the grant process that we can purchase an additional gear washer for our third station, which will give us one at each station.

Last month, Julie Stone processed two different grant applications. One was to Firehouse Subs for the replacement of some of our physical fitness equipment. The second grant was submitted to Walmart and was also written to help finance the replacement of other physical fitness equipment. I had lunch last week with Darrell Grimes, the store manager for our local Walmart, and he assured me that they would like to provide us with \$2,000-\$3,000 in grant money. To replace all of the outdated equipment at all three stations, we have budgeted \$26,000 in Cum money next year. If we are successful in receiving these grants, the money will be a great help in the equipment replacement.

Last week I received the finalized specifications for the new ambulance and engine that was in the 5 year plan to be replaced this year. The specifications have been delivered to our lawyers for their approval. After getting the nod from legal, we will advertise for bids for 30 days and hopefully look for delivery of both units within 120 days. At the time of bidding, we will look for any discounts that we could receive if we commit to the delivery of the second unit sometime next year.

Last week we purchased a replacement for the Squad. As part of the replacement, we traded the 2009 Equinox that was the township vehicle. We were given \$13,000 for the trade. The GM price for the Tahoe that we purchased was \$38,000, but with the piggy back purchase that we completed with the City of Ft. Wayne, we purchase the vehicle for \$27,700.00, and with the trade, the final price of the vehicle was \$14,700.00. The truck will now go to a vendor to have lights, sirens, computers and stripping completed. We hope to have the truck in service by the end of next month.

Last month, BC Perisho, Chief Adams and I participated in an emergency spill response drill at CSX. During the drill, we were able to work with CSX personnel and the Avon Police Department to evaluate the facility emergency plan, and look for ways to improve our response skills in the event of an emergency there.

This week, Levi Carpenter and I will be attending the Indiana Emergency Response Conference in Indianapolis. This conference was previously the Indiana State Fire Chief's Conference, and several years ago, the conference changed focus to incorporate all emergency responders in the state. This includes fire, EMS and police. I will be presenting a class on Friday that is called "Officer On Deck, Creating a Caring Environment". The class will focus on balancing the challenges of leading a para-military organization while promoting nurturing work relations.

**Washington Twp. /Avon Fire Department
August 2012 Monthly Fire Training Report**

| Subject | Date | Hours |
|---------------------------|----------------------------------|----------------|
| Sprinkler systems | Aug. 9, 16, and 23, 2012 | 108.0 |
| Auto Extrication | Aug.23, 28, and 30 2012 | 34.0 |
| Apparatus | Aug. 2 2012 | 9.0 |
| Water Rescue | | |
| HSOC | Aug. 22, 23, and 24, 2012 | 26.0 |
| Water Tactics | | |
| YMCA | Aug. 7, 14, and 30, 2012 | 114.0 |
| Fire Investigation | Aug. 20, 21, and 23, 2012 | 72.0 |
| | Total Man-hours | 363.0 |
| | YTD | 3,091.0 |



Fire Inspection/Investigation Division
August Monthly Report

| | August |
|---------------------------------------|---------------|
| Fire Inspections/Consultations | 186 |
| Plan Review | 7 |
| Site Review | 1 |
| Inspector Call Outs | 0 |
| Total Number | 194 |
| | |
| | |
| | |
| Fire Investigation Cases | |
| Undetermined | 0 |
| Accidental | 2 |
| Natural | 1 |
| Incendiary | 0 |
| Total Fire Investigation Cases | 3 |

Division Notes:

- The division brought in \$595.22 in building and fire protection plan review fees.
- Levi, Chief Adams, and Chief Smith attended the Indiana Arson Conference.
- Plan Review completed on the following projects:
 - Red Wing Shoes (9831 E US 36)
 - Verizon Wireless (10651 E US 36)
 - Urology of Indiana (1115 Ronald Reagan Pky)



Division of Public Education
 August 2012
 Report by: Julie Stone



Events per Lesson Type:

| 2012 | Aug. | July | YTD |
|--------------------------------------|------|------|-----|
| Preschool Visits | 0 | 2 | 102 |
| Project SAFETY Visits | 0 | 0 | 27 |
| Safety Trailer Events | 2 | 0 | 4 |
| Basic Aid | 0 | 0 | 24 |
| Station Tours | 1 | 2 | 9 |
| Car seats | 0 | 0 | 6 |
| Misc. Events | 7 | 12 | 75 |
| Total Public Education Events | 10 | 16 | 247 |

Cancelled: 1

Referred: 0

Contacts for the Year: 10,776

Preschool Risk Watch:

- Scheduling has started for shortened curriculum that will start in January.

