

State of the Township

2014



2014 GOALS AND OBJECTIVES:

- 1. PLACE TOWNSHIP PROPERTY AND CASUALTY INSURANCE OUT FOR BID**
 - COMPLETED – COMMITTEE REVIEWED OPTIONS
- 2. TOWNSHIP NEWSLETTER COMPLETED AND SENT BY JUNE 2014**
 - MAILED TO TOWNSHIP CITIZENS IN JUNE
 - DONE QUARTERLY – 1ST, 3RD, 4TH ELECTRONICALLY AND 2ND MAILED
- 3. BEGIN AN EDUCATION PROCESS FOR ELECTED OFFICIALS AND BENEFITS COMMITTEE ON SELF INSURANCE FOR TOWNSHIP MEDICAL PLAN**
 - TWO MEETING HELD WITH TWO DIFFERENT CONSULTANTS

2014 GOALS AND OBJECTIVES:

- 4. TOWNSHIP FIVE YEAR STRATEGIC PLAN**
 - CONSULTANT CONTRACTED AND PROCESS BEGUN
- 5. JOINT BOARD/COUNCIL MEETING OF THE FOUR TAXING ENTITIES AND OTHERS TO CREATE WAYS TO IMPROVE COMMUNITY AND SUPPORT**
 - MEETING WAS HELD JUNE 17 ON ECONOMIC DEVELOPMENT
 - REPS FROM SCHOOL, LIBRARY, CHAMBER, TOWN, AND TOWNSHIP
- 6. CONTINUE MEETINGS BETWEEN WCC AND TOWNSHIP OVER WATER RIGHTS**
 - MEETINGS HELD WITH NO PROGRESS

2014 GOALS AND OBJECTIVES:

- 7. FINISH DEVELOPMENT OF TOWNSHIP SPONSORED OUTREACH PROGRAMS**
 - SOME PROGRAMS DEVELOPED BY PARKS AND FIRE DEPARTMENT
- 8. CREATE A RETIREMENT SUPPLEMENT FOR MEDICAL INSURANCE FOR MERIT FIREFIGHTERS.**
 - WAS CREATED AND REPLACED TOWNSHIP VEBA EFFECTIVE 1/1/13
 - FIRST CONTRIBUTION FOR 2013 WAS MADE EARLY 2014
 - FIRST TWO ELIGIBLE FIREFIGHTERS IN 2015
- 9. WORK WITH COUNTY TOWNSHIP ASSOCIATION TO DEVELOP PROGRAMS TO HELP PUBLIC**
 - ONLY ONE MEETING SO FAR – WILL CONTINUE EFFORTS

IN ADDITION, OTHER OBJECTIVES MET:

- 1. TOWNSHIP REFUNDED THE 207 PARK BOND IN DECEMBER**
 - SAME TERM BUT LOWER INTEREST RATE – PROVIDING \$239,424 SAVINGS OVER TERM
- 2. TOWNSHIP BOARD ADOPTED A FINANCIAL PLAN THAT WILL HELP TO INSURE FINANCIAL STABILITY OVER 6-8 YEARS**
 - FUNDS WERE TRANSFERRED TO RAINEY DAY FUND PER THE PLAN
- 3. TOWNSHIP ADOPTED RESOLUTIONS**
 - ONE COINCIDING WITH THE AVON SCHOOL RESOLUTION FOR A CHANGE IN STATE SCHOOL FUNDING
 - ANOTHER COINCIDING WITH COUNTY WIDE ENTITIES IN SUPPORT OF REQUEST FOR STATE SOLUTIONS TO COMMUNICATION CENTER FUNDING

IN ADDITION, OTHER OBJECTIVES MET:

