

WASHINGTON TOWNSHIP BOARD MEETING  
JANUARY 2, 2018  
TRUSTEE REPORT

1. Tonight after the Opening and establishment of a quorum, there will be a Public Hearing on the Additional Appropriation request. The hearing was advertised, as required by state statute, in two newspapers- "The Republican" and "The Hendricks County Flyer".
2. Tonight is one of two meetings the Township Board must hold by state statute- Reorganization of the Board and the Approval of the Budget each year. State Law states that the Board meets on the first Tuesday after the first Monday in January to elect a chairman and secretary. Also at that meeting they appoint themselves as the Township Finance Board and elect a chairman and secretary of that board for the new calendar year.
3. There is no proposed Old Business for this meeting.
4. Under New Business:
  - a. You are being asked to approve a resolution transferring \$1,054,827 from the Township General Fund to the Township Rainy Day Fund.
  - b. You are being asked to approve a resolution for the Additional Appropriation amount of \$ 1,939,149 for the Rainy Day Fund and \$ 154,871 for the Park Capital Fund. The Additional Appropriation was advertised in two newspapers and a Public Hearing was held earlier in tonight's meeting.
  - c. If the Additional Appropriation is approved, we are requesting the Awarding of the Pecar Park Project Bid as recommended by the Trustee, Park Director and our Owner Rep. The bid process was advertised, bids were submitted in proper form, and those bids received by the deadline given were opened on November 14, 2017 by the Board Chairman at the advertised Special Board Meeting on that date at 6:30pm. Our Township Legal Counsel, Tony Jost, is present to explain the Bid Award Process.
  - d. Each year as required by state statute, the Township Board establishes the Township Credit Card policy for the calendar year. The Township has four credit cards-one with a limit of \$5,000 for the Fire Department with Chief Dan Smith and Ass't Chief Gerald George as the Controllers of that card; another with a \$5,000 limit for the Parks Department with

- Parks Director Lora Lacey and Ass't Director Stephani Massa as the Controllers of that card; two cards for the Township-one with a credit limit of \$5,000 and the other with a limit of \$10,000. For those two cards the designated Controller is Carolyn Thacker. We are asking you approve a resolution approving those cards, card limits and the controllers mentioned.
- e. As required by state statute and SBOA Guidelines, the Township Board must approve each calendar year the Township Mandated Financial Guidelines and establish a Township Oversight Board. We are asking the approval of a resolution establishing that guideline for 2018.
  - f. Even though the Agenda shows the approval of a resolution for the Inter Fund loans, we will be requesting a continuance until the February Board meeting to allow us to assess Township Cash Flows.
5. As a reminder the February Board Meeting will be when we present the 2017 Township Financial Report and the 2018 Township Assistance Guidelines, as required by law. That evening the Department heads and I will also be presenting our "State of the Township". The purpose of the presentation is to review the 2017 Goals we presented last year and outline our 2018 Goals.