

# WASHINGTON TWP. / AVON FIRE DEPARTMENT

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*Dan Smith*  
Fire Chief

*Gerald George*  
Assistant Fire Chief

*John Shafer*  
Fire Training Division Chief

*Ted Allen*  
EMS Division Chief

*Levi Carpenter*  
Fire Marshal

*Karen Hendershot*  
Public Education

*Chris Krahn*  
Support Services

## Fire Chief's Report

### February 2018

February has been another busy month for our department. By looking at Chief George's report, you will see that we are 99 runs ahead of the same period for last year. As I stated in last month's report, if this trend holds, we can expect about a 12% increase in runs from last year. When our new administrative assistant starts, I hope to do some projections on the types of increases we are seeing so we can possibly project how this may affect us.

As I also stated last month, we have completed interviews for our administrative assistant. We did a second interview process with two of the candidates where we assigned them some tasks to help us better identify their strengths and weaknesses. I am happy to advise you that Kelli Brian has accepted the position as administrative assistant. Kelli comes to us from Vigo County 911 where she functions as a dispatch supervisor, trainer and dispatcher. Kelly recently completed a bachelor's degree program in Fire Service Administration, and is currently working on her masters in the same area. Kelli has previous experience as a volunteer firefighter for 8 years with a department in the Terre Haute area, and is excited to start her new job. She will be taking over her responsibilities on Monday, March 19. We hope to have a week's worth of training for Kelli with different individuals in the organization, so that she can learn all of the responsibilities that each of the township departments do. We are excited to have Kelli as the newest member of our team and look forward to great things from her in the future.

Over the past several months, we have been working on development and staffing of our civilian paramedic program. We have three current personnel on shift filling those positions, and offers have been accepted by three additional personnel that will begin their training next week. After two weeks of training, they will begin their shift assignments and affiliation work. Chief Allen and I interviewed one candidate today, and have 5 additional interviews tomorrow to hopefully fill the remaining openings that we have. We hope to extend employment offers to the remaining 6 personnel that we have to hire, and we will then be at full staffing. The recruit class for the remaining 6 personnel will most likely begin at the beginning of May and also last two weeks.

Last week, our department hosted a Fire Instructor I class that lasted 6 days. Several personnel from around the state attended that class that was sponsored and funded by the State. This weekend, Chief Shafer has an instructor from Sweden coming to train all three shift on

modern firefighting tactics utilizing high pressure firefighting foam. This training is also being funded by vendors so it will be at no cost to us or other attendees. Chief Shafer has been working hard to offer top of the line training while also seeking non-traditional funding sources to keep our costs low and help stretch our training dollars. All of our department offices also attended a two day training in Brownsburg entitled "Leadership Under Fire". This training is another example of our efforts to provide all of our officers with consistent and modern information that will help them as officers and leaders. Chief George and I are also in the process of evaluating the credentials of our officers and leadership, to try to come more into line with industry standards. This will include the requirement of advanced training that builds from a starting point, but will eventually require personnel to obtain college education to qualify for advancement in the organization. This process will not happen overnight, and will be a long range goal.

Last month, I reached out to our contacts at CSX about our training partnership, and did not receive any feedback from them. With our desire to move forward with the training facility for the department, the trustee and I are beginning conversations with the town to try to identify property or locations within the town that might receive a favorable recommendation for development.

In closing, I would like to recognize Lieutenant Jerry Bessler. Jerry is a valuable member of our team here at the fire department and functions as our Public Information Officer as well as the primary point of contact for our chaplain program. Jerry has been a leading force not only as a shift officer, but also in promoting our department in the press and promoting the wellness of the department in helping with the development of the chaplain program. He is also a member of our Peer Support Team. Our department will be hosting a Peer Support training in April for the Indianapolis area, and the cost of that class will be shared by several departments round the Indianapolis area.

**Emergency Operations  
Monthly Report  
February 2018**

**Emergency Responses:**

**February 2018 Total - 396**

C1401 – 1	EG142 – 100	LD141 – 139	MD141 – 112
C1402 – 5	EG143 – 73	TC142 – 0	MD142 – 108
C1420 – 1			MD143 – 98
C1430 – 2			
C1440 - 9			
C1450 – 3			
BC140 – 19			

**Overall average response time of all apparatus for the month of February: 6:05**

**Mutual Aid Given & Received**

<b>Department</b>	<b>Given (EMS/Fire)</b>	<b>Received (EMS/Fire)</b>	<b>Total (Given/Rec)</b>
BFT	4/2	0/2	6/2
DFD	19/7	3/1	26/4
PFT	18/0	3/2	18/5
PITTS	0/0	1/0	0/1
WTFD	18/2	4/1	20/5
<b>TOTAL</b>	<b>59/11</b>	<b>11/6</b>	<b>70/17</b>

**Staffing:**

- Number of overtime positions filled:
  - For minimum staffing: 20

**Incidents Year to Date 2018 – 853 (+99 from 2017)**

C1401 – 3	EG142 – 234	LD141 – 300	MD141 – 240
C1402 – 6	EG143 – 150	TC142 – 1	MD142 – 239
C1420 – 3			MD143 – 195
C1430 – 3			
C1440 - 15			
C1450 – 9			
BC140 – 52			