Adopt a Crew (Formerly Project SAFETY)

- Information sent to first grade teachers
- Scheduling will be between teachers and assigned Lieutenants
- Pine Tree has set a schedule for the school year with A Shift, Station 143

Trailer Events:

- The All-Risk Safety Trailer was used for the Kindergarten classes at White Oak and Pine Tree.
- The trailer event for Sycamore was cancelled due to illness.

Miscellaneous:

- Held last Public CPR class for the year.
- Taught 5 other CPR classes for local businesses.
- C Shift invited to lunch at Park Square Manor

Training:

- Completed Webinar by IDHS on use of social media for Public Safety Professionals.

Grants:

- 2011 AFG: Purchasing of equipment has started.
 - Helmets and hoods paid for by part of our matching.
- 2011 FP & S: Waiting to hear
- 2012 Firehouse Subs grant for Work Performance Equipment: (October cycle)
 - In process
- 2012 AFG grants:
 - Vehicle grant for Engine and Ambulance: Waiting to hear
 - Equipment and Safety Grant for EMS monitors: Waiting to hear
- 2012 SAFER grant:
 - Submitted on August 10, 2012 for 3 firefighters.

Washington Township / Avon Fire Department
 Monthly EMS Report

EMS RESPONSES

| | BFT | DFD | PFT | WTFD | Other |
|---------------------|-----|-----|-----|------|-------|
| Mutual Aid Received | 8 | 10 | 5 | 5 | 1 |
| Mutual Aid Given | 9 | 14 | 30 | 18 | 2 |

| | |
|--------------|-----|
| Battalion 14 | 25 |
| Ladder 141 | 20 |
| Rescue 141 | 35 |
| Engine 142 | 47 |
| Engine 143 | 16 |
| Medic 142 | 114 |
| Medic 143 | 88 |
| Medic 144 | 0 |
| Squad 141 | 146 |

EMS TRAINING - Department Level

| Subject | Type* | Date | Hours |
|----------------------------------------------|-------|-----------|-------|
| BLS Audit and Review / Documentation | L | 6-Aug-12 | 42 |
| BLS Audit and Review / Documentation | L | 8-Aug-12 | 26 |
| BLS Audit and Review / Documentation | L | 13-Aug-12 | 34 |
| Bloodborne Pathogen and Injury Documentation | L | 28-Aug-12 | 34 |
| Bloodborne Pathogen and Injury Documentation | L | 29-Aug-12 | 28 |
| Bloodborne Pathogen and Injury Documentation | L | 30-Aug-12 | 32 |

EMS TRAINING - Company Level

EMS TRAINING - Outside

| | | | |
|----------------------------------------|-----|-----------|-----|
| Advanced Life Support Audit and Review | L | 21-Aug-12 | 4 |
| HRH Paramedic Class | L&P | July | 100 |

Monthly Total 300
 Year to Date Total 2352

* L = Lecture P = Practical L&P = Combination

* I = Interactive Video training

August
2012

Total Page : 1 of 3

Page : 1 of 1

Date : 09/05/2012

Time : 14:58:41

History ID : 700525

Credit Summary

Summary By Credit Code
payments rec'd

| <u>ID</u> | <u>Description</u> | <u>Credits</u> | <u>QTY %</u> | <u>Amount</u> | <u>Amount %</u> |
|----------------|-----------------------------|----------------|--------------|---------------|-----------------|
| CCP | Credit Card Payment | 21 | 7.55 | 3516.83 | 5.18 |
| PAIN | Payment-Insurance-Auto | 4 | 1.44 | 2763.60 | 4.07 |
| PMCB | Payment-Medicare-Part B | 56 | 20.14 | 17988.30 | 26.49 |
| PMCD | Payment-Medicaid | 18 | 6.47 | 2756.84 | 4.06 |
| PPCA | Payment-Private-Cash | 2 | 0.72 | 61.29 | 0.09 |
| PPCH | Payment-Private-Check | 64 | 23.02 | 13271.07 | 19.54 |
| PPIN | Payment-Insurance-Primary | 40 | 14.39 | 21611.81 | 31.83 |
| PRRM | Payment Railroad Medicare | 2 | 0.72 | 631.25 | 0.93 |
| PSIN | Payment-Insurance-Secondary | 59 | 21.22 | 4813.51 | 7.09 |
| PSPE | Payment-Special Source | 12 | 4.32 | 485.76 | 0.72 |
| Totals For All | | 278 | | 67900.26 | |

