



# **PARKS BOARD REPORT**

**April 17<sup>th</sup>, 2013**

## **Parks Director Report**

- **I am working on a grant application to Visit Hendricks County for marketing plan for the park to include both the Pavilion Center and future programming. My proposal will include both traditional (i.e. newspaper print ads, flyers, program brochure) and social media methods. Grant application is due on April 26<sup>th</sup>, 2013 and notification process takes approximately 45-90 days.**
- **Our summer camp registration is open. We are happy to have April Wolcott back as our Camp Director. We have developed a Parent Handbook to assist with communicating our policies and procedures (enclosed). April is entering actively interviewing potential Camp Counselors and working on weekly lesson plans.**
- **We have had several requests by groups wanting to use the park for special events. I am working on an Event Request Form and procedures to help streamline the request and approval process.**
- **Hillary Shaffer is a current IU student studying Environmental Management and she will be joining us this summer as a volunteer intern. She will be here for 20 hours a week in June and July. Some of her projects will include environmental education sessions with the summer camp, an environmental education session that will be open to the community and a study of what invasive plants we currently have in the park. The study will include a suggested long-term management plan for removing these plants in an environmentally friendly manner.**

## March Revenue Update

Facility	Revenue	Merchandise	Revenue	Courses	Revenue
Pavilion Center Hourly Room Rentals	\$1,525.00	Dog Park	\$1,085.00	Summer Camp	\$0.00
Weekend Package Rentals	\$4,956.77	Equipment Rental	\$175.00		
<b>Pavilion Center Subtotal</b>	<b>\$6,481.77</b>	Linen Rental	\$226.50		
Shelter Rentals	\$700.00	Catering Fee	\$333.36		
Amphitheater Rentals	\$200.00	Prep Room Fees	\$700.00		
<b>Shelter Subtotal</b>	<b>\$900.00</b>				
<b>Facility Total</b>	<b>\$7,381.77</b>	<b>Merchandise Total</b>	<b>\$2,519.86</b>	<b>Courses Total</b>	<b>\$0.00</b>
<b>March Revenue Total: \$9,901.63</b>					

## Upcoming Events

Date	Event
April 22 <sup>nd</sup>	Town of Avon White Lick Trail Grand Opening
June 3 <sup>rd</sup> -July 26 <sup>th</sup>	Summer Camp
June 22 <sup>nd</sup>	Misty Eyes Fun Run/Walk Event
September 21 <sup>st</sup>	Project Angel Walk at Dusk
September 28 <sup>th</sup>	Heritage Festival
October 26 <sup>th</sup>	Annual Ghosts and Goblins
November 16 <sup>th</sup>	Craft Fair

**2013 Washington Township Park Revenue**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Pavilion Center 61-63	\$6,281.87	\$4,250.89	\$7,181.77										\$17,714.53
Shelter Rental -53	\$1,720.00	\$250.00	\$900.00										\$2,870.00
Property Rentals- 002599783002													
Merchandise													
Dog Park -42	\$475.00	\$625.00	\$1,085.00										\$2,185.00
Dog Park Banner Sale													\$0.00
Catering Fee-59	\$133.20		\$333.36										\$466.56
Damage Fees-other-55													\$0.00
Linen Rental Revenue-65	\$437.25		\$236.50										\$663.75
Vending Revenue-58													\$0.00
Equipment Rental-66	\$200.00	\$100.00	\$175.00										\$475.00
Donations-28													\$0.00
Refund-playground equip -81													\$0.00
Restitution-vandalism-89													\$0.00
Damage Expense - 89													\$0.00
Summer Camp -47													\$0.00
Classes /other -62													\$0.00
Special Event Fees													\$0.00
Father Daughter Dance-46													\$0.00
Craft Fair Booth Rental-60													\$0.00
Ghost & Goblins-46													\$0.00
Other													\$0.00
<b>TOTALS</b>	\$9,247.32	\$5,225.89	\$9,901.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,374.84

Updated 10/19/12