Division of Public Education  
February 2018  
Report by: Karen Hendershot



<b>Director of Public Education</b>	Jan.	Feb.	YTD.
Public Education	4	4	8
Public Relation	0	1	1
Fundraising	0	0	0
CPR and First Aid	4	3	7
EMS coverage	0	0	0
Fitness and Wellness	0	0	0
<b>Monthly Total</b>	8	0	16

<b>Crews/ HQ Staff</b>	Jan.	Feb.	YTD
Public Education	0	1	1
Public Relation	0	0	0
Fundraising	0	0	0
EMS coverage	0	0	0
Fitness and Wellness	0	0	0
<b>Monthly Total</b>	0	1	1

	Jan.	Feb.	YTD
Cancelled	0	0	0
Rescheduled	0	0	0
Refer/Deny	0	0	0
<b>Total Events</b>	8	0	17
<b>Total Contacts</b>			340

**Public Education Events:**

- **Public Education Events**
  - 1 – Car seat Installation
  - 4 – Preschool Risk Watch lessons
  - 2- Project Lifesaver New Client Enrollments
- **CPR Program**
  - 3 – Heartsaver CPR Classes

**Upcoming Events:**

- 1<sup>st</sup> quarter Fun Friday for Township – March 2nd
- Risk Watch Lessons – Bike Safety
- CPR Skills Check – March 15<sup>th</sup> and 27<sup>th</sup>

**Miscellaneous:**

- Updated/created new Avon Community Heritage Festival Website
- Created “Staff Spotlight” with Chief Smith – announcing at Fun Friday – March 2nd

	2016 Revenue	2016 Month to year	2016 Goal	2017 Revenue	2017 Month to year	2017 Goal	2018 Revenue	2018 Month to year	2018 Goal
January	61,312.64	61,312.64	\$58,333.00	55,641.61	55,641.61	\$70,833.33	50,666.02	50666.02	70,843.84
February	67,647.71	128,960.35	\$116,666.00	98,914.97	154,556.58	\$141,666.66	49,974.04	100640.06	141687.68
March	80,507.95	209,468.30	\$174,999.00	95,039.06	249,595.64	\$212,499.99		100640.06	212531.52
April	53,188.98	262,657.28	\$233,332.00	41,926.97	291,522.61	\$283,333.32		100640.06	283375.36
May	66,687.15	329,344.43	\$291,665.00	82,034.90	373,557.51	\$354,166.65		100640.06	354219.2
June	67,215.67	396,560.10	\$349,998.00	57,867.15	431,424.66	\$424,999.98		100640.06	425063.04
July	74,219.79	470,779.89	\$408,331.00	67,539.46	498,964.12	\$495,833.31		100640.06	495906.88
August	86,184.50	556,964.39	\$466,664.00	70,822.60	569,786.72	\$566,666.64		100640.06	566750.72
September	79,335.55	636,299.94	\$524,997.00	77,709.22	647,495.94	\$637,499.97		100640.06	637594.56
October	65,866.92	702,166.86	\$583,330.00	56,311.14	703,807.08	\$708,333.30		100640.06	708438.4
November	83,241.98	785,408.84	\$641,663.00	40,061.75	743,868.83	\$779,166.63		100640.06	779282.24
December	63,144.15	848,552.99	\$699,996.00	61,501.69	805,370.52	\$850,000.00		100640.06	850,126.08

115.00 applied in TriTech for January



**Fire Inspection/Investigation Division**  
*February 2018 Monthly Report*

	<b>February</b>
<b>Fire Inspections/Consultations</b>	88
<b>Plan Review</b>	23
<b>Site Review</b>	3
<b>Inspector Call Outs</b>	0
<b>Total Number</b>	114
<b>Fire Investigation Cases</b>	
Undetermined	1
Accidental	0
Natural	0
Incendiary	0
<b>Total Fire Investigation Cases</b>	1

**Division Notes:**

- **The Division brought in \$2,000.00 in plan review fees.**

**WASHINGTON TOWNSHIP/AVON FIRE DEPARTMENT**  
**Training Hours**

**February 2018**

	SHIFT			HQ
	A	B	C	
<i>Administrative:</i>	14	2	2	71
<i>Apparatus:</i>	14		29	0.5
<i>Building:</i>	5		12.5	0.5
<i>Driver Ed:</i>	6	5.5	6	86.5
<i>Electrical:</i>		5.5	5	
<i>Fire Suppression:</i>	5	18.5	32.5	0.5
<i>Hazardous Mat'l's:</i>			4	146.5
<i>In-House Training:</i>	20	15	3.5	
<i>Monthly Training:</i>	7.5	5	8	
<i>Recruit Class:</i>				
<i>Special Ops:</i>	1.5	14.5	11.5	
<i>SCBA Maint. &amp; Use:</i>			6	
<i>Co. Officer Development:</i>	6	4		240
<b>HOURS BY SHIFT:</b>	79	70	120	545.5
<b>TOTAL FEB. HOURS:</b>	<b>814.5</b>			

Single Station Training Hours

Station 141 A Shift	15.5 Hours
Station 141 B Shift	24.5 Hours
Station 141 C Shift	57 Hours
Station 142 A Shift	35.5 Hours
Station 142 B Shift	25 Hours
Station 142 C Shift	24.5 Hours
Station 143 A Shift	29 Hours
Station 143 B Shift	17.5 Hours
Station 143 C Shift	33.5 Hours