

Washington Township Board Meeting
February 10th, 2015 — 7:00 PM
Held at: Washington Township Park Pavilion
435 Whipple Lane Avon, IN 46123

Call to Order and Pledge

Call to Order and Pledge to the American Flag was given at 7:00 PM.

Quorum

Quorum was established Suzanne X. Conger and Fred Palmer present. Doug Elmore would be joining later in the meeting. Also in attendance: Trustee Don Hodson, Legal Council Tony Jost, and staff.

Public Comment

None

Consent Agenda

The minutes from the January 27th, 2015 board meeting and January claims were presented for approval. Fred Palmer moved to approve the minutes presented. Seconded by Suzanne X. Conger. **Motion carried 2-0.** Fred Palmer questioned whether the board was accepting the claims or approving the claims. Don Hodson explained the claims processes that any bill over \$500 is presented to the board for acceptance. Fred Palmer moved that the January claims be accepted. Seconded by Suzanne X. Conger. **Motion carried 2-0.**

Department Reports

1. Chief Dan Smith presented the December Fire Report which can be found on the Township website. Doug Elmore arrived during this time.
2. Jennifer Thornell presented the Township Assistance Report which can be found on the Township website.
3. Nikki Montembeault presented the Parks Department Report which can be found on the Township website. Fred Palmer asked how the events are promoted. Nikki responded that the park utilizes Facebook and their website along with their newsletter. The park also uses different avenues of free publicity: websites, newsletters, and community centers.

Trustee's Report

Don Hodson presented the Trustee's Report which can be found on the Township website. Don requested that a board workshop be held on March 24th, 2015 at 7PM at the Washington Township Park Pavilion. The purpose would be to discuss the Fire Headquarters/Government Center and to have an open discussion about Township Board Member/Trustee procedures and expectations. It was decided that the "open door" policy will be discussed at the regular March board meeting in order for Tony Jost to be available. Don Hodson mentioned that selected top administrators/supervisors of the Township will be attending leadership training through the Lou Holtz program at Trine University. Others, including members from the park, Lieutenants of the fire department, and Jennifer Thornell will be attending a program through Ivy Tech.

Old Business

None

New Business

1. Jennifer Thornell presented the research done on the SSI Reimbursement. A discussion was held between the board members, Jennifer Thornell, and Don Hodson about the reimbursement plan and the Townships ability to receive payments once the person has received social security. The Township Board Members consent their approval for the SSI Reimbursement.

2. The Establishment of a Fire Department Donation Fund was presented. Tony Jost read an e-mail that Administrator Josie Simison sent to Ryan Preston with State Board of Accounts (SBOA) regarding a few questions about the Non-Reverting fund being able to purchase food and awards, how the funds would get receipted to this fund, and if SBOA had a limit of cash allowed in the fund as well as the purchase of awards for employees in the operating fund. Ryan stated in his e-mail that as long as a Resolution was created the SBOA would not take exception for when and to whom the awards were given as long as the Resolution was adopted. If a donation has restrictions, then it must be used for those items that were listed and documentation must be had as to the restrictions. However should a donation not have restrictions then it must be used for normal operating expenses. The reason to set up special funds is to ear-mark funds for something specific. Donation listed that stated put it in Fire Department Donation Fund, so that they are designated for that purpose. There is language in the Resolution that if the Board determines to extinguish the fund that any monies left would go toward the fire operation fund. A discussion was held between Chief Smith and the board members in regards to the proposed fund, its purpose, and the possibility of a fund cap. Fred Palmer made a motion to approve resolution 021015-01 to be accepted as submitted. Suzanne X. Conger seconded the motion.

Motion carried 3-0.

3. Don presented the 2014 Annual Report that can be found on the Township website and on Gateway. The report, once approved, will be found in the Hendricks County Flyer and the Republican newspapers. A discussion was held between the Trustee and the Board Members about the two options they have for approval. Don Hodson asked the board members to approve and accept the report by signing the document. For the record, Doug Elmore, Suzanne X. Conger and Fred Palmer accepted the document with no exceptions.

Public Comment

None

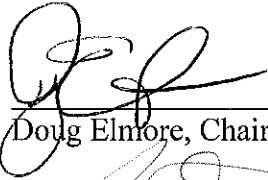
Wishes to be Heard

Don Hodson wanted to go on record to make sure that the board members would be in attendance at the March 24th meeting.

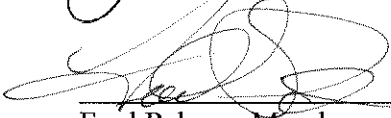
Adjournment

Doug Elmore motioned to adjourn the meeting and Fred Palmer seconded the motion. **3-0 motion carried.** Meeting adjourned at 8:10 PM. The next regularly scheduled board meeting will be March 10th, 2015 at 7:00 PM. Meeting to be held at Washington Township Pavilion, 435 Whipple Lane, in event of flooding meeting will be held at Washington Township Government Center, 311 Production Drive.

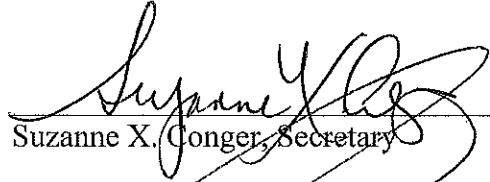
Minutes Approved March 10th, 2015:



Doug Elmore, Chairman

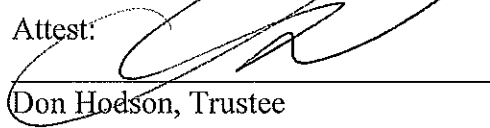


Fred Palmer, Member



Suzanne X. Conger, Secretary

Attest:



Don Hodson, Trustee