Credit Schedule/Event Summary

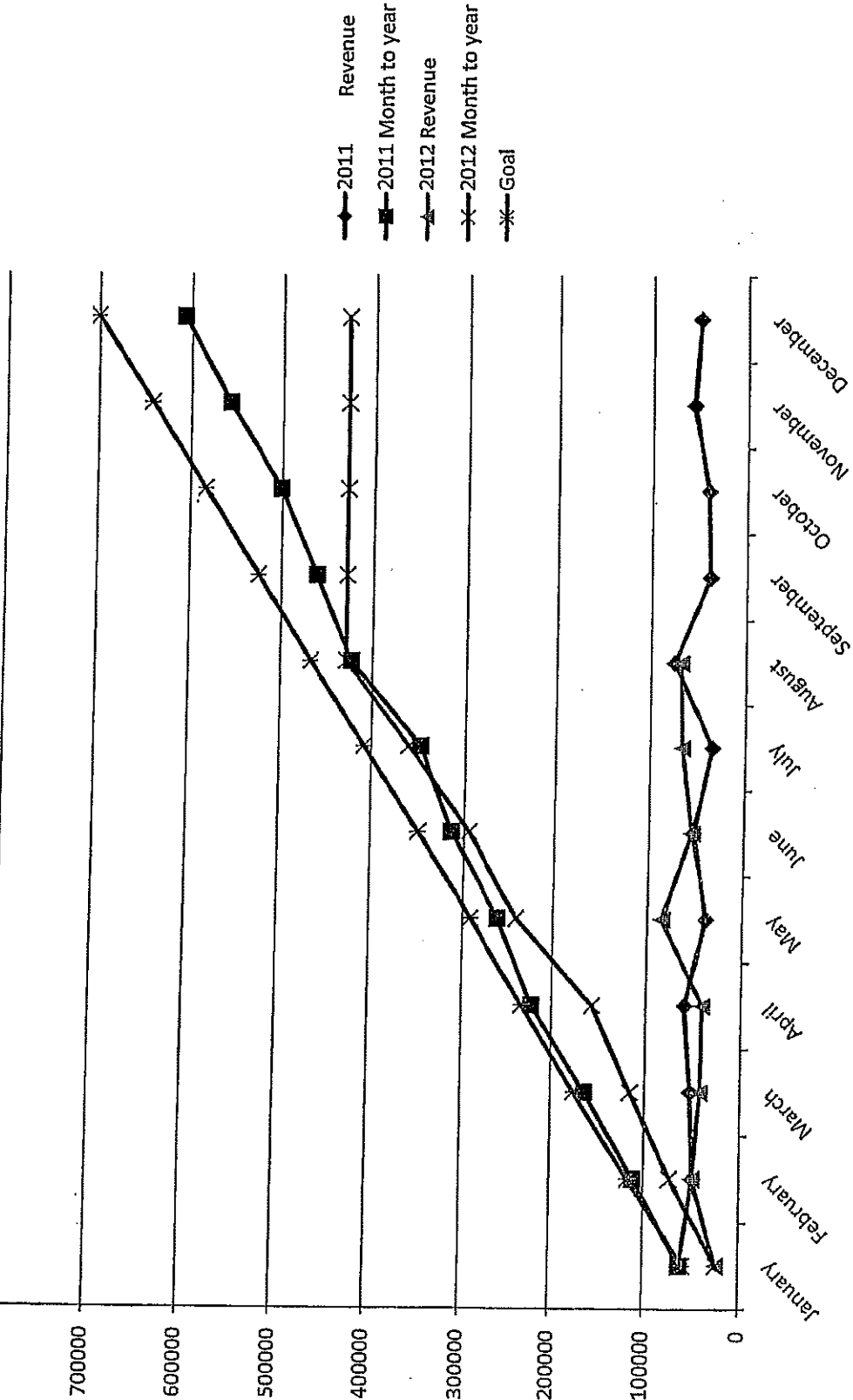
payments rec'd

| <u>Schedule</u> | <u>Event ID</u> | <u>Description</u> | <u>Calls</u> | <u>%</u> | <u>Amount</u> | <u>%</u> |
|-----------------|-----------------|-------------------------------|--------------|----------|---------------|----------|
| 5010A | | 5010 Insurance | | | | |
| | NONE | NONE NO BILL SENT YET | 1 | 50.00 | 481.90 | 58.84 |
| | BARR | REVIEW STATUS W/ BCBS | 1 | 50.00 | 337.09 | 41.16 |
| | | | 2 | | 818.99 | |
| ANTHEM | | ANTHEM PRIVATE PAY | | | | |
| | 1ST | INITIAL BILL 0-30 DAYS | 4 | 100.00 | 1282.37 | 100.00 |
| | | | 4 | | 1282.37 | |
| COLL | | COLLECTION AGENCY ACCOUNTS | | | | |
| | COL1 | REFERRED TO COLLECTION AGENCY | 12 | 100.00 | 1377.27 | 100.00 |
| | | | 12 | | 1377.27 | |
| COUPON | | TIME PAY COUPON BOOK | | | | |
| | Coupon | Sent Coupon Book | 24 | 100.00 | 2049.56 | 100.00 |
| | | | 24 | | 2049.56 | |
| CU | | PRIMARY INSURANCE SCHEDULE | | | | |
| | INSC | INSURANCE PAPER CLAIM SENT | 1 | 100.00 | 50.00 | 100.00 |
| | | | 1 | | 50.00 | |
| MVA | | MOTOR VEHICLE ACCIDENT | | | | |
| | 2ND | SECOND BILL 30-60 DAYS | 1 | 100.00 | 464.00 | 100.00 |
| | | | 1 | | 464.00 | |
| PCPID | | MEDICAID PAPER SCHEDULE | | | | |
| | NONE | NONE NO BILL SENT YET | 1 | 50.00 | 356.36 | 50.50 |
| | CAID | MEDICAID PAPER CLAIM FILED | 1 | 50.00 | 349.33 | 49.50 |
| | | | 2 | | 705.69 | |