4. **JOINT PROJECTS BY TOWN/TOWNSHIP**

- STREAM BANK EROSION
- AVON TRAIL MAINTENANCE
- GUARD RAIL

5. **ALL TOWNSHIP DEPARTMENTS HAVE DEVELOPED 5 YEAR CAPITAL PROJECT PLANS**

- DEVELOPED AND FOLLOWING THEM

2015 GOALS AND OBJECTIVES

1. AS DIRECTED BY THE 2013 BOARD RESOLUTION, INVOICE TOWNS OUTSIDE OF TOWNSHIP WHO HAVE ANNEXED INTO THE TOWNSHIP
2. DEVELOP A POLICY PLACING NON MERIT EMPLOYEES WHO REACH MEDICARE ELIGIBILITY TO USE IT AND HAVE ASSISTANCE WITH SUPPLEMENT PREMIUMS
3. REVIEW A POLICY THAT ALLOWS TOWNSHIP TO INVOICE SSI FOR REIMBURSEMENT FOR THOSE GIVEN ASSISTANCE DUE TO THEIR WAITING ON DIABILITY BENEFITS FROM SSI
4. COMPLETE 5 YEAR TOWNSHIP STRATEGIC PLAN AND INDIVIDUAL DEPARTMENT PLANS BY JUNE 1
5. COMPLETE REVIEW AND ESTABLISH SELF INSURANCE PLAN FOR MEDICAL BENEFITS BY AUGUST 1

2015 GOALS AND OBJECTIVES

6. BEGIN MAPPING TOWNSHIP CEMETERIES AND BEGIN MAKING NEEDED REPAIRS
7. DEVELOP A 5 YEAR TOWNSHIP OUTREACH PLAN
8. IMPROVE TOWNSHIP CULTURE-EMPLOYER/EMPLOYEE RELATIONS
9. REVIEW OPTIONS AND MAKE DECISION ON TOWNSHIP GOVERNMENT CENTER
10. DEVELOPMENT OF TOWNSHIP POLICY GOVERNING PROJECTS BY EXTERNAL GROUPS ON TOWNSHIP ASSETS

2015 GOALS AND OBJECTIVES

11. DEVELOP LEGISLATION THAT WILL ALLOW THE RIGHT FOR THE TOWNSHIP TO DECIDE ON USING STATE PERF FOR THOSE MERIT FIRE FIGHTERS WHO MEET THE CRITERIA FOR ELIGIBILITY
12. COMPLETE THE STRATEGIC PLAN GOALS & OBJECTIVES IDENTIFIED FOR COMPLETION IN 2015

TOWNSHIP ASSISTANCE DEPARTMENT



ANNUAL REPORT 2014

YEAR IN REVIEW 2014

2014

2013

Number of Total Requests:

624

640

Assistance Amount Requested:

\$175,902

\$190,065

Assistance Amount Granted:

\$119,472

\$118,630

Referrals Made:

47

42

GOALS AND OBJECTIVES 2014

ALL GOALS COMPLETED

- SUCCESSFULLY EDITED AND SUBMITTED THE WASHINGTON TOWNSHIP ASSISTANCE STANDARDS AND GUIDELINES TO COUNTY COMMISSIONERS,
- CREATED AND DISTRIBUTED UPDATED FOOD PANTRY FLYERS.
- ATTENDED MEETINGS WITH COMMUNITY CHURCH LEADERS AND OTHERS REGARDING TOWNSHIP NEEDS.
- ATTENDED INDIANA TOWNSHIP ASSOCIATION TRAINING REGARDING TOWNSHIP ASSISTANCE.
- REPRESENTED THE TOWNSHIP AT A MEETING REGARDING LOCAL ENERGY ASSISTANCE PROGRAMS AND ROUNDTABLE WITH LOCAL ENERGY PROVIDERS.
- ATTENDED UNITED WAY TRAINING TO BE A CERTIFIED UNITED CHRISTMAS SERVICE CASEWORKER.
- DEVELOPED AND IMPLEMENTED BUDGET FORM AND COUNSEL CLIENTS ON BUDGETING BETTER.
- RESEARCHED AND ASSESSED WHETHER THE TOWNSHIP

