



Parks Department Board Report

March (reporting on February)

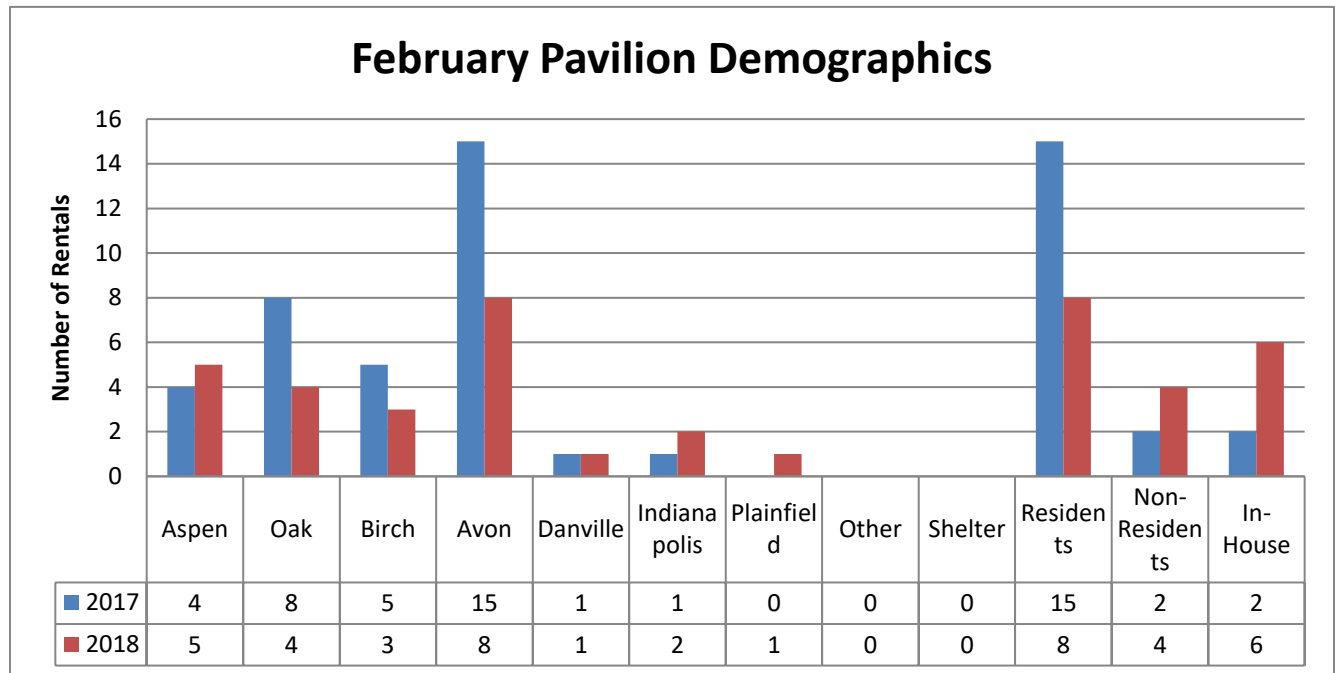
Administrative Update

- This month construction on the White Lick Creek Trail project 2b has begun. Our Maintenance Superintendent has been working closely with the Construction Manager for the project. The project will begin to the south with the construction of the bridge and make its way near the splash pad. The Town of Avon reached out to us for the right of entry on our property, taking the trail to the north. The right of way was signed by Suzanne this month. The staff has already walked the trail with Artistic Design to determine the trees that will need to come down, due to the project.
- The pump in the lift station at the Pavilion Center broke at the end of last month. The plumbing company that we used thought that they could rebuild the pump for a cheaper cost. After close review they determined that the pump is 9 years old and cannot be rebuilt. We had to purchase a new pump which is a purchase that we were not prepared for this year. David (Maintenance Superintendent) has some experience with pumps and explained that most organizations have their pump serviced twice a year to ensure the pump lasts a long time. We are working to add this as an annual maintenance cost in the 2019 budget.
- It's no secret that we have had several issues with our sound system the past year. After our second amplifier blew we determined that the wiring and amplifiers that we currently have were not installed properly. We replaced the amp and sounds system so that it is now controlled on the IOS system that is controlled internally. The sound system cabinet will now stay locked during rentals so that we don't have an issue with rentals messing with the system and potentially doing damage. The good news is that we are able to keep the majority of our old sound system for the new Nature Center.
- The office recently switched our credit card operating system to Heartland because it is more cost effective than our current provider. After some research Heartland found that our current recreation system, RecPro, is not in compliance with their credit card procedures. After some research we found that Danville Parks and Plainfield Parks currently use Rec Desk. Rec Desk is a cloud-based recreation software that is pc and app compatible. We met virtually with Rec Desk to review everything that the software can offer. We learned that we can now set up online forms and offer payment plans to different households. This added feature will allow us to take online payments for EMS billing. Now Carolyn can enter all payments into Rec Desk, have an electronic database of all households and can run reports. Rec Desk was the obvious choice due to the ease and custom features. We are now working with Rec Desk to transfer all of our current members into the new system. We are excited for the change.

