

# State of the Township



2012

# **2012 PROBLEMS LEFT FROM WHEN WE CAME INTO OFFICE**

## **1. UNDERFUNDED TOWNSHIP BOND FUNDS**

- STANDARDS AND POOR LOWERED BOND RATING ONE NOTCH.
- DLGF ADVISED ENTITIES TO USE CAGIT FUNDS TO CORRECT IT.
- TOWNSHIP HAD TO INCREASE THE E-LOAN TO \$4.1 MILLION (\$ 1MILLION INCREASE).
- THE BOND FUNDS ARE NOW POSITIVE.

## **2. RETIREMENT**

- 401A EFFECTIVE JANUARY 1, 2012.
- THIS CHANGE ALLOWS THE TOWNSHIP TO REWARD EMPLOYEES AND STILL BE IRS COMPLIANT.
- ALLOWS THE PLAN TO BE COMPARABLE WITH OTHER LOCAL GOVERNMENT ENTITIES.

## **3. GROUP MEDICAL PLAN**

- PLACED OUT FOR BID.
- THE 2013 RENEWAL RATE ONLY HAD A 2% INCREASE; INDUSTRY HAD A 28% INCREASE.

## **4. STATE BOARD OF ACCOUNT AUDIT**

- OUR PART OF THE AUDIT-2011 WENT VERY WELL AND AVAILABLE ON OUR WEBSITE.

## **5. STATE MANDATED POLICIES**

- THE BOARD PASSED A NUMBER OF RESOLUTIONS CORRECTING THIS.

# **REVIEW OF GOALS OUTLINED FOR 2012:**

## **1. TOWNSHIP POLICY MANUAL**

- REVISED AND ARE NOW COMPLIANT WITH ALL EMPLOYMENT LAWS.

## **2. IMPLEMENT ENERGY RECOMMENDATIONS**

- THESE WERE DONE AND HAVE SAVED THE TOWNSHIP 20% IN COST.

## **3. CONTINUE IMPROVING RELATIONS WITH THE VARIOUS COMMUNITY ENTITIES.**

- THE CEO'S OF THE FOUR TAXING UNITS; LIBRARY, SCHOOL, TOWN AND TOWNSHIP, HAVE MET EVERY OTHER MONTH ALONG WITH OUR LOCAL AND STATE REPRESENTATIVES AND SENATORS.
- ALSO BEEN WORKING WITH THE TOWN ON THEIR ANNEXATION PROJECTS.

## **4. IMPLEMENTING FINANCIAL REVIEW RECOMMENDATIONS.**

- HAS ALLOWED THE TOWNSHIP TO BE SOUND FINANCIALLY AND GAVE FULL-TIME EMPLOYEES A 3% PAY INCREASE.
- CONSOLIDATION COMMITTEE WILL REVIEW ASSETS; (EXAMPLE: TOWNSHIP HEADQUARTERS BUILDING)

## **5. COMMUNITY OUTREACH PROGRAMS**

- THE TOWNSHIP HAS BEEN WORKING WITH THE LEADERSHIP OF THE AJAA FOR IMPROVED YOUTH SPORTS FACILITIES.

# **REVIEW OF GOALS OUTLINED FOR 2012** **(CONTINUED):**

## **6. ESTABLISH WEBSITE AND TOWNSHIP NEWSLETTER**

- NEWSLETTER WAS POSTPONED TO 2013
- WEBSITE WAS ESTABLISHED AND IS CURRENT

## **7. BIDDING TOWNSHIP BANKING & PROPERTY/CASUALTY INSURANCE**

- POSTPONED UNTIL 2013

## **8. WORK WITH TOWN ON THE FIRE TERRITORY AND CONSOLIDATION STUDIES.**

- TERRITORY PUT ON HOLD PENDING CONSOLIDATION
- CONSOLIDATION COMMITTEE WAS APPOINTED
- THE COMMITTEE COMPLETED AN EXTENSIVE ONE YEAR STUDY AND PRESENTED A RECOMMENDATION TO CONSOLIDATE.
- EACH ENTITY WILL REVIEW, HOLD PUBLIC HEARINGS, MAKE CHANGES AND THEN VOTE ON A MATCHING RESOLUTION AND PLAN NO LATER THAN DECEMBER 11, 2013.
- IF BOTH ENTITIES VOTE FOR CONSOLIDATION, IT WILL BE ON THE NOVEMBER, 2014 BALLOT FOR THE VOTERS TO DECIDE.