2015 GOALS AND OBJECTIVES

1. MAKE AND DISTRIBUTE FOOD PANTRY FLYERS.
2. ATTEND UNITED TOWNSHIP ASSOCIATION ANNUAL CONFERENCE TRAINING.
3. CONTINUE TO MEET WITH PROJECT ANGEL TO ASSESS & ADDRESS COMMUNITY NEEDS FOR CHILDREN AND PARENTS.
4. SUBMIT WASHINGTON TOWNSHIP ASSISTANCE STANDARDS AND GUIDELINES TO THE COUNTY COMMISSIONERS FOR ANNUAL DEADLINE.
5. ATTEND INDIANA TOWNSHIP ASSOCIATION TRAINING AND INSTRUCTION SEMINARS REGARDING TOWNSHIP ASSISTANCE.
6. CONTINUE TO COUNSEL CLIENTS ON BUDGETING BETTER AND DISTRIBUTING PERSONALIZED BUDGET FORMS TO TAKE WITH THEM.
7. CONTINUE TO EXPLORE WHETHER THE TOWNSHIP WILL IMPLEMENT SSI REIMBURSEMENT PROGRAM
8. COMPLETE THE STRATEGIC PLAN GOALS & OBJECTIVES IDENTIFIED FOR COMPLETION IN 2015

WASHINGTON TOWNSHIP PARKS & RECREATION DEPARTMENT ANNUAL REPORT 2014



2014 GOALS AND OBJECTIVES

- 1. CONDUCT AND COMPLETE THE 5-YEAR MASTER PLAN FOR THE PARKS AND RECREATION DEPARTMENT BY DECEMBER 2014**
 - IN PROGRESS
- 2. PURCHASE AND IMPLEMENT A FACILITY MANAGEMENT SOFTWARE SYSTEM (FMSS)**
 - COMPLETED
- 3. INCREASE VISIBILITY AND USE OF PARK AND FACILITIES THROUGH MARKETING**
 - COMPLETED

2014 GOALS AND OBJECTIVES

- 4. COMPLETE THE 2013 FUNDED TED GRANT PROJECT**
 - COMPLETED
- 5. HAVE AT LEAST ONE PROGRAM/EVENT EACH MONTH WHICH INVOLVES THE COMMUNITY**
 - COMPLETED
- 6. CREATE AND PUBLISH A MONTHLY E-NEWSLETTER**
 - COMPLETED
- 7. PARTICIPATE IN A MINIMUM OF ONE CROSS-PARK AND / OR TOWN OF AVON PROGRAM OPEN TO THE COMMUNITY**
 - COMPLETED

