



# Parks Department Board Report

## January 2, 2017 (reporting on December)

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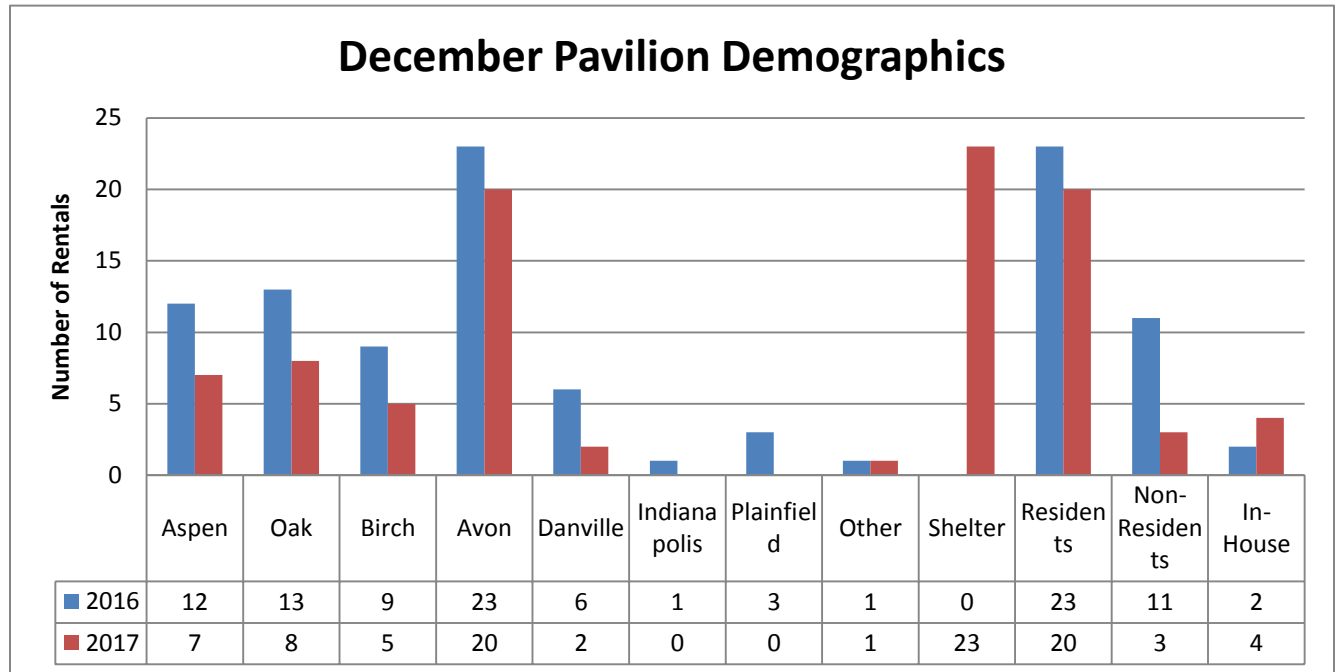
### Administrative Update

- This month Delbert (Town of Avon) and I have put the finishing touches on the Avon Community Recreation Guide. The guide will be delivered to us in bundles of 30 so that we can deliver the Recreation guides to each elementary school this year. This will give us great exposure for our 2018 programming. The guide will also include a full page spread on all of the trails connecting from Avon Town Hall Park and Washington Township Park. I will send out a digital copy when it is complete.
- This month we had our annual Winter Camp. We had our best turnout yet for the camp and were able to bring back some of our Summer Camp. We added ice skating and cupcake decorating to our list of activities and even had a visit from Santa. Our next camp will be during Spring break but we are already on the search for our Summer Camp Director.
- With the help of Kisha Bryant we were able to release the Maintenance Superintendent position that will begin in January. We have had several applicants interested in the position and we will start interviewing in January.
- The maintenance staff will begin cleaning up all of the holiday decorations the first of the year. We do plan to leave the decorations around the ice rink up until it closes in March.

### Upcoming Programming:

- Trilby is putting the finishing touches on her January programming. Programming will include computer classes for our active adults and a country line dancing class in the pavilion center.