Upcoming Programming:

Navigator Knot Tying – 3/13
Sensory Easter Egg Hunt – 3/17
Nerf Competition – 4/11
Navigator Hiking – 4/14
Open Mic & Gamer Night – 4/18
Fish Fryday & Cruise In – 4/27

Pavilion Center Update



Maintenance Update

- Preventative maintenance preformed on all park equipment mowers, weed trimmers, debris blowers etc.
- Plowed three snow events for public and Avon employee safety
- Replaced all broken and damaged fence rails in the park and pavilion area
- Cleaned emergency access road debris and over growth
- Replaced all the light bulbs in the pavilion area the was out or not working
- Walked the pavilion and fixed any damage from past events
- Cleared down trees in park on the trails, walkways etc.
- Removed all three snow plows from park trucks
- Worked hand and hand with (CHA) on the White Lick Trail planning process.
- A morning and afternoon check on (Mattcon General Contractors) who is working on the Pecar park project.
- Replaced missing gravel on the entrance road that was washed away over the winter
- Cleaned up the left-over construction debris left over at Headquarters

- Cleaned up all the trash around the entrance to Headquarters from over the winter
- Put together plan to spread 100 yards of mulch on all Washington Township Property
- Cleaned up the entrance to the Bark Park area and trimmed all the bushes
- In the process of replacing twelve rotten parking posts in the Bark Park area
- Cleaned out the gutters at the maintenance building
- Walked the pavilion with the Avon Fire Department checking for safety infractions.
- Setup the pavilion for 31 different events this year to this point
- Cleaned all mulch beds on property for this season mulching
- Replaced both deep cycle batteries in the dump trailer

2018 Washington Township Park Revenue

		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD (2018)	YTD (2017)	Total (2017)
61,63	Pavilion Center Rental Revenue	\$7,554.41	\$9,711.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,266.06	\$7,864.36	\$131,633.50
53	Shelter Rental	\$3,000.00	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,650.00	\$425.63	\$14,590.63
42	Paw Park Membership	\$475.00	\$630.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,105.00	\$430.00	\$13,542.50
47	Camp Registration Revenue	\$3,315.00	\$3,352.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,667.00	\$0.00	\$60,465.50
59	Catering Revenue	\$812.25	\$281.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,093.70	\$1,000.99	\$15,315.92
68	Cleaning Contract	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$200.00	\$7,275.00
65	Linen Rental Revenue	\$345.00	\$792.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,137.00	\$300.00	\$11,124.00
46	Park Event Fees	\$1,204.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,204.00	\$740.00	\$5,351.00
60	Craft Fair Booth Rental Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,540.00
49	Public Education Course Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62	Pavilion Center Revenue	\$300.00	\$520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$820.00	\$77.00	\$16,034.10
67	Event Concessions Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
58	Vending Machine Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,081.29
89	Miscellaneous Receipts Revenue															
	Damage Expense/Refund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Property Rental Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Restitution/Vandalism	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
28	Parks & Recreation Donations/Sponsorships	\$150.00	\$850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$5,529.07
32	Federal & State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTALS	\$17,355.66	\$16,987.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,342.76	\$11,037.98	\$284,932.51

*Goal \$275,000.00

R411 Parks & Recreation Receipts

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Washington Township Park

Pecar Park

Board Update

March



I. 2018 Pecar Park Update

- Don Murphy and the crew are moving right along with the construction of the fire retention pond and the swales leading to the wetlands. They have learned quick what we mean by wetlands. Although it is very soft ground we still see them working on the property even in the snow.
- The storm drain has been placed. The Town of Avon came out and gave approvals of the pipe that was used.
- This month we decided on the countertops and cabinets in the building. The Assistant Director and I will be going to several different nature centers next month to review exactly what we would like to put on display and the layout of displays.
- This month DNR came out to talk to us about some of the grant opportunities that they can provide at the new park. We found that they can provide us a custom seed mix of native plants for the wetlands, butterfly garden, and raingarden. They plan to distribute this mix to us in the fall and the staff will be doing the plantings. She sent us the list of seeds ahead of time so that we can start making educational signage for the specific areas.
- This month we finalized our landscaping plans with Banning and Mattcon. We will have a section that is grass seed and the majority of the land around the wetlands and the Thompson property will be a natural prairie. We chose a prairie grass that is native to Indiana and takes only a year to mature.
- With the new development from the Pulte group near River Birch elementary, we wanted to again reach out to see if Citizens water had any plans to extend near Pecar Park. We reached out to David Crompton who is responsible for the Pulte development. He met with Citizen Water and WCCD. He informed us that Citizens Water is coming to the new Development but that we wouldn't see any work being done until the year 2020. They will only take the pipe up to the north west corner of the project. If we wish to go any further we would need to pay to bring the pipe along the road line to 150 N and then over to Pecar Park. After learning this information, we feel that it is still in our best interest to continue with the construction of a well in Pecar Park

Progress Pictures:



PECAR PARK PROJECT
AS OF 3/13/18

	BUDGETED	EXPENSES PAID TO DATE	BALANCE REMAINING
GENERAL CONTRACTOR			
MATTCON	1,629,000	81,383.75	1,547,616.25
MAINTENANCE BARN GC	46,825	-	46,825.00
PROFESSIONAL FEES			
Engineering	77,175	50,262.41	26,912.59
Architectural	37,500	26,033.10	11,466.90
Owner Rep	57,525	33,843.33	23,681.67
OWNER COSTS:			
FUNITURE	32,453	-	32,453.00
APPLIANCES	13,000	-	13,000.00
WATER SOFTNER	4,000	-	4,000.00
KOORSEN	20,000	-	20,000.00
TECHNOLOGY	5,000	-	5,000.00
PORT O LETS	2,500	-	2,500.00
WEST CENTRAL	75,000 Estimate	41,034.00	33,966.00
PLAYGROUND	81,000	-	81,000.00
LOW CHALLENGE	3,000	-	3,000.00
PICNIC TABLES	2,500	-	2,500.00
SIGNAGE	30,000	-	30,000.00
TRASH RECEP	2,000	-	2,000.00
POND ARREATOR	6,500	-	6,500.00
MAINT EQUIP	6,000	-	6,000.00
CHANGE ORDERS			
CONTINGENCY	86,042	-	86,042.00
PROJECT TOTAL COST	2,217,020	232,556.59	1,984,463.41