

TOWNSHIP ADMINISTRATION
2015 GOALS AND OBJECTIVES

1. As directed by the 2013 Board Resolution, invoice towns that are outside our TWP who have annexed into our TWP.
 - a. Completed/Ongoing
2. Develop a policy for Non Merit Employees who reach Medicare eligibility to receive premium assistance.
 - a. Ongoing

- 3. Review a policy that allows TWP to invoice SSI for reimbursement for those given assistance by TWP due to their waiting on SSI disability from SSI.**
 - a. Completed
- 4. Complete 5 Year Strategic Plan for TWP and depts. by June 1.**
 - a. Completed
- 5. Complete a review and establish Self Insurance Plan for medical benefits by August 1st.**
 - a. Completed
- 6. Begin mapping TWP cemeteries and needed repairs.**
 - a. Ongoing

- 7. Develop a 5 Year TWP Outreach Plan**
 - a. Completed/Ongoing
- 8. Improve TWP culture-relations of employer/employees**
 - a. Ongoing
- 9. Review options and make decision on TWP Government Center.**
 - a. Ongoing
- 10. Development of a TWP policy governing projects done by external groups on TWP assets.**
 - a. Not Competed

- 11. Develop legislation that will allow the right for the TWP to decide on using state PERF for those merit firefighters who meet the criteria for eligibility.**
 - a. Ongoing

IN ADDITION TO THE ABOVE, OTHER OBJECTIVES THAT WE MET:

1. Fire dept. is on target to complete acquisitions of aging equipment without use of bonds.
2. Established Employee Recognition and Awards programs.
3. All senior and mid management attended leadership training.
4. Created a fire dept. donation fund and joined the Avon Public Safety Foundation.

2016 GOALS AND OBJECTIVES

1. Complete the adoption of the Non Merit Employee Medicare Premium Reimbursement Plan.
 2. Continue TWP cemetery repairs and begin the mapping project.
 3. Act on the TWP/Fire HQ Committee recommendations and implement the decision made.
 4. Complete the development of a TWP policy governing projects by external groups on TWP assets.
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5. Complete and submit a report to the TWP Board for a decision on using PERF for our merit firefighters who meet the criteria set.
 6. Do another review on self-insurance by mid-2016.
 7. Continue to update and implement the 5 Year Strategic Plan.
 8. Establish fiduciary boards for each of the TWP's 401a, VEBA and 457 Plans.
 9. Study a salary policy for the TWP employee positions.

- 10. Review TWP's Total Benefit Plan(s) for appropriateness, competitiveness; with a summary of each in case Of disability, loss Of life, retirement, termination, Etc**
- 11. Develop and implement TWP Internal Controls as mandated By Indiana SBOA**
- 12. Implement the "Vision" developed by the 5 Year Strategic Goals for TWP Gov't, Fire Service, TWP Parks and TWP Assistance.**
- 13. Include as part of the 2016 TWP Sustainability Plan a plan for future projects and goals including the feasibility of TWP debt reduction.**

- 14. Work very closely with the other taxing entities and other groups to develop and implement a long term economic plan for the Avon community.**

**The Washington Township/Avon Fire
Department
Annual Report 2015**



Year in Review 2015

Run Totals: 2015 4543
 2014 4500
 2013 3695

Automatic Aid Runs:	BFT	DFD	PFT	WTFD	OTHER
Received:	101	87	21	80	9
Given:	78	136	21	169	21

EMS Division:
Total Training Hours: 3248.75
EMS Transport Billing Receipts: \$817,756.77

Fire Training Division:
Total Training Hours: 2015 6377.5
 2014 6211.5

Inspection/Prevention:

	2015	2014
Income	\$6,931.49	\$22,505.89
Inspections	909	688
Plan Review	56	61
Fire Investigations	18	20

Public Education:

Total Events	2015	366
	2014	430

Support Services Division:

*Maintenance	2015	\$232,591.99
	2014	\$151,127.92

* Includes apparatus, equipment, and building

2015 Fire Department Goals and Objectives

- 1. Identify future direction for usage of current headquarters location.**
 - a. Completed/Ongoing
- 2. Formulate strategic plan for fire department to support overall TWP strategic plan.**
 - a. Completed/Ongoing
- 3. Accomplish established objectives within TWP strategic plan as set forth in plan.**
 - a. Completed/Ongoing