# 2013 WASHINGTON TOWNSHIP GOALS

1. REFINANCE OLDER TOWNSHIP BONDS TO REDUCE INTEREST RATE/SECURE COST SAVINGS.
2. PLACE THE TOWNSHIP BANKING AND PROPERTY/CASUALTY INSURANCE OUT FOR BID
3. LOOK AT WAYS TO CONTAIN/REDUCE THE NEED FOR THE FIRE EMERGENCY LOAN.
4. OFFER COMMUNITY OUTREACH PROGRAMS AND ENCOURAGE EMPLOYEES TO BE INVOLVED IN COMMUNITY PROGRAMS GROUPS.
5. CREATE A TOWNSHIP NEWSLETTER.
6. CONTINUE COOPERATION WITH THE TOWN OF AVON'S ANNEXATION PLANS.
7. ENCOURAGE WITHIN THE FOUR TAXING UNITS, AN EDUCATION PROCESS THAT HELPS THE ELECTED OFFICIALS AND KEY MANAGEMENT UNDERSTAND OTHER UNITS' BUDGETS, PROJECTS AND CHALLENGES.
8. EDUCATE THE PUBLIC ABOUT THE PROPOSED CONSOLIDATION PLAN.
9. CONTINUE TO STRIVE TO IMPROVE "CUSTOMER SERVICE", EMPLOYEE RELATIONS AND SEEK TO GET THE MOST OUT OF EVERY TAX DOLLAR!!!



*Washington Township/Avon Fire  
Department*



# YEAR IN REVIEW

- **RUN TOTALS:** 3964 (2012) 3970 (2011)
- **EMS BILLING:** \$645,524.35 COLLECTED/RO
- **PUBLIC EDUCATION:**
  - 309 TOTAL EVENTS
  - AWARDED AN AFG 2011 GRANT FOR TURNOUT GEAR
  - EXCESS FUNDS USED TO PURCHASE 2<sup>ND</sup> WASHER AND OTHER ITEMS
  - RECEIVED WAL-MART COMMUNITY GRANT AWARD
  - DENIED 2 OTHER GRANT REQUESTS
  - GENERATED \$2,195 IN REVENUE (2011; \$1,201)
- **SUPPORT SERVICES**
  - APPARATUS MAINTENANCE: \$80,598
  - FACILITIES MAINTENANCE: \$ 9,200

# ***INSPECTIONS/INVESTIGATIONS:***

- 1,450 BUILDING INSPECTIONS
- 64 PLANS REVIEW
- 34 FIRE PROTECTION PERMITS
- 221 NEW CONSTRUCTION INSPECTIONS
- 43 FIRE INVESTIGATIONS
- GENERATED \$13,412.04 IN REVENUE

## ***FIRE TRAINING:***

- 4,807.5 TOTAL TRAINING HOURS
- 400.6 HOURS PER MONTH
- 6.68 HOURS PER FIREFIGHTER/MONTH (NATL AVG: 4.3)
- 80.1 HOURS PER FIREFIGHTER/YEAR (NATL AVG: 51.6)

***EMS DIVISION:*** - PURCHASED 3 MOTORIZED LOADING SYSTEMS FOR AMBULANCES  
- PROMOTED FULL TIME EMPLOYEE TO DIVISION CHIEF OF EMS

## ***OTHER:***

- PURCHASED NEW TRACKING SYSTEM
- FILLED 2 FIREFIGHTER/PARAMEDIC POSITIONS
- IMPROVEMENTS IN HEALTH AND FITNESS PROGRAM
- INSTALLATION OF NEW ROOF AT STATION 141
- SIGNED FOR PURCHASE OF NEW AMBULANCE AND FIRE ENGINE



## 2012 GOALS AND OBJECTIVES

- CONTINUE ENERGY SAVING INITIATIVES.
- REPLACE ONE ENGINE AND ONE AMBULANCE.
- BEGIN NEEDED WORK ON STATIONS.
- INSTITUTE WORK PERFORMANCE EVALUATION PROGRAM.
- WORK TO INCREASE EFFECTIVENESS OF TRAINING AND SERVICE DELIVERY IN EMS DIVISION.
- DEVELOP AND IMPLEMENT BUSINESS COMMUNITY PRE-PLANNING PROGRAM.
- INCREASE OUTSIDE FIRE TRAINING OPPORTUNITIES FOR SPECIALIZED PERSONNEL TRAINING.
- CONTINUE TO FOSTER BUSINESS RELATIONSHIPS THROUGH TRAINING DELIVERY AND WORKSHOPS.

