

WASHINGTON TOWNSHIP BOARD MEETING
March 9, 2021 @ 3:00pm
Held Virtually Via Zoom
(Recording available online at <https://youtu.be/3FAqC9r3UJw>)

Call to Order:

- A. The meeting was called to order at 3:00pm followed by the Pledge of Allegiance.

Establishment of a Quorum:

- A. Board members Shane Sommers, Amanda Babinec, and Steve Blacketer were present.
- B. Trustee Don Hodson, Township counsel Jeff Bellamy, Township Owners Representative David Rainey, and members of the township staff were also present.

Consent Agenda:

- A. The minutes of the January 5, January 26, February 9, and February 22 board meetings were presented as well as copies of Township credit card statements.
- B. Babinec motioned to approve the consent agenda. Blacketer seconded the motion. The consent agenda was approved 3-0.

Public Comment:

- A. There were no public comments made aloud or on the chat section of the virtual meeting.

Department Reports

- A. Township Assistance – Presented by Township Assistance Director Bobbie Vickers
 - a. Vickers noted that close to 75 percent of February interviews took place within the first week of the month. All approvals were for rent assistance.
 - b. She noted that the department was hoping to return to in-person interviews in April.
- B. Human Resources – Presented by HR Specialist Tracy Justice
 - a. Justice presented her updated graphics for displaying personnel metrics and presented current completion numbers for the annual evaluations.
 - b. Sommers asked if all employees who left the organization were offered exit interviews. Justice replied that they were.
 - c. Babinec asked if Justice was getting good feedback on the new employee review process. Justice said she was getting a lot of information and would have more to share as the process moved forward.
- C. Parks – Presented by Assistant Park Director Stephani Massa
 - a. Massa noted that she was presenting because Director Helmick was out of the office attending a training for the new aquatics center.

- b. Blacketer noted that there was a 'vandalism' bullet point on the maintenance section of the report and asked if there had been a recent vandalism incident. Massa said it was just spray paint, which was an ongoing problem for the park.
 - c. Babinec asked when Camp Director Melissa Theriault-Thompson would start hiring for camp. Massa noted that Thompson built a great team in 2020 and so many of them were expected to return that she probably would not need to hire.
- D. Fire – Presented by Fire Chief Dan Smith
- a. Smith highlighted that the department graduated its first ever recruit class in February. He also mentioned that Engine 141 started responses out of Station 141.
 - b. Smith recognized Chief George for the hard work and dedication he gave to the organization during his time here and wished him the best for the future.
 - c. Babinec asked if there was a ceremony for the maiden voyage for Engine 141. Smith said that the crew pushed the engine into the bay before its first run.
 - d. Babinec also recognized Chief George and mentioned he would be missed. Sommers agreed that his service was much appreciated.

Trustee Report

- A. Hodson announced that the opening for the Station 141 and Murphy Park bids would be April 20th and 23rd respectively at 2pm at Township Headquarters. The awarding of the bids has been scheduled for April 30th at 2pm at the Avon Community School Corporation administration building.
- B. Hodson noted that the Township had requested an annual audit from the State Board of Accounts due to the increase in Township debt.
- C. Hodson congratulated the new recruits, paramedics, chauffeurs, and officers that he swore in at the February 27 graduation ceremony. He also thanked their families for sharing them with the community.

Old Business

- A. Update on Training Grounds Project
 - a. Smith noted that department had received the final renderings of the training ground tower and was preparing for some concrete work before the tower build could get under way.
 - b. Blacketer asked when the trailer would be moved from 141 to the training ground. Smith said it would be in the next couple of weeks.
- B. Update on Station 144 Project
 - a. Smith said that the department would be having a 95 percent document walkthrough on March 11 to take a final look at the construction documents before they go out for bid.

- b. Rainey said Delv complete design by March 23rd and release the final construction documents for permitting to the State. He also mentioned there were two planning commission meetings coming up to receive final approval from the Town of Avon.
- C. Update on Murphy Park Project
 - a. Rainey stated the department had just received 90 percent pricing that day and the project was in good shape financially. On March 11, there would be a 90 percent document walkthrough. RL Turner was working to get the bid advertised on March 12. He also noted that there were a few Town of Avon planning commission and Town Council meetings coming up for platting and zoning.
 - b. Hodson asked the Board for permission to continue to move forward with the project. He received consensus from the board to keep working.
 - c. Babinec asked about grant application progress. Hodson responded that Helmick was working with the grant writer.

New Business:

- A. Resolution 030921-01: 2020 Township Assistance Guidelines, presented by Township Assistance Director Bobbie Vickers
 - a. Vickers highlighted updates to the guidelines, including increase rent assistance and the utilization of a USDA food price reporting tool to help the department gauge grocery spending.
 - b. Blacketer motioned to approve the resolution. Babinec seconded the motion. The resolution passed 3-0.
- B. Resolution 030921-02: 2020 Township 401A Contribution Payable in 2021, presented by Deputy Trustee Britt Woodard
 - a. Blacketer asked about contributions for employees who were no longer active. Woodard replied that they went into the forfeited account and were used to pay plan fees.
 - b. Babinec motioned to approve the resolution. Blacketer seconded the motion. The resolution passed 3-0.
- C. Resolution 030921-03: Township Capitalization Threshold, presented by Deputy Trustee Britt Woodard
 - a. Blacketer motioned to approve the resolution. Babinec seconded the motion. The resolution passed 3-0.
- D. Resolution 030921-04: Amended 2021 Township Salary Resolution, presented by Trustee Don Hodson
 - a. Babinec asked when Chief George's last day would be. Smith say today.
 - b. Babinec motioned to approve the resolution. Blacketer seconded the motion. The resolution passed 3-0

- E. Resolution 030921-05: Resolution to Authorize Conditional Sales Purchase of Emergency Medical Equipment, presented by Township Counsel Jeff Bellamy
 - a. Blacketer motioned to approve the resolution. Babinec seconded the motion. The resolution passed 3-0.

Public Comment:

- A. There were no public comments made aloud or on the chat section of the virtual meeting.

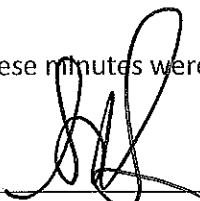
Wishes to be heard:

- A. Hodson noted that the Mary Lee Maier food pantry would be presenting a grant request for assistance like the one made in 2020.
- B. He also mentioned that Financial Advisor Jeff Peters would be presenting the updated 5-year plan and cash reserve proposal in the coming months.
- C. He also welcomed Town Council member Robert Pope, who was selected to be Avon's liaison to Washington Township, and thanked him for attending the meeting.
- D. Sommers asked if Family Promise would be presenting another grant request. Blacketer said they were financially sound and unlikely to request a grant. Hodson said it would likely be the Hendricks County Senior Services who would reach out in the coming months.
- E. Babinec noted that it was the one-year anniversary of the Avon school district's COVID-related shutdown and asked everyone to thank someone at ACSC for a tough year.

Adjournment:

- A. Babinec motioned to adjourn at 3:54pm. Blacketer seconded the motion. The motion to adjourn carried 3-0.

These minutes were approved April 13, 2021




Shane Sommers,



Amanda Babinec,



Steve Blacketer,

ATTEST:


Don Hodson, Trustee

Next Meeting:

Tuesday, April 13, 2021 at 3:00pm at 311 Production Drive, Avon, Indiana.