| PRIV | | PRIVATE PAY NO INSURANCE | | | | |
| | NONE | NONE NO BILL SENT YET | 1 | 3.85 | 150.00 | 1.81 |
| | 1ST | INITIAL BILL 0-30 DAYS | 22 | 84.62 | 8029.26 | 96.98 |
| | 2ND | SECOND BILL 30-60 DAYS | 2 | 7.69 | 90.00 | 1.09 |
| | 4TH | FINAL BILL 60+DAYS | 1 | 3.85 | 10.00 | 0.12 |
| | | | 26 | | 8279.26 | |
| SINS | | SECONDARY INSURANCE | | | | |
| | INSC | INSURANCE PAPER CLAIM SENT | 2 | 100.00 | 328.09 | 100.00 |
| | | | 2 | | 328.09 | |

Credit Schedule/Event Summary
 payments rec'd

| <u>Schedule</u> | <u>Event ID</u> | <u>Description</u> | <u>Calls</u> | <u>%</u> | <u>Amount</u> | <u>%</u> |
|-----------------------|-----------------|--------------------|--------------|----------|-----------------|----------|
| ZERO | | ZERO BALANCE CALLS | | | | |
| | ZERO | ZERO BALANCE CALLS | 149 | 100.00 | 52545.03 | 100.00 |
| | | | ----- | | ----- | |
| | | | 149 | | 52545.03 | |
| | | | ----- | | ----- | |
| Totals For All | | | 223 | | 67900.26 | |

EMS Revenue



Call Summary
EMS Calls Per Month
Group By Level of Care

| <u>Code ID</u> | <u>Description</u> | <u>Calls</u> | <u>Charges</u> | <u>Credits</u> | <u>Balance</u> |
|----------------|--------------------|--------------|----------------|----------------|----------------|
| A | ALS | 100 | 83703.80 | 1795.00 | 81908.80 |
| B | BLS | 67 | 45269.70 | 0.00 | 45269.70 |
| Total for All | | 167 | 128973.50 | 1795.00 | 127178.50 |