2014 GOALS AND OBJECTIVES

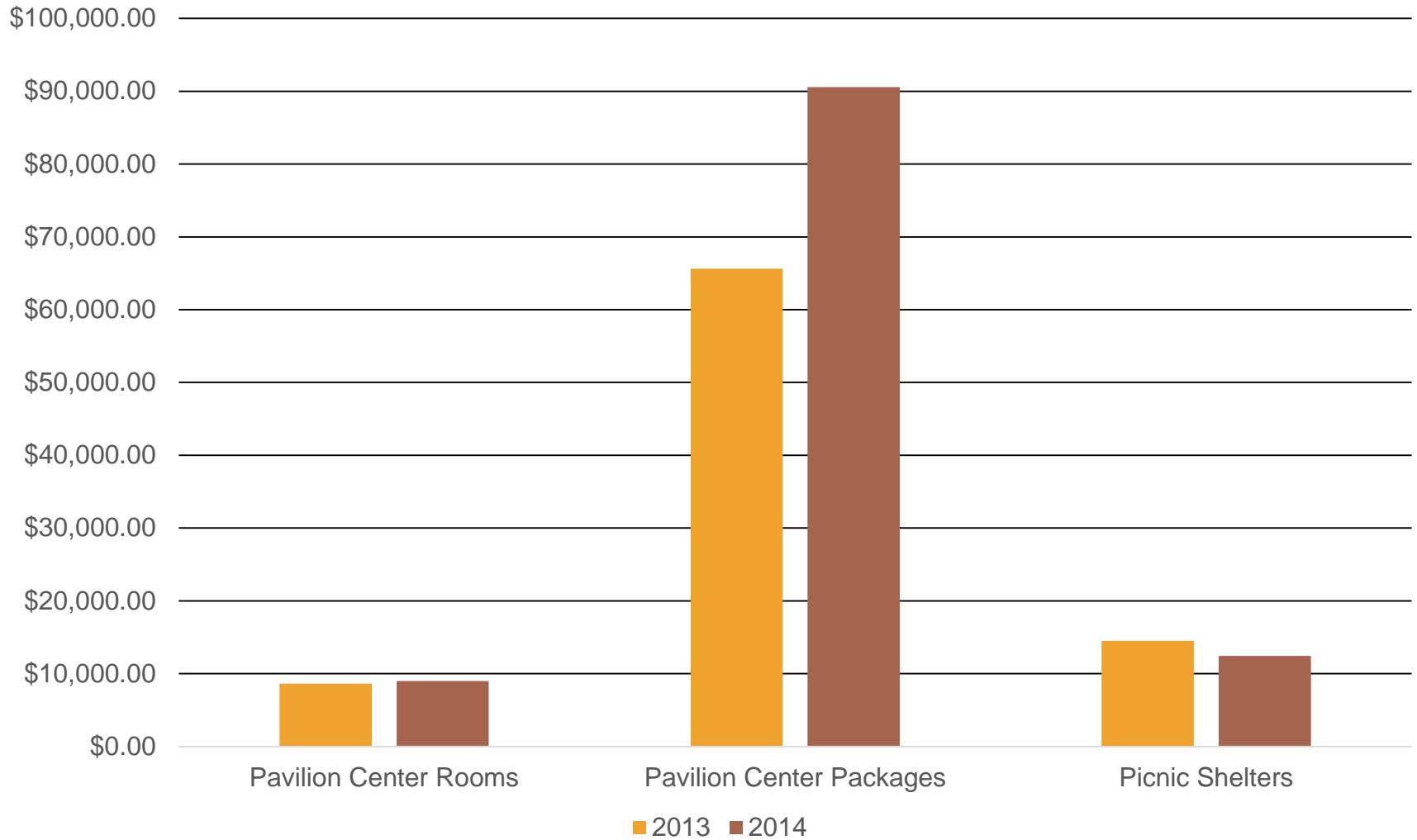
8. **CREATE AND PROMOTE A “HEALTHY COMMUNITY INITIATIVE”**
 - IN PROGRESS
9. **INSTALL A FITNESS STATION IN THE LOWER PORTION OF THE PARK**
 - COMPLETED
10. **CONDUCT A THOROUGH ASSESSMENT OF THE PARK TRAIL SYSTEM AND DEVELOP A 2015/2016 IMPROVEMENT PLAN**
 - NOT COMPLETED
11. **CONTINUE TO EMPHASIZE PREVENTATIVE MAINTENANCE PHILOSOPHY THROUGHOUT THE PARK**
 - COMPLETED BUT ALWAYS IN PROGRESS