## *2013 Goals and Objectives*

1. Continue Needed Repairs on Station 143 to resolve mold issues
2. Complete carpet and tile repairs at stations as needed
3. Complete order of second engine and ambulance
4. Increase fire department presence in community through service projects, visitations at schools and extended care facilities
5. Seek out new and innovative ways that the department can provide medical services to the community
6. Foster collaboration with other County departments to realize goals and objectives through shared resources
7. Finalize development of Work Performance Evaluation program and complete the first department wide evaluation process
8. Train additional Peer Fitness Trainers to assist with WPE
9. Purchase new workout equipment for stations to replace outdated equipment
10. Replace existing Lifepac 12 with new Lifepac 15 units
11. Installation of 3<sup>rd</sup> power loading system for last transporting unit

# WASHINGTON TOWNSHIP PARKS & RECREATION DEPARTMENT ANNUAL REPORT 2012



# 2012 PARK DEPARTMENT IN REVIEW

## PROGRAMS/EVENTS/ACTIVITIES:

- FIRST FATHER-DAUGHTER DATE NIGHT - FEBRUARY 18<sup>TH</sup>
- AVON OPTIMIST CLUB ANNUAL EASTER EGG HUNT - APRIL 7<sup>TH</sup>
- MUSIC IN THE PARK - 7 CONCERTS - JUNE-SEPTEMBER
- SUMMER CAMP PROGRAM – JUNE-AUGUST
- 13<sup>TH</sup> AVON COMMUNITY HERITAGE FESTIVAL- SEPTEMBER 29<sup>TH</sup>
- GHOST & GOBLINS - OCTOBER 27<sup>TH</sup>
- HOLIDAY CRAFT FAIR - NOVEMBER 17<sup>TH</sup>

# 2012 PARK REVENUE STATISTICS

## VENUE: 2012

## 2011

● PARK PASSES 253	288	
● SHELTER RENTALS 116	135	
● PAVILION 190	277	
● PARK REVENUE 131,233	\$ 150,626	\$

## DEMOGRAPHICS:

● AVON 105	135	
● BROWNSBURG 22	37	

# 2013 PARK DEPARTMENT GOALS

1. HIRE PARKS DIRECTOR.
2. DEVELOP & IMPLEMENT A MARKETING PLAN FOR THE PARK AND FACILITIES.
3. HAVE AT LEAST ONE PROGRAM/EVENT EACH MONTH THAT INVOLVES THE COMMUNITY.
4. UPDATE PARK MASTER PLAN.
5. PLAN AND COMPLETE AT LEAST TWO PROGRAM/EVENTS WITH THE TOWN PARKS DEPARTMENT.
6. DEVELOP A CAPITAL ASSET MAINTENANCE PLAN .
7. INCREASE NON-TAX PARK REVENUE WHILE MAINTAINING A PUBLIC FRIENDLY PARK.
8. DEVELOP AND MARKET “COMMUNITY FRIENDLY” NOT-FOR-PROFIT RATES.

# TOWNSHIP ASSISTANCE ANNUAL REPORT





# TOWNSHIP ASSISTANCE GOALS **2012 GOALS-ALL COMPLETED**

- SUCCESSFULLY EDITED AND REVISED THE WASHINGTON TOWNSHIP ASSISTANCE STANDARDS AND GUIDELINES.
- ATTENDED MONTHLY FOOD PANTRY COALITION MEETINGS.
- ATTENDED MEETINGS WITH HENDRICKS COMMUNITY FOUNDATION.
- ATTENDED INDIANA TOWNSHIP ASSOCIATION TRAINING.
- ATTENDED ROUNDTABLE MEETING WITH LOCAL ENERGY PROVIDERS.
- ATTENDED UNITED WAY TRAINING TO BE A CERTIFIED UNITED CHRISTMAS SERVICE CASEWORKER.
- PRESENTED AT HELPING HANDS DAY SEMINAR CONDUCTED BY LEADERSHIP OF HENDRICKS.

# **2013 TOWNSHIP ASSISTANCE GOALS**

- SUBMIT WASHINGTON TOWNSHIP ASSISTANCE STANDARDS AND GUIDELINES TO THE COUNTY COMMISIONERS FOR ANNUAL DEADLINE.
- CONTINUE TO ATTEND MONTHLY FOOD PANTRY COALITION MEETINGS.
- MEET WITH COMMUNITY CHURCH LEADERS AND FOOD PANTRY PERSONNEL TO CONTINUE TO ASSESS FOOD NEEDS IN THE TOWNSHIP.
- CONTINUE TO MEET WITH NON-PROFIT AGENCIES TO ASSESS AND ADDRESS COMMUNITY NEEDS.