Call Schedule/Event Summary

EMS Calls Per Month

| <u>Event ID</u> | <u>Description</u> | <u>Calls</u> | <u>Charges</u> | <u>Credits</u> | <u>Balance</u> |
|--------------------|-----------------------------|--------------|----------------|----------------|----------------|
| Schedule: 5010 | 5010 WPS Medicare | | | | |
| NONE | NONE NO BILL SENT YET | 9 | 6202.70 | 0.00 | 6202.70 |
| 5010 | 5010 Medicare Claim Sent | 18 | 13731.50 | 0.00 | 13731.50 |
| CARR | REVIEW STATUS WITH MEDICARE | 21 | 15339.50 | 0.00 | 15339.50 |
| | | 48 | 35273.70 | 0.00 | 35273.70 |
| Schedule: 5010A | 5010 Insurance | | | | |
| NONE | NONE NO BILL SENT YET | 5 | 4289.70 | 0.00 | 4289.70 |
| 5010A | 5010 Anthem Claim Sent | 8 | 5171.90 | 0.00 | 5171.90 |
| BARR | REVIEW STATUS W/ BCBS | 6 | 4635.00 | 0.00 | 4635.00 |
| | | 19 | 14096.60 | 0.00 | 14096.60 |
| Schedule: 5010CAID | 5010 MEDICAID | | | | |
| NONE | NONE NO BILL SENT YET | 2 | 2007.20 | 0.00 | 2007.20 |
| 5010CAID | 5010 MEDICAID CLAIM SENT | 2 | 1353.10 | 0.00 | 1353.10 |
| MARR | REVIEW STATUS W/MEDICAID | 1 | 799.10 | 0.00 | 799.10 |
| | | 5 | 4159.40 | 0.00 | 4159.40 |
| Schedule: 5010RR | 5010 Rail Road Medicare | | | | |
| NONE | NONE NO BILL SENT YET | 2 | 1454.00 | 0.00 | 1454.00 |
| 5010RR | 5010 Rail Road Claim Sent | 1 | 465.80 | 0.00 | 465.80 |
| | | 3 | 1919.80 | 0.00 | 1919.80 |
| Schedule: ANTHEM | ANTHEM PRIVATE PAY | | | | |
| NONE | NONE NO BILL SENT YET | 5 | 3698.20 | 0.00 | 3698.20 |
| 1ST | INITIAL BILL 0-30 DAYS | 13 | 10510.50 | 0.00 | 10510.50 |
| | | 18 | 14208.70 | 0.00 | 14208.70 |
| Schedule: CAREP | MEDICARE PAPER | | | | |
| PCAR | MEDICARE PAPER CLAIM SENT | 1 | 657.60 | 0.00 | 657.60 |
| | | 1 | 657.60 | 0.00 | 657.60 |
| Schedule: COUPON | TIME PAY COUPON BOOK | | | | |
| Coupon | Sent Coupon Book | 1 | 1024.30 | 50.00 | 974.30 |
| | | 1 | 1024.30 | 50.00 | 974.30 |
| Schedule: INSU | PRIMARY INSURANCE SCHEDULE | | | | |
| NONE | NONE NO BILL SENT YET | 3 | 2564.90 | 0.00 | 2564.90 |
| 'NSC | INSURANCE PAPER CLAIM SENT | 16 | 12305.90 | 0.00 | 12305.90 |
| | | 19 | 14870.80 | 0.00 | 14870.80 |

Call Schedule/Event Summary**EMS Calls Per Month**

| <u>Event ID</u> | <u>Description</u> | <u>Calls</u> | <u>Charges</u> | <u>Credits</u> | <u>Balance</u> |
|-----------------|----------------------------|--------------|------------------|----------------|------------------|
| Schedule: MVA | MOTOR VEHICLE ACCIDENT | | | | |
| NONE | NONE NO BILL SENT YET | 1 | 884.60 | 0.00 | 884.60 |
| 1ST | INITIAL BILL 0-30 DAYS | 16 | 12848.50 | 0.00 | 12848.50 |
| | | <u>17</u> | <u>13733.10</u> | <u>0.00</u> | <u>13733.10</u> |
| Schedule: NEED | NEED SIGNATURE | | | | |
| NONE | NONE NO BILL SENT YET | 1 | 563.10 | 0.00 | 563.10 |
| | | <u>1</u> | <u>563.10</u> | <u>0.00</u> | <u>563.10</u> |
| Schedule: PCAID | MEDICAID PAPER SCHEDULE | | | | |
| NONE | NONE NO BILL SENT YET | 1 | 764.00 | 0.00 | 764.00 |
| CAID | MEDICAID PAPER CLAIM FILED | 4 | 2908.90 | 0.00 | 2908.90 |
| | | <u>5</u> | <u>3672.90</u> | <u>0.00</u> | <u>3672.90</u> |
| Schedule: PRIV | PRIVATE PAY NO INSURANCE | | | | |
| NONE | NONE NO BILL SENT YET | 9 | 7162.60 | 0.00 | 7162.60 |
| 1ST | INITIAL BILL 0-30 DAYS | 18 | 15885.90 | 0.00 | 15885.90 |
| | | <u>27</u> | <u>23048.50</u> | <u>0.00</u> | <u>23048.50</u> |
| Schedule: ZERO | ZERO BALANCE CALLS | | | | |
| ZERO | ZERO BALANCE CALLS | 3 | 1745.00 | 1745.00 | 0.00 |
| | | <u>3</u> | <u>1745.00</u> | <u>1745.00</u> | <u>0.00</u> |
| Total for All | | <u>167</u> | <u>128973.50</u> | <u>1795.00</u> | <u>127178.50</u> |