2014 GOALS AND OBJECTIVES

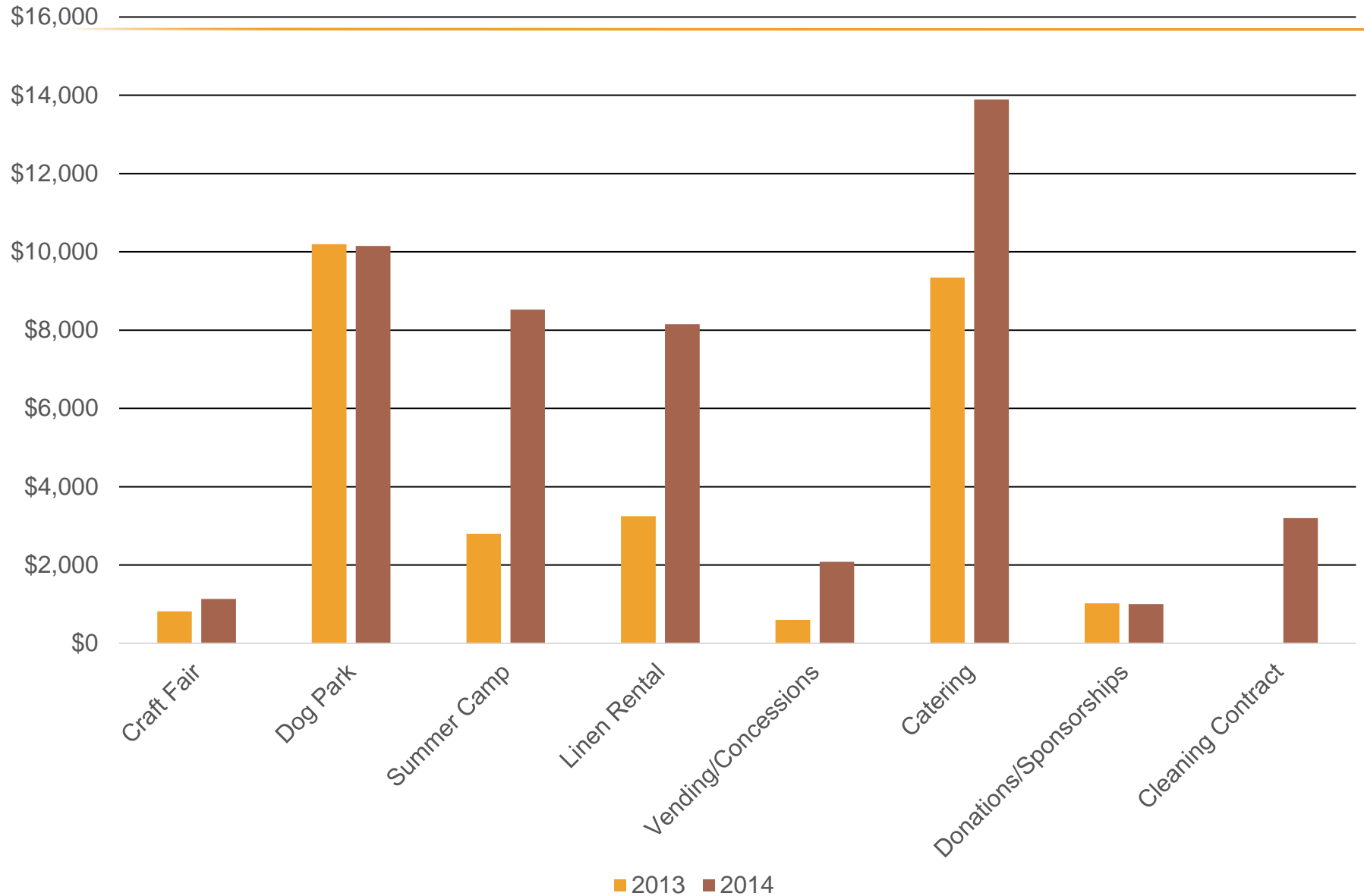
12. LANDSCAPE THE GROUNDS SURROUNDING THE PAVILION CENTER

- COMPLETED

Facility Revenue Comparison (2013 vs. 2014)



Merchandise Revenue Comparison (2013 vs. 2014)



2015 GOALS AND OBJECTIVES

1. SEE A 10% INCREASE FROM 2014 IN PICNIC SHELTER REVENUE IN 2015
2. REESTABLISH PAW PARK BANNER ADVERTISING PROCESS & GENERATE REVENUE IN 2015
3. COMPLETE TOWNSHIP WIDE STRATEGIC PLAN
4. COMPLETE PARK DEPARTMENT STRATEGIC PLAN BY JUNE 1, 2015
5. COMPLETE THE STRATEGIC PLAN GOALS & OBJECTIVES IDENTIFIED FOR COMPLETION IN 2015
6. CONDUCT A THOROUGH ASSESSMENT OF THE PARK TRAIL SYSTEM AND DEVELOP A 2016/2017 IMPROVEMENT PLAN
7. CREATE A MARKETING PLAN FOR USING THE PAVILION CENTER AS A CONFERENCE/TRAINING VENUE
8. COMPLETE CAPITAL IMPROVEMENT PROJECTS IDENTIFIED IN 2015

2015 GOALS AND OBJECTIVES

9. CONDUCT AT LEAST ONE NEW (TO 2015) PROGRAM PER MONTH IN ADDITION TO MAINTAINING ONE PRIOR PLANNED PROGRAM PER MONTH
10. CONTINUE “HEALTHY COMMUNITY INITIATIVE” BY HOSTING AT LEAST TWO RACES IN THE PARK AND COLLABORATING WITH COMMUNITY PARTNERS TO PROVIDE EDUCATIONAL CONTENT FREE OF CHARGE TO THE COMMUNITY
11. LANDSCAPE THE FRONT BEDS AT THE ENTRANCE TO THE PARK (THREE TOTAL BEDS)