2016 Goals and Objectives

- 1. Complete projections of equipment replacement and purchasing.**
- 2. Begin development of an employee psychological fitness program for all department personnel.**
- 3. Continue to address and complete goals and objectives identified in department and TWP strategic plan.**
- 4. Evaluate the need for a transporting medic to be stationed at Station 141.**

- 5. Hire two additional personnel and replace one open position. One new position was projected in budget, and money saved from dispatch contract funding two additional personnel.**
- 6. Continue development of department training ground; identify needed props and training building; select location of training grounds; begin funding strategies.**
- 7. Begin process of evaluating needs for department apparatus mechanics.**

**Washington Township Parks
and Recreation Department
Annual Report 2015**



2015 GOALS AND OBJECTIVES

1. **See a 10% increase from 2014 in Picnic Shelter revenue in 2015**
 - a. Completed
2. **Reestablish Paw Park banner advertising process & generate revenue in 2015**
 - a. Ongoing
3. **Complete Park Department Strategic Plan by June 1, 2015**
 - a. Completed
4. **Complete TWP Wide Strategic Plan**
 - a. Completed
5. **Complete the Strategic Plan goals and objectives identified for completion in 2015**
 - a. Completed

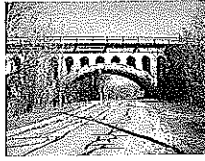
- 6. Conduct a thorough assessment of the Park trail system and develop a 2016/2017 improvement plan**
 - a. Ongoing
- 7. Create a Marketing Plan for using the Pavilion Center as a conference/training venue**
 - a. Completed
- 8. Complete capital improvement projects identified for 2015**
 - a. Completed
- 9. Conduct at least one new (to 2015) program per month in addition to maintaining one prior planned program per month**
 - a. Completed

- 10. Continue "Healthy Community Initiative" by hosting at least two races in the Park and collaborating with community partners to provide educational content free of charge to the community**
 - a. Completed
- 11. Landscape the front beds at the entrance to the Park (three total beds)**
 - a. Completed

2016 GOALS AND OBJECTIVES

1. Reestablish Paw Park banner advertising process & generate revenue in 2016.
Generate a potential sponsor list.
 2. Conduct a thorough assessment of the Park trail system and restore all trail signage.
 3. Complete capital improvement projects identified for 2016.
 4. Conduct at least three new programs per month to reach all interests in the community.
 5. Complete the 2016–2020 Master Plan for the park Department.
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6. Create a Master Plan and concepts for the renovation of the Pecar Property.
 7. Create a policies and procedures manual for all park employees.
 8. Establish program standards for the Washington Township Community Gardens.
 9. Create a volunteer recognition program for individuals that give back to Washington Township Park.
 10. Create a policy document for all township properties to control improvements and projects on our property.

Township Assistance
Department
Annual Report 2015



Year in Review 2015

	<u>2014</u>	<u>2015</u>
Number of Total Requests:	624	501
Amount Requested:	\$175,902	\$180,125
Amount Granted:	\$119,472	\$86,584
Referrals Made:	47	50

Goals and Objectives 2015

- 1. Make and distribute Food Pantry Flyers**
 - a. Completed
- 2. Attend United TWP Association Annual Conference Training**
 - a. Completed
- 3. Continue to meet with Project Angel to assess and address community needs for children and parents.**
 - a. Completed
- 4. Submit Washington TWP Assistance Standards and Guidelines to the County Commissioners for annual deadline.**
 - a. Completed

- 5. Attend Indiana TWP Association training and instruction seminars regarding township assistance.**
 - a. Completed
- 6. Continue to counsel clients on budgeting better and distributing personalized budget forms to take with them.**
 - a. Completed
- 7. Continue to explore whether the TWP will implement SSI Reimbursement Program.**
 - a. Completed
- 8. Complete the Strategic Plan Goals & Objectives identified for completion in 2015.**
 - a. Completed

Goals and Objectives 2016

- 1. Submit the Washington TWP Assistance Standards and Guidelines for annual deadline.**
- 2. Attend DDI trainings at Ivy Tech and the Indiana TWP Association annual Conference.**
- 3. Complete the Strategic Plan Goals and Objectives identified for completion in 2016.**
- 4. Research and implement a Safe Housing Program in order to identify unsafe housing within the community.**

- 5. Research and evaluate burial costs and options within the community.**
- 6. Implement a feedback system for applicants.**
- 7. With implementation of new TWP website, provide an up-to-date and inclusive page of resources to further assist clients with daily living needs and skills.**
- 8. Continue to further community outreach and knowledge of Hendricks County Resources.**