Unit Analysis Report
Summary Report By Units
All Companies
ALS By Unit

Total Page : 1 of 2
 Summary Page : 1 of 1
 Date : 09/05/2012
 Time : 15:25:36
 History ID : 700528

| <u>ID</u> | <u>Unit Description</u> | 08/01/2012 | | To 08/31/2012 | |
|--------------------------------|-------------------------|---------------------|--------------|---------------|---------------------|
| | | <u>Calls</u> | <u>Miles</u> | <u>Hours</u> | <u>Call Charges</u> |
| 1440 | 2002 BRAUN AMBULANCE | 45 | 326.1 | 0.00 | 37899.90 |
| 1441 | 2006 BRAUN AMBULANCE | 1 | 5.5 | 0.00 | 604.50 |
| 1442 | 2000 BRAUN AMBULANCE | 54 | 431.6 | 0.00 | 45199.40 |
| Total For All | | 100 | 763.2 | 0.00 | 83703.80 |
| Average Time Per Unit: | | 0.00 Minutes | | | |
| Average Miles Per Unit: | | 7.63 Miles | | | |

Unit Analysis Report
Summary Report All Units
All Companies
ALS By Unit

Total Page : 2 of 2
Summary Page : 1 of 1
Date : 09/05/2012
Time : 15:25:36
History ID : 700528

| <u>ID</u> | <u>Caller Description</u> | 08/01/2012 | | To | 08/31/2012 | |
|-------------------------|---------------------------|--------------|--------------|----|--------------|---------------------|
| | | <u>Calls</u> | <u>Miles</u> | | <u>Hours</u> | <u>Call Charges</u> |
| 1 | Police/Fire/911 | 100 | 763.2 | | 0.00 | 83703.80 |
| Total For All | | 100 | 763.2 | | 0.00 | 83703.80 |
| Average Time Per Unit: | | | | | 0.00 | Minutes |
| Average Miles Per Unit: | | | 7.63 | | | Miles |

Unit Analysis Report
Summary Report By Units
All Companies
BLS by Unit

Total Page : 1 of 2
Summary Page : 1 of 1
Date : 09/05/2012
Time : 15:25:51
History ID : 700529

| <u>ID</u> | <u>Unit Description</u> | 08/01/2012 | | To 08/31/2012 | |
|--------------------------------|-------------------------|---------------------|--------------|---------------|---------------------|
| | | <u>Calls</u> | <u>Miles</u> | <u>Hours</u> | <u>Call Charges</u> |
| 1440 | 2002 BRAUN AMBULANCE | 30 | 221.7 | 0.00 | 19946.20 |
| 1441 | 2006 BRAUN AMBULANCE | 1 | 1.9 | 0.00 | 772.10 |
| 1442 | 2000 BRAUN AMBULANCE | 36 | 190.6 | 0.00 | 24551.40 |
| Total For All | | 67 | 414.2 | 0.00 | 45269.70 |
| Average Time Per Unit: | | 0.00 Minutes | | | |
| Average Miles Per Unit: | | 6.18 Miles | | | |

Unit Analysis Report
Summary Report All Units
All Companies
BLS by Unit

Total Page : 2 of 2
Summary Page : 1 of 1
Date : 09/05/2012
Time : 15:25:51
History ID : 700529

| <u>ID</u> | <u>Caller Description</u> | 08/01/2012 To 08/31/2012 | | | |
|--------------------------------|---------------------------|--------------------------|--------------|--------------|---------------------|
| | | <u>Calls</u> | <u>Miles</u> | <u>Hours</u> | <u>Call Charges</u> |
| 1 | Police/Fire/911 | 67 | 414.2 | 0.00 | 45269.70 |
| Total For All | | 67 | 414.2 | 0.00 | 45269.70 |
| Average Time Per Unit: | | 0.00 Minutes | | | |
| Average Miles Per Unit: | | 6.18 Miles | | | |