WASHINGTON TOWNSHIP/AVON FIRE DEPARTMENT ANNUAL REPORT 2014



YEAR IN REVIEW 2014

- | | | |
|--------------------|-------------|------|
| RUN TOTALS: | 2014 | 4510 |
| | 2013 | 3695 |
| | 2012 | 3964 |

- | | | | | | | |
|-------------------------|------------|------------|------------|------------|--------------|---|
| MUTUAL AID RUNS: | BFT | DFD | PFT | WTF | OTHER | |
| Received: | 121 | | 93 | 193 | 117 | 9 |
| Given: | 98 | 139 | 246 | 177 | 39 | |

YEAR IN REVIEW 2014

- PUBLIC EDUCATION:

<u>Year</u>	<u>Events</u>
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2014	399
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2013	465
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- INSPECTION/PREVENTION:

<u>Year</u>	<u>2014</u>	<u>2013</u>
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- | | | |
|-----------------------|-------------|-------------|
| • Income | \$22,505.89 | \$11,821.34 |
| • Inspections | 688 | 1,051 |
| • Plan Review | 61 | 48 |
| • Fire Investigations | 20 | 22 |

YEAR IN REVIEW 2014

- FIRE TRAINING DIVISION:

• Year	<u>2014</u>	<u>2013</u>
• Total Training Hrs.	6,211.5	4529

- EMS DIVISION :

• Total Training Hours:	4217.5
• EMS Transport Billing Receipts:	\$696,273.77

- SUPPORT SERVICES DIVISION :

• Maintenance:	\$ 151,127.92
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GOALS AND OBJECTIVES 2014

- 1. CREATE STRATEGIC PLAN FOR THE DEPARTMENT.**
 - NOT COMPLETED
- 2. COMPLETE REPAIRS AT STATION 143.**
 - COMPLETED
- 3. IDENTIFY AND IMPLEMENT NEW GOALS AND PROGRAMS WITHIN PUBLIC EDUCATION.**
 - COMPLETED AND ON-GOING
- 4. CONTINUE TO FORMULATE TEAM CONCEPTS AND WORK TOWARDS GREATER MEMBER PARTICIPATION.**
 - NOT COMPLETED

GOALS AND OBJECTIVES 2014

5. **COMPLETE CARPET AND TILE REPLACEMENT AT ALL THREE STATIONS.**
 - NOT COMPLETED
6. **COMPLETE ORDER AND DELIVERY OF SECOND ENGINE AND AMBULANCE.**
 - NOT COMPLETED
7. **CONTINUE TO FOSTER PARTICIPATION WITH COUNTY FIRE DEPARTMENTS TO REALIZE COMMON GOALS AND OBJECTIVES. CURRENTLY WRITING SECOND TRAINING GRANT.**
 - COMPLETED AND NOT COMPLETED

2015 GOALS AND OBJECTIVES

1. IDENTIFY FUTURE DIRECTION FOR USAGE OF CURRENT HEADQUARTERS BUILDING.
2. FORMULATE STRATEGIC PLAN FOR FIRE DEPARTMENT TO SUPPORT OVERALL TOWNSHIP PLAN.
3. ACCOMPLISH ESTABLISHED OBJECTIVES CONTAINED WITHIN TOWNSHIP STRATEGIC PLAN.
4. COMPLETE CONSTRUCTION, INSPECTION, FINANCING AND DELIVERY OF SECOND ENGINE AND AMBULANCE.
5. CONTINUE TO DEVELOP AND EXPAND PROGRAMMING NEW PROGRAMMING IDEAS WITHIN PUBLIC ED.
6. PROVIDE AND ENCOURAGE STAFF DEVELOPMENT OPPORTUNITIES.

2015 GOALS AND OBJECTIVES

7. SEEK ADDITIONAL OPPORTUNITIES FOR WAYS TO RECOGNIZE EMPLOYEES FOR OUTSTANDING SERVICE.
8. EVALUATE CONTINUED UTILIZATION OF SQUAD 141 AND CONSIDER POSSIBLE ALTERNATIVES.