

WASHINGTON TOWNSHIP TRUSTEE

TRUSTEE
Don Hodson

HENDRICKS COUNTY
311 PRODUCTION DRIVE
AVON, INDIANA 46123
PHONE: (317) 272-1835

TOWNSHIP BOARD
Suzanne X. Conger
Doug Elmore
Fred Palmer

Washington Township Board Meeting
Meeting April 12th, 2016 — 7:00 PM
Held at: Washington Township Park Pavilion
435 Whipple Lane Avon, IN 46123

Call to Order and Pledge

Board meeting was called to order at 7:00 PM and the pledge was said.

Quorum

Quorum was established. Doug Elmore, Fred Palmer and Suzanne X Conger present. Also in attendance: Trustee Don Hodson, Deputy Trustee Pat Laughlin, and staff.

Public Comment

None

Consent Agenda

The minutes from the March 8th board meeting and the March claims were presented. Doug Elmore made a motion to approve the minutes as submitted. Seconded by Fred Palmer. **Motion carries 3-0.** Doug Elmore made a motion to accept the claims as submitted except for the November 10th Treasurer to be paid later. Seconded by Fred Palmer. **Motion carries 3-0.**

Department Reports

1. The department heads presented their monthly reports at this time. Don Hodson presented the public assistance report for Monica Bales. The department monthly reports can be found on the Township website.

Trustee's Report

Don Hodson presented the Trustee's Report which can be found on the Township Website. During this time, the township board and staff had a discussion about the Township Weed Removal Process.

Old Business

1. Pat Laughlin presented the update for the Township/Fire Headquarters Building Committee. The committee is moving forward with the plan of building a new Headquarters on the current property and demolishing the old building. By July, other businesses/groups that use the property for parking need to be cleared out. The construction will start around September.

New Business

1. Don Hodson presented the Resolution authorizing the payment of the 2015 401a contribution. A contribution analysis is done for each employee depending on their class (1-4) to figure out

how much is contributed. Doug Elmore motioned to accept Resolution with the amended title 041216-01 The Authorization of 2015 401a Contribution Pay 2016 for the amounts listed in the resolution. Seconded by Fred Palmer. **Motion carries 3-0.**

2. Don Hodson presented the resolution for adoption of the 401a retirement plan document and the appointment of a 401a governing board. Don asked the board to change the original language so that there could be a governing board for the plan. It would be a five member board consisting of one member from class 1, class 2, class 3, a township board member (or a designee of the township board), and the trustee (or designee of the trustee). A discussion was held over who would be the designees for the governing board. It was suggested to edit the resolution by taking out the 4th and 5th Where As and under the resolution delete #3, #4, and #5. It was also suggested to take out Exhibit C. Fred Palmer made a motion to draft a new resolution to include exhibit A and B and taking out any reference to a governing board to be available for the township board's signatures. Seconded by Doug Elmore. **Motion carries 3-0.** A special meeting was set up for April 18th, 2016 at 7PM to be held at 311 Production Drive, the Washington Township Government Center to sign the revised resolution.

3. The resolution to create a Park Donation fund was presented. Doug Elmore made a motion to accept the Resolution 041216-02 The Establishment of the Special Non Reverting Fund to Accept Donations for the Washington Township Parks Department. Seconded by Fred Palmer. **Motion carries 3-0.**

4. Don Hodson presented the resolution for establishing the oversight board for the Township internal control policy. This is state mandated and it must be certified by mid-June to State Board of Accounts. A discussion was held by the Township board members, Josie Conrad and Don Hodson about who would make up the oversight committee and their responsibilities. Fred Palmer made a motion to accept the resolution 041216-03 of the Township Board of Washington Township in Hendricks County, Indiana Regarding a System of Internal Controls and Design of an Oversight Committee and that the board appoints the three existing Washington Township Board members as the Oversight committee. Seconded by Doug Elmore. **Motion carries 3-0.**

5. Dan Smith presented the resolution for amending the Washington Township Fire Merit Document. A discussion was held between Chief Smith and the Township Board members about the process of the changes. Doug Elmore made a motion to accept Resolution 041216-04 Authorizing Changes the Washington Township Fire Merit Document. Seconded by Fred Palmer. **Motion carries 3-0.**

6. Lora Lacey gave an update for the Pecar Property Plan. A discussion was held between Lora and the Township board members about the master plan for the property.

Public Comment

None

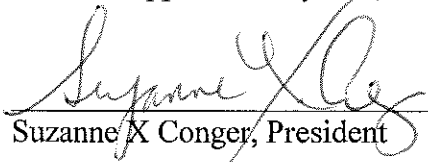
Wishes to be Heard

None

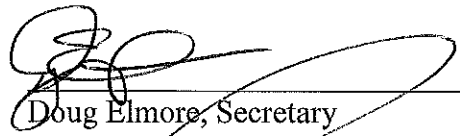
Adjournment

Fred Palmer motioned to adjourn the meeting and Doug Elmore seconded the motion. **3-0 motion carries.** Meeting adjourned at 8:47 PM. A special meeting will be held on April 18th, 2016 at 7PM. Meeting to be held at the Washington Township Government Center, 311 Production Drive. The next regularly scheduled board meeting will be May 10th, 2016 at 7 PM. Meeting to be held at Washington Township Pavilion, 435 Whipple Lane, in event of flooding meeting will be held at Washington Township Government Center, 311 Production Drive.

Minutes Approved May 10th, 2016:


Suzanne X Conger, President


Fred Palmer, Member


Doug Elmore, Secretary

Attest: 
Don Hodson, Trustee