## Pavilion Center Update



## Maintenance Update

- Testing all of the Christmas lights
- Prepping the snow plows
- Clearing the trails
- Fixing some of the trails by adding gravel
- Mowing the park and cemeteries
- Deep cleaning at the Pavilion Center
- Change overs in the Pavilion Center
- Spot painting the Pavilion Center
- Fixed plumbing issues in the office kitchen
- Cleaning debris from Whipple Ln
- Hanging Christmas lights
- Assist with programming set up
- Adding more electric pedestals in the park
- Fixed the lights in the small shelter bathroom

**2017 Washington Township Park Revenue**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD (2017)	YTD (2016)	Total (2016)
<b>61,63</b> Pavilion Center Rental Revenue	\$7,864.36	\$18,931.91	\$12,585.15	\$11,986.41	\$12,812.54	\$12,831.31	\$14,187.17	\$13,913.13	\$5,349.13	\$10,284.14	\$9,010.56	\$1,877.69	\$131,633.50	\$120,832.40	\$125,914.97
<b>53</b> Shelter Rental	\$425.63	\$950.00	\$900.00	\$2,250.00	\$2,420.00	\$2,725.00	\$2,060.00	\$1,150.00	\$800.00	\$510.00	\$100.00	\$300.00	\$14,590.63	\$14,755.00	\$14,955.00
<b>42</b> Paw Park Membership	\$430.00	\$1,230.00	\$1,215.00	\$1,400.00	\$1,235.00	\$1,462.50	\$1,050.00	\$1,575.00	\$1,145.00	\$1,605.00	\$810.00	\$385.00	\$13,542.50	\$10,995.00	\$11,125.00
<b>47</b> Camp Registration Revenue	\$0.00	\$1,125.00	\$2,620.00	\$2,065.00	\$17,200.00	\$16,802.50	\$8,405.00	\$3,191.00	\$3,182.50	\$3,282.00	\$2,025.00	\$567.50	\$60,465.50	\$38,356.80	\$39,406.80
<b>59</b> Catering Revenue	\$1,000.99	\$190.65	\$171.00	\$2,071.72	\$2,060.08	\$932.95	\$1,462.28	\$1,418.15	\$1,111.97	\$2,818.23	\$1,453.00	\$624.90	\$15,315.92	\$12,792.54	\$14,446.25
<b>68</b> Cleaning Contract	\$200.00	\$200.00	\$1,000.00	\$1,000.00	\$600.00	\$800.00	\$200.00	\$1,400.00	\$800.00	\$475.00	\$200.00	\$400.00	\$7,275.00	\$6,525.00	\$7,125.00
<b>65</b> Linen Rental Revenue	\$300.00	\$638.00	\$1,337.50	\$1,510.00	\$952.50	\$1,563.50	\$527.50	\$2,593.50	\$775.00	\$511.50	\$415.00	\$0.00	\$11,124.00	\$8,856.32	\$9,170.32
<b>46</b> Park Event Fees	\$740.00	\$1,411.00	\$835.00	\$240.00	\$370.00	\$575.00	\$90.00	\$275.00	\$800.00	\$0.00	\$0.00	\$15.00	\$5,351.00	\$2,591.50	\$2,741.50
<b>60</b> Craft Fair Booth Rental Revenue	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00	\$1,320.00	\$0.00	\$1,540.00	\$2,375.00	\$2,375.00
<b>49</b> Public Education Course Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>62</b> Pavilion Center Revenue	\$77.00	\$900.00	\$957.50	\$2,465.00	\$1,322.75	\$1,662.00	\$1,232.50	\$4,082.50	\$1,747.50	\$1,243.75	\$300.00	\$43.60	\$16,034.10	\$12,728.75	\$12,728.75
<b>67</b> Event Concessions Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	\$300.00
<b>58</b> Vending Machine Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$468.00	\$262.34	\$435.40	\$240.85	\$422.10	\$252.60	\$0.00	\$0.00	\$2,081.29	\$1,514.85	\$1,514.85
<b>89</b> Miscellaneous Receipts Revenue															
Damage Expense/Refund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$835.84	\$835.84
Property Rental Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,050.00	\$24,300.00
Restitution/Vandalism	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00
<b>28</b> Parks & Recreation Donations/Sponsorships	\$0.00	\$800.00	\$260.07	\$450.00	\$125.00	\$0.00	\$100.00	\$1,370.00	\$850.00	\$1,174.00	\$200.00	\$200.00	\$5,529.07	\$3,042.49	\$3,042.49
<b>32</b> Federal & State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	\$11,037.98	\$26,376.56	\$21,891.22	\$25,438.13	\$39,715.87	\$39,917.10	\$29,749.85	\$31,209.13	\$16,983.20	\$22,366.22	\$15,833.56	\$4,413.69	\$284,932.51	\$249,551.49	\$269,981.77

\*Goal \$202,000.00

**R411 Parks & Recreation Receipts**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Projected %	8.3%	16.6%	25.0%	33.3%	41.6%	50.0%	58.3%	66.7%	75.0%	83.3%	91.7%	100.0%
Actual %	5.5%	18.5%	29.4%	42.0%	61.6%	81.4%	96.1%	111.6%	120.0%	131.0%	138.9%	141.1%